

Oldham Borough Council



Council Meeting
Wednesday 13 December 2017

OLDHAM BOROUGH COUNCIL

To: ALL MEMBERS OF OLDHAM BOROUGH COUNCIL,
CIVIC CENTRE, OLDHAM

Tuesday, 5 December 2017

You are hereby summoned to attend a meeting of the Council which will be held on Wednesday 13 December 2017 at 6.00 pm in the Council Chamber, Civic Centre, for the following purposes:

Open Council

- 1 Questions to Cabinet Members from the public and Councillors on ward or district issues

(15 minutes for public questions and 25 minutes for Councillor questions)

Formal Council

- 2 To receive apologies for absence
- 3 To order that the Minutes of the meeting of the Council held on 8th November 2017 be signed as a correct record (Pages 1 - 44)
- 4 To receive declarations of interest in any matter to be determined at the meeting
- 5 To deal with matters which the Mayor considers to be urgent business
- 6 To receive communications relating to the business of the Council
- 7 To receive and note petitions received relating to the business of the Council

(time limit 20 minutes)

There are no petitions to note.

- 8 Outstanding Business from the previous meeting

(time limit 15 minutes).

Councillor Ali to MOVE and Councillor Jacques to SECOND:

This Council notes with great concern that Greater Manchester Police's budget has been reduced by £180m since 2010, reducing nearly a quarter of its front-line officers and 1,000 support staff as government austerity budgets sought to reduce the cost of Britain's public services.

With 6,200 officers, reduced from 8,000 a decade ago, GMP is so stretched that officers from specialist divisions are being drafted in to help with community policing. Officers are being directed away from the Serious Crime Unit, which usually deals with robbery, kidnapping and drug dealers.

In Oldham, 4,839 more crimes were reported per annum in 2017 than in 2011, an increase of 27%. This reflects the regional picture, with crime up across Greater Manchester by 13% in the same period. Oldham performs worse in 11 of the 17 categories identified by official police and crime statistics which include huge rises in violence (131%), shoplifting (75%) and public order offences (244%).

The Government has not protected police budgets as promised. Home Office Figures in England and Wales between September 2010 and September 2016 record that the number of police officers fell by 18,991, or 13%. The problem is compounded by sickness absence rates. Nearly 2,500 officers – about 2% of the total workforce – were classified as being on long term sick leave, an 11.5% increase on 2015. Overall police budgets, excluding counter-terrorism grants, fell by 20% between 2010 and 2015 which is completely unsustainable.

This Council condemns these cuts in policing in the strongest possible terms threatening as they do the excellent policing we have in Oldham and putting at risk the safety and security of our local diverse community.

This Council resolves to:

- Instruct the Chief Executive to convey this Motion and the Council's strong concerns about these matters to the Mayor of Greater Manchester and the Home Secretary.
- Instruct the Chief Executive to write to the Home Secretary asking her to increase Police numbers in order to safeguard our residents and communities.

9 Youth Council

(time limit 20 minutes)

There is no Youth Council business to consider.

10 Leader and Cabinet Question Time

(time limit 30 minutes – maximum of 2 minutes per question and 2 minutes per response)

11 To note the Minutes of the meetings of the Cabinet held on the undermentioned dates, including the attached list of urgent key decisions taken since the last meeting of the Council, and to receive any questions or observations on any items within the Minutes from Members of the Council who are not Members of the Cabinet, and receive responses from Cabinet Members (Pages 45 - 52)

(time limit 20 minutes):-

a) 23rd October 2017

12 Notice of Administration Business

(time limit 30 minutes)

Motion 1

Councillor Akhtar to MOVE and Councillor Jacques to SECOND:
Council notes that:

- Research conducted in 2015 by New Economy found that labour productivity as in Gross Value Added (GVA) per employment in Greater Manchester was lower than the national average in 14 of our 15 market sectors.
- National productivity has only grown by an average of 0.2% per annum, far below the ONS prediction of 1.6% per annum.
- It is estimated that the downgrading of national forecasts will cost the Treasury around £18 billion by 2021.
- The United Kingdom spends 0.5% of GDP on labour market programmes compared to Denmark and Ireland who spend over 3% and whose productivity levels have risen over the last 5 years.

Council further notes that:

- The Oldham Strategic Investment Framework, Local Economic Assessment and Work and Skills Strategy all demonstrate the need to develop a skilled, educated and dynamic workforce. The Skills deficit for citizens at Level 3 and/or 4 is 10 percentage points between Oldham and England Average
- Consequently, Oldham residents earn £5k a year less than the England average (£23k vs £28k)
- The GM economy will see double digit growth in Professional and Technical occupations with 50% of future jobs growth being office based.
- Re-skilling the workforce is vital if Oldham is to close the productivity gap which currently demonstrates a gap of nearly £10k between Oldham and Greater Manchester and £15k per head between Oldham and the England average.
- According to the Strategic Investment Framework, a 1% reduction in income inequality within Oldham could result in additional GVA growth in Greater Manchester up to £100m by 2035.
- Reskilling the workforce is a vital step to tackling these skills shortages across the city region.

Council is concerned that:

- The latest Government report into the impact of Further Education Reforms shows that there are 6.6% fewer learners entering further education per year since 2010, with nearly 9% reduction in the over 25s
- Since the introduction of Advanced Learning Loans, overall learner volumes in the years that loans were introduced, between 2012/13 and 2013/14, fell by - 7.7%. Further, the fall in the number of learners aged 25 or older was steeper at -10.4%
- 58% of Further Education loans funding, amounting to almost £1billion, has not been spent since 2013.
- That the advanced learner loan system, without improved marketing and wraparound support, is not fit for purpose.
- That without changes to the system the UK and Oldham's productivity levels will suffer.

Council resolves to ask the Chief Executive to write to the Rt. Hon. Anne Milton, Minister of State for Apprenticeships and Skills, outlining the Council's request to reshape how Advanced Learner Loans operate, informing the Minister of our Careers Advancement Service as an example as to how citizens need support to access skills funding, with a more flexible approach to the loan fund account management. Oldham Council also believes that employers should be able to take the lead in designing new mechanisms for employees to widen the choice to include non-apprenticeship pathways, and flexible part time qualifications to suit employer and sector needs.

Motion 2

Councillor Moores to MOVE and Councillor Hewitt to SECOND:

At present the performance at the Royal Oldham Hospital is deemed to be failing by the Greater Manchester Health and Social Care Partnership on the basis that the local economy is not consistently meeting the four-hour target at the front door of A& E.

In terms of delayed discharges from Hospital, Oldham is one of the best performing localities in GM and this is largely as consequence of the benefits of an integrated team combined with a robust service offer and significant financial investment. In September 2017, Oldham had the second lowest number of delayed days both in terms of overall numbers and delays attributable to social care and the lowest delayed days attributable to the NHS.

At present the patient flow across the hospital is measured in several ways. All are interconnected and poor performance in one area will impact on another. The Royal Oldham has a comparatively high number of presentations to A & E. Royal Oldham hospital on average exceeds 300 presentations per day and on many days in the last three months has exceeded 350 people per day.

The Royal Oldham hospital currently has 166 beds, plus 27 beds on the discharge lounge which is referred to as G1. This is a total of 193 beds in the medicine division. Whilst the aim across GM is to reduce the number of acute beds in favour of supporting people as close to home as possible, the number of base beds at the Royal Oldham hospital is lower per head of population than other hospitals.

There is a great deal of pressure on the health and social care system, this is a direct result of high demand combined with a lack of adequate resources due to inadequate Central Government funding and the Government's cap on public sector pay.

In Oldham, the Council, the CCG and its partners are working with the GM Health and Social Care Partnership to address these issues and the recent £21.3 million Transformation Fund investment into Oldham is welcome.

But the transformation funding will not fully address issues such as recruitment and retention, particularly in specialist areas such as Paediatrics and Emergency Care. The Budget also failed to address the underlying problems such as poverty, poor housing and unemployment that impact on the health and wellbeing of our residents. The Chancellor did have an opportunity to address some of these issues in his recent budget, but sadly failed to do so.

This Council notes:

1. The £21.3 million GM Transformation Funding investment in Oldham's health economy.
2. The fact that Oldham is one of the best performing localities with regards to delayed discharges from hospital.
3. The concern around waiting times at A&E.
4. Its disappointment that in his Budget announcement the Chancellor failed to meaningfully address the issue of public sector pay
5. That the Budget fails to address issues such as poverty, poor housing and unemployment.
6. This Council thanks all those involved in the health and social care sector for their commitment and hard work.

This Council resolves to ask the Chief Executive to write to the Chancellor and the Secretary of State for Health, asking them to ensure that there is an urgent review of

pay for NHS staff so that NHS organisations can recruit and retain staff with the right levels of skill to ensure that patients receive a safe, high quality and efficient service.

Motion 3

Councillor Roberts to MOVE and Councillor Chadderton to SECOND:

This Council notes that Oldham, together with thousands more, will celebrate International Women's day on the 8th March 2018. Oldham Council has already agreed to mark the centenary of the Women's Suffrage Act by supporting the Suffrage to Citizenship Campaign throughout 2018 and this will include marking the actual anniversary in November. Working with the Youth Council and local organisations, activities will focus on ways of encouraging young women (and men) to be more actively involved in the local community, an aim that fits well with our ethos as a Co-operative Council.

Oldham Council has previously affirmed its commitment to women's equality; acknowledged the unequal impact of austerity on women and supported the aims of the WASPI campaign for fair access to pensions.

Oldham Council further notes that the Government continues to put forward proposals which threaten vital services for women, this time the funding of refuges for women escaping domestic violence. The Government consultation paper 'Funding Supported Housing' includes proposals to remove the payment of Housing Benefit to women living in refuges, which provides over 50% of their funding, and replace this with a ring fenced grant to local authorities which will also have to pay for short-term supported housing for older people, homeless people, people with mental illnesses and drug addicts.

This council is extremely concerned that this threatens the sustainability of refuges, which by their nature often provide a service to women out of the borough, and which are already unable to meet demand.

This council resolves

1. to ask the Chief Executive to write to the Minister for Local Government and Parliamentary Under Secretary of State for Family Support, Housing and Child Maintenance to express our concern and to ask for continuation of the existing system of paying Housing Benefit to women living in refuges
2. to ask the Borough's three MPs to press for the continuation of the current system and to seek more secure funding for refuges
3. to ask our representatives at the LGA to urge for the LGA to lobby against this proposed change

13 Notice of Opposition Business

(time limit 30 minutes)

Motion 1

Councillor McCann to Move and Councillor Sykes to SECOND:

Council notes that planning officers do not notify Ward Members when the conditions attached to planning approvals are satisfactorily discharged by the applicant.

In order to establish greater transparency in the planning process and to keep Ward Members better informed and engaged, Council resolves that best practice be created by requiring planning officers to give such notification and that opportunities be provided for Ward Members to engage with members of the public on planning matters in the spirit of co-operation.

Council resolves to ask the Chief Executive as Head of Paid Service to liaise with the Head of Planning and Infrastructure to ensure that planning officers are made aware of these requirements and ensure that they happen.

Motion 2

Councillor Turner to MOVE Councillor Gloster to SECOND:

This Council notes that:

- An amendment (New Clause 30) to the EU Withdrawal Bill, proposed by Caroline Lucas MP, was recently defeated by the Government in Parliament. This amendment sought to transfer the EU Protocol on animal sentience set out in [Article 13 of Title II of the Lisbon Treaty](#) into UK law, so that animals continue to be recognised as sentient beings under domestic law.
- Widespread concern has been expressed by animal welfare groups, members of parliament and the public that the defeat of this clause will lead to a weakening of the laws protecting animals.
- Gudrun Ravetz, Senior Vice-President of British Veterinary Association, the professional body for practicing veterinarians in the UK, stated: “Enshrining animal sentience in UK law would have acknowledged that we consider animals as being capable of feelings such as pain and contentment and, so, deserving of consideration and respect. It is a founding principle of animal welfare science, and for the way that we should treat all animals. There is now an urgent need for clarity from Government on how the provisions in Article 13 will be enshrined in UK law to ensure we do not fall short of the high standards we expect as a nation of animal lovers.”
- In recognition of this concern, the Environment Secretary Michael Gove said in a ministerial statement that: “This Government is committed to the very highest standards of animal welfare. As the Prime Minister has set out, we will make the United Kingdom a world leader in the care and protection of animals.” In his statement, the Minister promises to increase the jail sentence for humans who abuse animals to five years, improve CCTV monitoring in slaughterhouses, and strengthen the ban on the ivory trade and ban microbeads in products.

This Council:

- Recognises that animals are sentient beings and deserving of the highest standards of legal protection.
- Shares the widespread public concern that the defeat of New Clause 30 may represent a threat to the legal protection of animals.
- Wishes to see this Government live up to its promise to “make the United Kingdom a world leader in the care and protection of animals” by enacting the measures promised by the Environment Secretary as quickly as possible.

Council resolves to ask the Chief Executive to write to:

- The Environment Secretary to express our concern at the defeat of New Clause 30 and to seek reassurance and clarification from the Minister as to when and how the Government intends to honour its promise to be a “world leader” in this field by enacting the alternative and enhancing animal welfare legislation outlined in his Ministerial Statement.
- Our three local Members of Parliament to seek their support for the Council’s position.

Motion 3

Councillor Williamson to MOVE and Councillor McCann to SECOND:

This Council notes:

- There are an estimated 7.5 million street lights in the UK
- In 2014, the Green Investment Bank reported that only 10% of these are LED
- It is estimated that switching all street lights to LED would:
 - save Councils over £200 million per year, paying for half a million children to have free school meals each year or for an extra 12 million hours of social care
 - prevent over 600,000 tonnes of carbon dioxide from being emitted into the atmosphere every year, the equivalent of taking 400,000 cars off the road
 - take 0.5 GW off peak electricity demand, the equivalent of a coal fired power station
 - reduce light pollution as they are more directional and can employ sensors which determine when they are most needed and when they are not
- Further cost reductions can be provided through the use of LED lighting within Council buildings
- Affordable financing is available to Councils to make the change to LED street lights through the Public Works Loan Board, the Salix Energy Efficiency Loans Scheme and the Green Investment Group amongst others
- That the change is possible even in a situation where the street lighting service is provided via a Private Finance Initiative model
- That the 10:10 climate change climate group is asking Council to sign up to the Lighten Up pledge and make a commitment to going fully LED within 5 years

As a local authority committed to reducing its carbon footprint and providing residents with value-for-money services, Council recognises that a change to LED has merit, is worth investigating, and that a proposal to so was approved by the Performance and Value for Money sub-committee when it was presented as part of the alternate budget proposed by the Liberal Democrat Group in 2017.

Council therefore resolves to ask the Performance and Value for Money sub-committee to examine:

- The practicality and affordability of replacing street lights and lighting in Council buildings with LEDs in whole or in part
- The possibility of the Council making a commitment to replace all street lights with LEDs within five years and to making the Pledge as a signatory to the Lighten Up campaign.

- 14 To note the Minutes of the following Joint Authority meetings and the relevant a spokespersons to respond to questions from Members (Pages 53 - 108)

(time limit 8 minutes):-

Transport for Greater Manchester	10 th November 2017
Greater Manchester Combined Authority (GMCA)	27 th October 2017
Association of Greater Manchester Authorities	27 th October 2017
National Peak Park Authority	6 th October 2017
Police and Crime Panel	31 st October 2017
Greater Manchester Health and Social	28 th July 2017

Care Partnership Board	
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- 14 To note the Minutes of the following Partnership meetings and the relevant
b spokespersons to respond to questions from Members (Pages 109 - 120)

(time limit 7 minutes)

MioCare Group	18 th September 2017
Oldham Leadership Board	2 nd November 2017

- 15 Update on Actions from Council (Pages 121 - 148)
- 16 Civic Appreciation Nomination (Pages 149 - 150)
- 17 Consideration of the Greater Manchester Waste Disposal Levy Allocation Methodology and Approval of a Revised Levy Allocation Model Agreement (Pages 151 - 186)
- 18 Treasury Management Strategy Half Year Review 2017/18 (Pages 187 - 206)
- 19 2018/19 Council Tax Reduction Scheme (Pages 207 - 234)
- 20 Brexit Update
Report to follow.
- 21 Amendment to Financial Procedure Rules - Write off Authorisation Limits (Pages 235 - 240)
- 22 Independent Members on the Independent Remuneration Panel and Independent Persons on the Standards Committee (Pages 241 - 242)
- 23 Municipal Calendar 2018/19 (Pages 243 - 260)

NOTE: The meeting of the Council will conclude 3 hours and 30 minutes after the commencement of the meeting.



**Carolyn Wilkins
Chief Executive**

PROCEDURE FOR NOTICE OF MOTIONS
NO AMENDMENT

MOTION – Mover of the Motion to MOVE



MOTION – Secunder of the Motion to SECOND – May reserve right to speak



DEBATE ON THE MOTION: Include Timings



MOVER of Motion – Right of Reply



VOTE – For/Against/Abstain



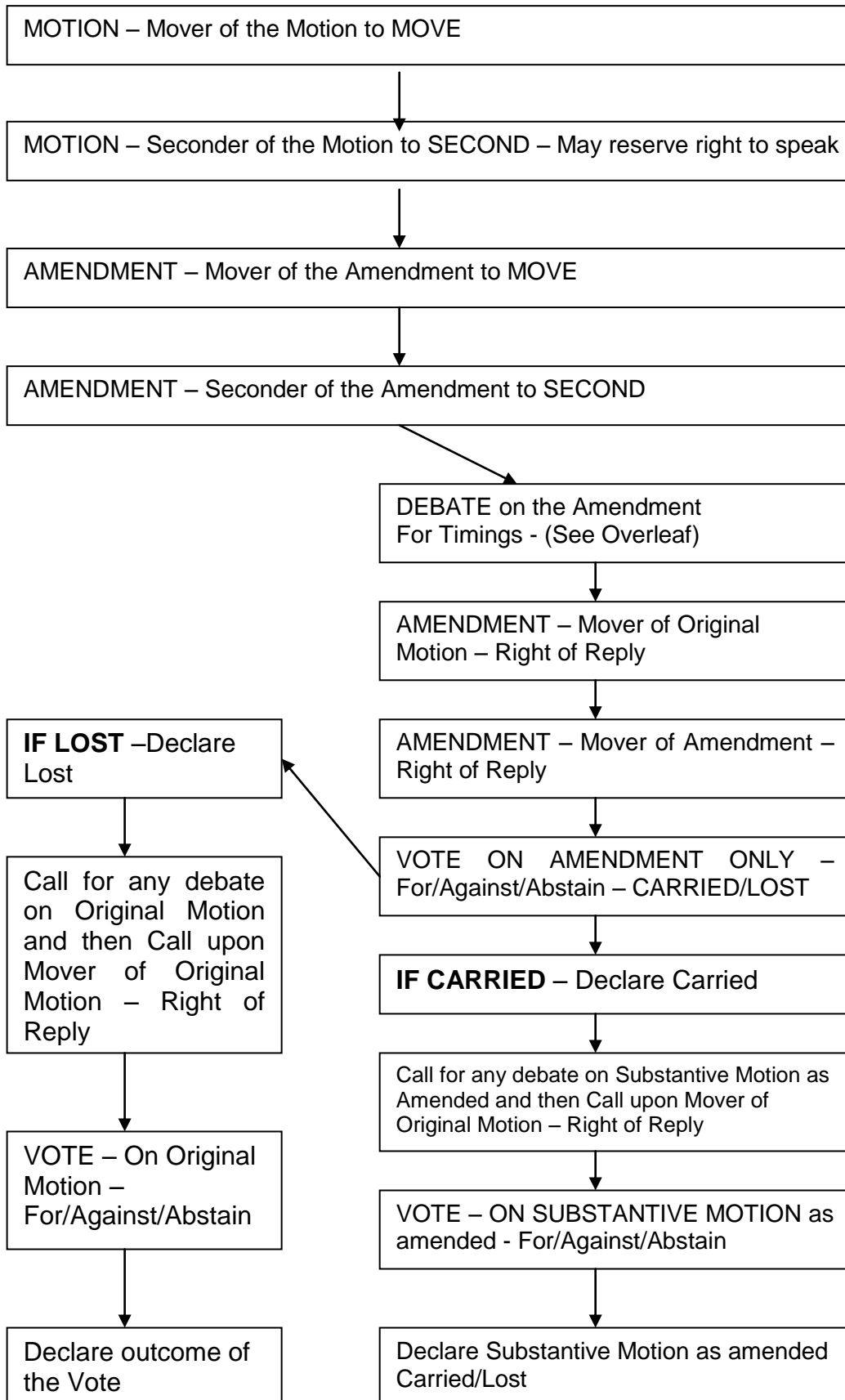
Declare outcome of the VOTE

RULE ON TIMINGS

(a) No Member shall speak longer than four minutes on any **Motion or Amendment**, or by way of question, observation or reply, unless by consent of the Members of the Council present, he/she is allowed an extension, in which case only one extension of 30 seconds shall be allowed.

(b) A Member replying to more than question will have up to six minutes to reply to each question with an extension of 30 seconds

WITH AMENDMENT



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COUNCIL
08/11/2017 at 6.00 pm

Present: The Mayor – Councillor Qumer (Chair)

Councillors Ahmad, Akhtar, A. Alexander, G. Alexander, Ali, Azad, Ball, Bates, Blyth, Brock, Brownridge, Chadderton, Chauhan, Cosgrove, Dean, Fielding, Garry, Gloster, Goodwin, Haque, Harkness, Harrison, Heffernan, Hewitt, A Hussain, F Hussain, Iqbal, Jabbar, Jacques, Kirkham, Klonowski, J Larkin, Malik, McCann, McLaren, Moores, Murphy, Mushtaq, Phythian, Price, Rehman, Roberts, Salamat, Sheldon, Stretton, Sykes, Toor, Turner, Ur-Rehman, Williams and Wrigglesworth

1

QUESTIONS TO CABINET MEMBERS FROM THE PUBLIC AND COUNCILLORS ON WARD OR DISTRICT ISSUES

The Mayor advised the meeting that the first item on the agenda in Open Council was Public Question Time. The questions had been received from members of the public and would be taken in the order in which they had been received. Council was advised that if the questioner was not present, then the question would appear on the screens in the Council Chamber.

The following questions had been submitted:

1. Question received from Joe Fitzpatrick via email:

“The planning approval for the new Saddleworth School was overturned because of incompetence by the planning department. Will you be seeking external consultants for the next attempt, and when will you submit the planning application for this much needed new school in Saddleworth.”

Councillor Brownridge, Cabinet Member for Neighbourhoods and Cooperatives responded that the Saddleworth School application had not been turned down because of incompetence. The Judicial Review judgement noted clearly that “it is not correct to characterise the main (planning) report as defective in the general sense asserted by the claimant. The report is lengthy but it is not unclear, nor factually misleading”. The Judicial Review was upheld relative to site selection issues, this would clearly need to be addressed when the application was returned to the Planning Committee. Professional legal advice from a QC will be in place.

2. Question asked by Valerie Lees:

“Having been in correspondence with St James Councillors since 22/06/2014 regarding my

concerns about the dilapidated condition of London Road and Acre Lane Derker. I have been informed that Keepmoat were responsible for resurfacing the lower section of London Rd. once the building and the heavy traffic involved with the developments. Building was completed over 2 years ago, to date no works have commenced on the roads despite my repeated enquiries to what timescales to expect. We seem no nearer to a resolution or clarification of timescales or responsibilities. Would the relevant cabinet member explain the reason these works haven't been carried out and also when we can expect the promised works to be completed.”

Councillor F. Hussain, Cabinet Member for Environmental Services responded that talks between Unity Partnership and Keepmoat regarding the surfacing of London Road were close to completion. It was anticipated that work would begin on site over the next few months.

3. Question received from Ian Bond via email:

“How much Oldham Council spent on the ‘Your Oldham’ festival, and if they have figures for how many people attended the events, especially the concert on the 9th September 2017. Additionally, if the attendance figures for the concert were not collected, how many people the Council estimated attended.”

Councillor Stretton, Leader of the Council and Cabinet Member for Economy and Enterprise responded that the cost of the Your Festival totalled £17,500. During the festival week over 1,000 people attended the various events. Many more had attended the Market Street but these were not able to be quantified. The Oldham LIVE music event was the first of its type and offered established music acts from across recent decades for free in the town centre. The event ran all day from Noon until 10.00 pm in Parliament Square and attendee numbers were not able to be officially recorded as it was an unticketed event given it was a free and open event. The event had been discussed with local businesses and they were generally delighted with their trade throughout the day and evening. Overall, the numbers could only be estimated. There were hundreds of spectators who dropped into Oldham LIVE at various points during the day. The attendance was at its peak when The Farm closed the event with hundreds of spectators who danced and enjoyed themselves.

4. Question received from Liam McCallion via email:

“In light of the recent announcement regarding Oldham Council's preferred construction partner to redevelop

the former Counthill School site, please can I ask when local residents in the Moorside area are to be consulted on this work as we are yet to receive any communication on this development apart from what has been issued to the media. Furthermore, with an increasing number of cars now parked on an already congested Haven Lane following the Meadow View development, what measures will be put in place to prevent further congestion in this area when the Counthill School site is later built? An accident is waiting to happen, just like in January 2013 when Andrew Paul Faragher lost his life on Haven Lane. On a number of occasions my neighbours and I have experienced several near misses due to there being not enough space on the roads, especially on the bend between Counthill Road and Haven Lane.”

Councillor Brownridge, Cabinet Member for Neighbourhoods and Cooperatives responded that a public consultation event was arranged for 27th November 2017 which would give residents the chance to see and comment on the proposals for the new housing and the former Ski Slope before they were submitted for planning consideration. The District Partnerships Team would be in attendance to address any other queries residents had. As with similar roads in the Borough, the safety record along Haven Lane and Counthill Road was monitored by the Council on an annual basis. In the last three years, there had been no injury collisions along this route between Crowley Lane and Ripponden Road. As part of the Planning Conditions associated with the Meadow View development, a series of Traffic Calming measures would be introduced along Haven Lane which ensured that vehicles could safely enter the main road from the new development and that there was no significant increase in parking on the lane. Full consideration would be given to additional traffic calming measures as part of any future development of the Counthill School site. However, these would include new parking spaces for users of the Sports Hall, a good level of driveway parking provision and a financial contribution towards further measures in the immediate area.

5. Louie Hamblett asked the following question:

“At the last council meeting a motion was put to the council about Level 1 heart provision in the region. Sadly the council did not join the central Manchester NHS trust and Manchester MPs such as the Shadow Education Secretary Lucy Powell fighting against this proposed downgrade. Can the relevant Cabinet Member tell concerned congenital heart patients what, if any, steps are being taken to work with local NHS bodies in order to ensure that, since the Manchester Heart Centre at Manchester Royal Infirmary's care

provision is being significantly downgraded, the transition process to an appropriate standard of care will be as smooth as possible for all patients concerned, particularly those who are the most vulnerable, either by disability or due to lack of finances, within the borough.”



Councillor Moores, Cabinet Member for Health and Wellbeing responded that when NHS England took on the role of congenital heart disease services in 2013 it had an opportunity to drive service improvement and reduce variation in access and quality by the implementation of a set of nationally agreed standards which governed a truly national service. The standards described how congenital heart disease services of the very highest quality would be delivered. The NHS believed that implementation of these standards was the only way to ensure that patients were able to access care delivered to the same high standards, regardless of where they were treated. The previous service provided at MRI was below the proposed standards for Congenital Heart Disease services in terms of staffing provision, number of operations provided annually and the need for appropriate provision of 24/7 surgical or interventional cover. The decision to cease surgery and interventional cardiology for adults in Manchester ensured that the residents of Oldham had access to a higher quality service, understanding that ensuring safety and quality required further travel for patients and families. All other care, with the exception of surgery and interventional cardiology continued to be provided in Manchester. Assurances were provided that liaison was happening with NHS England, the national commissioners of the service to ensure there was a smooth transition for all adult congenital heart disease patients in Oldham to have access to the high quality services being provided a specialist centres.

6. Question asked by Mr. Brown:

“Why has this Council used the Local Government Act of 1972 and the Localism Act 2011 to allow Councillors Blyth and Klonowski to breach the Council's Code of Conduct putting a member of the public to distrust the Council and now face a Magistrates Court in search of the truth?”

Councillor Stretton, Leader of the Council and Cabinet Member for Economy and Enterprise responded that the Council had not used the legislation to allow a breach of the code. Standards Complaints had been made. The relevant Councillors were asked for their comments and the complaints had been sent to the Standards Sub-Committee for assessment. The Sub-Committee had decided that an investigation was not required into the complaints. That this resulted in Mr.

Brown distrusting the Council was regrettable. The Leader had discussed the decision which had led to a magistrates summons with Mr. Brown and had advised against the course of action that had been taken. The final decision was Mr. Brown's made in the knowledge of the likely outcomes.

7. Question asked by Mr. Kenyon:

"As a member of the public hearing a gentleman's protest, I would like to know why results from Council discussions at the meeting of the Standards Sub-Committee on 19th January 2017 are withheld from the public domain. Are we living in a culture of secrecy and, if so, what have Oldham Council got to hide?"

Councillor Stretton, Leader of the Council and Cabinet Member for Economy and Enterprise responded that when complaints were first assessed, they were considered exempt information and, in this instance, this was agreed by the Standards Assessment Sub-Committee. However, if a matter came before the Standards Committee, if an investigator had concluded that a breach of the code had taken place that hearing would be open to the public unless there were any aspects of the matter to be considered that required an exemption. This was normal practice with Standards proceedings across the country.

8. Question received from Mr. McGrath via email:

"To quote from the RSPCA website: "We recognise that religious beliefs and practices should be respected. However, we also believe animals should be slaughtered under the most humane conditions possible. Evidence clearly indicates that slaughter without pre-stunning can cause unnecessary suffering". In light of Lancashire council voting to ban schools from serving non-stunned halal meat, will Oldham council now be following suit? I would like a written response to this question."

Councillor Chadderton, Cabinet Member for Education and Early Years responded that all meat provided by the Catering Service conformed to the UK Assured Food Standards (AFS). These criteria ensured that all meat was fully traceable back to the farm and adhered to UK legal minimum welfare standards. All meat supplied to the Catering Service, including halal meat, was from animals which were pre-stunned before slaughter.

At this point in the meeting, the Mayor advised that the time limit for this item had expired.

The Mayor reminded Members that the Council had previously agreed that questions would be taken in an order which reflected the political balance of the Council. The following

questions were submitted by Councillors on Ward or District Matters:



1. Councillor Salamat asked the following question:

“The streets in the Glodwick area flood when there is heavy rain. Could we please have a site survey to find out if this is because of blocked gullies or for another reason and a report given to elected members with estimated dates of work of any necessary work being carried out?”

Councillor F. Hussain, Cabinet Member for Environmental Services responded that he had already asked for this problem to be looked into and reported back to Members.

2. Councillor Larkin asked the following question:

“I regularly receive complaints from residents living close to schools in my ward complaining about the car parking and congestion caused by thoughtless parents and carers dropping children off at school. Please can the relevant cabinet member advise what schemes the council are currently supporting to encourage children to walk to school, rather than rely on being driven to the gates? Not only would more walking lead to less congestion, but the health benefits would also help our young people to start off life on the right foot.”

Councillor Moores, Cabinet Member for Health and Wellbeing responded that this was something everyone understood regarding parking at schools. Walking to school brought many benefits and that children who walked rather than used the car tended to be generally more active than other children. Walking had the advantage that it required no preparation, no special equipment or venues and no expenditure of money. Local schools could choose how much or little they got involved with walking to school activities whether this was school or parental daily co-ordinated walking buses, walk to school once a week initiatives or one off walk to school weeks (the next national campaign was 14 – 18 May 2018). The Council had invested in the School Partnership which offered schools a suite of activities to support increased and sustained physical activity for children and young people. This included, but was not limited to: walking (walking to school, but mainly the daily mile), cycling, swimming, competitive sports and information on health food choices. The most popular walking activity was participation in the daily mile.

3. Councillor Toor asked the following question:

“I’m really concerned that recent weather especially heavy rain caused lots of flooding in different parts of Oldham including some streets in Medlock Vale Ward, for example Gainsborough Avenue. There has been a big puddle and there is no way for water to go anywhere, it looks as though the gullies have not been cleaned in all parts of the ward. I have witnessed the same situation on Ashton Road. Can the relevant cabinet member tell us some the reason for this flooding, and what action will be taken to improve the situation in Medlock Vale Ward.”

Councillor F. Hussain, Cabinet Member for Environmental Services responded that highway drainage systems in the UK were designed for average rainfall events. During times of heavy rain and storms, water would inevitably remain on the carriageway at low points. A site visit had been arranged to inspect the location reported on Gainsborough Avenue to determine a potential solution and it was reported that the road gullies were last cleared on 5th September 2017. Road gullies on Ashton Road were last cleared on 26th April 2017.

4. Councillor McCann asked the following question:

“I have a few times consulted the Greater Manchester Spatial Framework website for details of sites offered by land owners for development. As the window for offers is now closed, I am surprised at how lacking in clarity and detail the site maps are. There is, it seems, no comprehensive list of sites, and there is no information about the amount of land available for development on each site, or estimates about the possible number of houses that could be developed on each site. Would the Cabinet Member please ask Council officers to supply me and my colleagues in Saddleworth North, Shaw and Crompton with this information in an accessible and understandable format or ask whoever manages the GMSF website to do so?”

Councillor Brownridge, Cabinet Member for Neighbourhoods and Cooperatives responded that a comprehensive list of sites submitted to the GM Call for Sites was available on the GM Mapping website. Officers could provide a list of those sites submitted within Oldham. Sites put forward that were not within the Green Belt had been forwarded to individual districts for assessment as part of the Strategic Housing Land Availability Assessments.

5. Councillor McLaren asked the following question:

“The Chadderton Mill is a Grade 2 listed building and is currently used for storage and distribution purposes, Ward Councillors are constantly receiving complaints

about operation at the Chadderton Mill, these complaints include damage to street furniture and buildings caused by HGVs turning off Fields New Road and Denton Lane into a narrow unnamed road in to access the mill. We have also received many complaints regarding HGV engines being left running for long periods while vehicles are waiting to the mill, and excessive amounts of litter spoiling the local environment due to poor housekeeping. Ward Members are aware that Officers from the Council and Heritage England have recently been in discussion with the mill owners, could the relevant Cabinet Member please tell us if these discussions will help to alleviate the genuine concerns of local residents?”

Councillor F. Hussain, Cabinet Member for Environmental Services responded that he appreciated the concerns raised and understood that officers arranged a joint meeting with the mill owners, Heritage England and ward members to discuss potential options for the future of the building. It was also understood that a follow up meeting had taken place with local members and officers and were now in a position of waiting for any proposals which may come forward from the representatives of the mill owners.

6. Councillor Malik asked the following question:

“I am delighted to welcome the opening of a new Audi Showroom and new B & M store at Ellen Street, Can relevant cabinet member tell us how many people have been recruited from the locality at Audi Centre and has there been any new recruitment at B & M Store.”

Councillor Akhtar, Cabinet Member for Employment and Skills responded that the new Audit and B&M developments had demonstrated a confidence in the economic growth in Oldham Council. The economic growth had seen exceptional performance in Get Oldham Working which had created more than 1,400 opportunities of which to date the tame had supported 856 citizens in sustainable employment and filled 194 apprenticeships. The B&M store had relocated to a bigger store so the majority of the 60 jobs were existing staff. The Audi garage created over 40 jobs which 20 were Oldham citizens through the Get Oldham Working team support programme. The remainder came from other Audi sites which ensured a smooth opening period, but the Council expected to support the company with new opportunities within the coming months.

7. Councillor Fielding asked the following question:

“The layout and upkeep of the car park fronting Tesco at Failsworth District Centre has been longstanding concern since the opening of the supermarket in 2007.

- Bollards and lamp posts have been knocked over and not replaced.
- The white lines on the car park are not visible in many areas.
- The sign at the exit points the wrong way.
- There is persistent flooding at the Ashton Road West entrance.

I called a site meeting almost four years ago and was given assurances by employees of Brookhouse that the above matters would be resolved. They have not been. The District Executive also allocated some money to a range of layout improvements for which plans have been drawn up by officers of Unity Partnership. To date these improvements have not taken place and there is no sign that they will be doing soon. Could the Cabinet member responsible urgently look in to this matter and clear whatever blockages are preventing a solution to the state of Tesco car park from being realised.”

Councillor F. Hussain, Cabinet Member for Environmental Services responded that the Council and Brookhouse were aware of the ongoing issues with Tesco as they had failed to engage in September 2017. The Leader of the Council wrote again to the Chief Executive of Tesco and asked them to promptly consider and approve the car park and highway improvement schemes designed by Brookhouse. Despite chasing, this letter had failed to yield a response. As the land was leased to Tesco, the Council and Brookhouse had very little ability to make changes to what was, in effect, third party land and therefore reliant on the cooperation of the food store. Some of the issues raised, namely the missing bollards, lamp posts, fading white lines, signage and flooding were issues which should be managed by Tesco as part of their full repairing lease. The Council and Brookhouse would seek to ensure that Tesco complied with their repairing covenant and general lease obligations and insisted that any defects were repaired at the earliest opportunity.

8. Councillor Murphy asked the following question:

“Crompton House School’s expansion plans have shown a clear lack of engagement with elected members both from the School and Oldham Council. My colleagues and I want to know what is going on in our patch as it will be us left picking up the pieces when this goes to planning committee for approval; members of the public need to know that we have had no input whatsoever, which I feel has been quite deliberate. We have not been kept in the loop with reference to updates or input and have found out any information by

chance. To add to the conspiracy every single Shaw & Crompton Parish Councillor received a delivered invite letter to a consultation event at the School, but the Borough Councillors were missed from the invite - would the Cabinet Member agree that this is unacceptable and agree to work with elected members on this project?"

Councillor Chadderton, Cabinet Member for Education and Early Years responded that this was an administrative error by the school that ward councillors had not received an invitation. The planning application had not yet been submitted. A meeting would be arranged with ward councillors to allow feedback and discussion before the planning documents were submitted.

9. Councillor Goodwin asked the following question:

"It is my understanding that the junction on the A663 Broadway at Foxdenton Lane will be developed to ensure the best flow of traffic as part of the nearby housing development. Can the relevant Cabinet member reassure residents in Chadderton South that actions will also be taken at the A663 Broadway junctions with the M60, and adjacent roads, to improve the flow of traffic and to reduce congestion which is a regular problem?"

Councillor F. Hussain, Cabinet Member for Environmental Services responded that planning permission for Broadway Green specifically required that the developer made provision for improvements to the Broadway/M60 junction. The details with regard to this were currently being discussed and finalised between the developer and Highways England.

10. Councillor Roberts asked the following question:

"The Grasmere Road and Dogford Road areas of Royton North have suffered from severe flooding in recent years. Ward councillors recently received a briefing about probable causes (culverts appear to be to blame) and potential remedies which will need funding from the Environment Agency. Can the Cabinet Member update us on progress in getting the necessary funding from the Environment Agency?"

Councillor Brownridge, Cabinet Member for Neighbourhoods and Cooperatives responded that discussions had taken place with the Environment Agency (EA) that informed them of the flooding issues at the Grasmere Road and Dogford Road areas of Royton. An application was being prepared to carry out a feasibility study to forward to the EA looking for grant funding. A proposed shared solution would be the EA

carrying out works to the River Irk with the Council
carrying out works to the Grasmere/Dogford Road area.



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11. Councillor Hewitt asked the following question:

“A Lees resident, Mr Mike Platter, has asked me to see if I can get an answer to his question about the improvements to the Ring and Ride service. His mother attends day care at Laurel Bank, her doctors feel this helps her with her dementia’ and is wheelchair bound - her main carer does not drive and they rely upon the Ring and Ride service to get to and from Laurel Bank. Booking is a nightmare: just this week they could find her a trip home but no trip out and on Friday they got an outward bound but no return. The booking system is unhelpful - you need to ring in advance a week before but when they rang last week they were first in the queue but still could not get lifts booked in for their mother. Ring and ride will not take advanced bookings for less than 6 people, despite offering a large window for pick-ups, users are still not guaranteed a pick up. The web site does not give any information about booking conditions. Could the Cabinet member responsible press TfGM to improve the booking system so passengers can use essential services such as day care?”

Councillor F. Hussain, Cabinet Member for Environmental Services responded that the Ring and Ride booking system had been raised with Transport for Greater Manchester who confirmed that the Ring and Ride Service was very popular and experienced high demand. An ongoing review of the service had identified that the booking system required to be reviewed. There was a wish for an online booking facility to be introduced to reduce phone congestion. A significant issue was the number of trips that were cancelled, 18%. By enabling an easier way to cancel journeys, it was hoped that this would free up spare capacity that was currently wasted.

12. Councillor Sheldon asked if there had been any progress with the speed reduction at the Royal George and also raised the issue of the safety at the junction of Oldham Road and Platting Road and the junction of Wall Hill Road and Huddersfield Road where cars were sliding off the road.

Councillor Hussain, Cabinet Member for Environmental Services thanked Councillor Sheldon for his questions. He would look into the issues raised and respond with an update.

13. Councillor Williams asked the following question:

“Please can the Cabinet Member update us on progress with recent new housing developments in Hollinwood?”



Councillor Brownridge, Cabinet Member for Neighbourhoods and Cooperatives responded that there had been several major residential developments in Hollinwood. In 2015 Countryside Properties completed 52 new family homes at the former Royd Mill site and in August 2017 the same development had also finished 80 homes at the former site of Durban Mill. Keepmoat Homes had also been developing in Limehurst Village on land that had been vacant since 1997. Keepmoat had so far completed and sold 64 homes at Rowan Tree Road and were mid-way through building a further 69 homes on cleared sites along Whitebank Road.

14. Councillor Jacques asked the following question:

“Failsworth has been subjected to increasing number of criminal acts over the last month, attacks on taxi cabs and two serious "Ram Raids" in an attempt to remove the ATM machines and other valuables. This has caused significant inconvenience and concern amongst residents who are feeling extremely nervous and worried about increasing crime levels. Can the cabinet member responsible provide some reassurances to constituents that this isn't the start of a crime wave and press upon those responsible for policing that current staffing levels, leave many of us feeling vulnerable and less confident in our ability to rely upon police force to keep people safe?”

Councillor Brownridge, Cabinet Member for Cooperatives and Neighbourhoods responded that the Community Safety and District Teams were working closely with the Neighbourhood Policing Team in Failsworth and Hollinwood and all efforts were being made for the identification of the persons responsible for the anti-social behaviour and criminality. Action would be taken as appropriate against persons identified as involved. Other alternative options for intelligence gathering in the area was being considered which included the potential issue of dash cams to taxi drivers in the area. Dash cams had been used successfully in other areas, with evidence from the cameras being used in prosecutions, with the long term impact being a reduction in incidents being reported. The Community Safety and Cohesion Partnership did not believe this to be the start of a crime wave and the Partnership endeavoured to provide the best service possible with the resources available. The concerns raised about the level of police staffing will police staffing would be brought to the attention of the Divisional Commander and the Deputy Mayor.

15. Councillor G. Alexander asked the following question:

“When will Persimmon complete the snaggings on the Northgate Estate so the Council can finally adopt the Estate”

Councillor F. Hussain, Cabinet Member for Environmental Services responded that officers continued to pursue Persimmons for a meeting and a resolution to the outstanding issues. However, unfortunately the Council did not have powers to force the adoption process.

16. Councillor Turner asked the following question:

“Under the Armed Forces Covenant, this authority has agreed to award Medium Priority to service applicants on our social housing register. Six such applicants have been registered - I believe that one is from my ward. At present it is not recorded how long such applicants remain on the register before being housed. Will the Cabinet Member for social housing agree to request that housing allocations staff record such information?”

Councillor Brownridge, Cabinet Member for Neighbourhoods and Cooperatives confirmed that the Council did record the length of time households had been on the Housing Register and included those who had served in the Armed Forces. It was noted that the length of time on the Housing Register did not automatically improve a household’s chances of getting a social housing tenancy, either with the Council or housing association partners. As a result of the vast majority of homes being allocated via our Choice Based Lettings (CBL) scheme, all households on the Housing Register were encouraged to actively participate in the scheme by regularly looking for suitable homes advertised on the CBL website and place bids on the homes in which they were interested. Evidence showed that those households who actively participated in the scheme stood a much better chance of securing a tenancy than those who did not.

At this point in the meeting, the Mayor advised that the time limit for this item had expired.

RESOLVED that the questions and the responses provided be noted.

2

TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Councillors Ames, M. Bashforth, S. Bashforth, Briggs, Dearden, Hudson, Shuttleworth and Williamson.

3 **TO ORDER THAT THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON 13TH SEPTEMBER 2017 BE SIGNED AS A CORRECT RECORD**

RESOLVED that the minutes of the Council meeting held on 13th September 2017 be approved as a correct record.

4 **TO RECEIVE DECLARATIONS OF INTEREST IN ANY MATTER TO BE DETERMINED AT THE MEETING**

In accordance with the Code of Conduct, elected members declared the following interests:

Councillor Sykes declared a personal interest in Item 15a by virtue of his appointment to the Unity Partnership Board.

Councillor Jabbar declared a personal interest in Item 15a by virtue of his appointment to the Unity Partnership Board and the Unity Joint Venture Board.

Councillor Ur-Rehman declared a personal interest in Item 15a by virtue of his appointment to the Unity Partnership Board.

Councillor Dean declared a personal interest in Item 15a by virtue of his appointment to the Unity Partnership Board and the Unity Joint Venture Board.

Councillor Stretton declared a personal interest in Item 15a by virtue of her appointment to the Unity Partnership Board.

Councillor McCann declared a personal interest in Item 15a by virtue of his appointment to the Unity Partnership Board, the Unity Joint Venture Board and the MioCare Board.

Councillor Chauhan declared a personal interest in Item 15a by virtue of his appointment to the MioCare Board.

Councillor Harrison declared a personal interest in Item 15a by virtue of her appointment to the MioCare Board. Councillor Harrison also declared a pecuniary interest at Item 12, Cabinet Minutes, 18 September 2017, Counthill Moorside: Selection of Preferred Developer for Residential Development by virtue of owning a property adjacent to the development.

Councillor G. Alexander declared a personal interest in Item 15a by virtue of her appointment to the MioCare Board.

Councillor Brownridge declared a personal interest in Item 15b by virtue of her appointment to the Police and Crime Commission.

Councillor Gloster declared a pecuniary interest at Item 13, Motion 3 and Item 15b by virtue of his employment with Greater Manchester Police.

Councillor Garry declared a pecuniary interest at Item 13, Motion 3 and Item 15 by virtue of her spouse's employment with Greater Manchester Police.

5 **TO DEAL WITH MATTERS WHICH THE MAYOR CONSIDERS TO BE URGENT BUSINESS**

There were no items of urgent business.

6 **TO RECEIVE COMMUNICATIONS RELATING TO THE BUSINESS OF THE COUNCIL**

There were no communications.

7

TO RECEIVE AND NOTE PETITIONS RECEIVED RELATING TO THE BUSINESS OF THE COUNCIL

The Mayor advised two petitions had been received for noting by Council:



Economy, Skills and Neighbourhoods

Petition related to Saddleworth School: Stop the Delay, Find a Way (Saddleworth North Ward) received on 25th September 2017 with 2,153 signatures (Ref: 2017-13)

Petition asking why Planning Permission was Granted at Keb Lane (Medlock Vale Ward) received on 11th October 2017 with 457 signatures (Ref: 2017-14)

RESOLVED that the petitions received since the last meeting of the Council be noted.

8

OUTSTANDING BUSINESS FROM THE PREVIOUS MEETING

The Mayor informed the meeting that there was one item of outstanding business from the previous meeting. The Chief Executive had been notified that Councillor S. Bashforth was unable to attend the meeting to second the Motion and notice had been given that Councillor Larkin would second the Motion in his absence which was AGREED.

Motion 1

Councillor Roberts MOVED and Councillor Larkin SECONDED the following motion:

“This council notes that:

1. DEFRA published the policy paper ‘Air Quality Plan for nitrogen dioxide’ in July 2017 which sets out the Government’s strategy to reduce nitrogen dioxide pollution and promises to make the UK a global leader in air quality.
2. Evidence from the World Health Organisation, Public Health England and the Royal College of Physicians outlines the damaging impact of poor air quality on our health, disproportionately affecting children, older people, people with pre-existing heart conditions and people on lower incomes.
3. Oldham has been designated as ‘urban with major conurbation’, which puts us in the top 23% most urban Local Authority Districts. DEFRA has also placed Oldham within the ‘above the legal limit but no feasibility study needs to be done’ category for air pollution, showing that Oldham’s urban nature affects the levels of pollution in the area.
4. Oldham’s nitrogen dioxide level is above the legal limit.

5. Oldham is making progress towards reaching the legal limit and is expected to achieve this by 2021, however more can be done.

This Council welcomes the Air Quality Plan as far as it goes, but believes that action needs to be taken at a local, Greater Manchester and national level to increase the rate of progress and keep levels to the legal limit in the future.

This Council resolves:

1. To ask the Health and Wellbeing Board's Air Quality Sub Group to move as quickly as possible to produce an Air Quality Improvement Scheme for Oldham which should include what we as individuals can do, as well as action by Oldham Council and by Greater Manchester bodies.
2. To press Transport for Greater Manchester and Greater Manchester Combined Authority to develop a more inclusive approach to improving air quality including:
 - a. Improving orbital public transport links
 - b. Improving connectivity between city centres e.g. by revising the Low Carbon Strategy to include measures which will help Oldham
 - c. Investing in cycle lanes and facilities in outer boroughs
3. To inform and support the Greater Manchester bid for the maximum possible funding from the Clean Air Fund to support local action
4. To support the wider use of low emission vehicles e.g. by encouraging the installation of charging points for electric cars."

Councillor McCann spoke in support of the Motion.

Councillor Blyth spoke in support of the Motion.

Councillor Roberts exercised her right of reply.

On being put to the VOTE, the MOTION was CARRIED UNANIMOUSLY.

RESOLVED that:

1. The Health and Well-Being Board's Air Quality Sub-Group be asked to move as quickly as possible to produce and Air Quality Improvement Scheme For which should include what individuals could do, as well as action by Oldham Council and by Greater Manchester bodies.
2. Transport for Greater Manchester and the Greater Manchester Combined Authority be pressed to develop a more inclusive approach to improving air quality including:
 - a. Improving orbital public transport links
 - b. Improving connectivity between city centres e.g. by revising the Low Carbon Strategy to include measures which would help Oldham
 - c. Investing in cycling lanes and facilities in the outer boroughs.

3. The Greater Manchester bid be informed and supported for the maximum possible funding from the Clean Air Fund to support local action.
4. The wider use of low emission vehicles e.g. by encouraging the installation of charging points for electric cars be supported.

9

LEADER'S ANNUAL STATEMENT

The Leader of the Council, Councillor Stretton, delivered her Second Annual Statement. The Leader reflected on shocks and surprises, as well as highlights, achievements and progress for Oldham. There had been unexpected challenges and events beyond the Council's control. The Council had been tested on many levels and had shown great resilience as a place, a council, a partnership and as communities.

The Leader reflected on the Maple Mill fire which tested the Council's response to a major incident and the support provided to people who were displaced when police dealt with a siege in Shaw. There had also been localised flooding, allegations of a local Trojan Horse plot, the sudden closure of the Oldham Evening Chronicle and the closure of the University Technical College. The Leader also reflected on sad losses and the Manchester Arena Attack.

The Leader commented on the financial challenge to local government and the more than £200 million which had been taken since 2009 and the impact on public services which was unavoidable. The Leader reflected on Brexit and what it meant for the Council and the borough. The Leader highlighted the fantastic assets in the Borough and thanked those residents, partners and local businesses who made a significant contribution to the progress and successes.

The Leader highlighted the Inclusive Economy where opportunities could be accessed, the success of Get Oldham Working and the opening of new businesses in the borough which included Jardine Motors, the new B&M store and the DPD parcel delivery depot that was on track. Work was also underway at Hollinwood Junction. The Leader also highlighted on the commitment and support to businesses.

The authority had stepped up to the challenge of working with the Government as one of six Opportunity Areas in the country to ensure that Oldham's children and young people get the best chance to do well at school. The programme focussed on improving social mobility and meant extra funding from early years to lifelong learning. The Leader also commented that 89.5 percent of students were attending a school that was rated 'good' or 'outstanding'. Investments were being made in new facilities and expansions to cope with growing pupil numbers.

The Leader highlighted Co-operative Services and the vision for the integration and innovation to improve outcomes for

people. This included recycling which had jumped by 8% to 46 percent and the public response to other behaviour change initiatives. Oldham was a recognised leader in collaborative service innovation. The work that Oldham Council, the Clinical Commissioning Group and other partners to integrate health and social care work into one system was recently showcased. One example was Warm Homes Oldham which had lifted four and a half thousand local homes out of fuel poverty. Another example was Get Oldham Growing which had expanded to five growing hubs and great partnerships that was helping hundreds of residents get healthy new life skills. Fantastic feedback had been provided by the Chief Executive of Public Health England on Oldham's focus on prevention and early intervention. The Leader thanked every partner organisation, resident and voluntary group who had played their part in making the vision a reality. The Leader also highlighted the opening of the Maggie's Oldham Care Centre.

The Leader reflected on Thriving Communities and Oldham being a place where society and social action really meant something and for people and communities to have the power to be healthy, happy and to make positive choices. The Leader highlighted the impact on Universal Credit in Oldham which had been dramatic. The Oldham Food Bank had seen a 77% increase in people getting food parcels due to benefit delays or changes. The Leader also highlighted events for families that had been held, the Arts & Heritage Centre, Coliseum Theatre, Cultural Quarter and the continued investment in the Borough's districts and facilities.

The challenge was to continue work hard in the areas that the Council controlled, had a real impact and looked for opportunities to make circumstances work best for residents.

The Leader highlighted the Town Centre Masterplan which looked ahead to 2035 which was the biggest forward planning exercise ever taken for the town centre to make it a place that was thriving around the clock and offered new housing, employment and leisure opportunities.

RESOLVED that the content of the Leader's Annual Statement be noted.

10

YOUTH COUNCIL

The Youth Council **PROPOSED** the following **MOTION**:

"The Youth Council believes that work experience is an essential component of young people's transition into responsible and confident citizens, and is an excellent introduction into the world of work. These short term placements inside an organisation help young people become acquainted with the work place, which will improve their employability skills to create well-rounded individuals. It may also provide an insight into a particular industry which can help decide their future career paths.

The Youth Council is aware of a survey by the City & Guilds vocational training organisation, about 80 per cent of employers think work experience is essential and two-thirds of employers would be more likely to hire a young person with work experience over someone with none. There are also multiple benefits for the local community when businesses offer work experience to young people not least due to the links forged which may help get a foot in the door of the world of employment, and the firm may find that they have an enthusiastic and experienced new recruit on their hands in the future. The Youth Council believes that if a young person has a worthwhile work experience in Oldham, it can only incentivise them to remain in the area after completing their education or training as they have become more aware of the career possibilities on their doorstep. They have a goal to aim for, and as a result have a purpose to work hard to gain the relevant qualifications after completing work experience, thus raising both aspirations and academic achievements in the town. Indeed, people who had four or more interactions with employers during their schooling years were five times less likely to be unemployed at the end of them, according to recent research.

Throughout Oldham, however, provision is inconsistent as work experience is not a statutory obligation in schools. It can often be challenging for young people to find suitable placements themselves, and as a consequence many miss out on this vital experience.

As a Youth Council which strives to represent the views of young people and champion their issues, we feel that it would be imperative to urge the Council to take this issue seriously. In this year's UK Youth Parliament's Make Your Mark campaign we balloted over 17,000 young people which represents approximately 70% of Oldham's 11 – 18 year olds (the 2nd highest turnout in the UK #JustSaying). Work Experience hubs for 11-18 year olds, was the number one issue that our young people were concerned about, with over 2600 voting for this topic.

The Youth Council's long term commitment to campaigning for a Curriculum for Life, an educational experience which adequately prepares students for responsible adulthood, also extends to a genuine demand for work experience which is beneficial to both parties involved and leaves young people feeling optimistic for their future. The Youth Council believes that it is an invaluable opportunity and it should not be decided on by the connections your family has or a postcode lottery that your school has the resources and a well-developed work experience programme.

The Youth Council would like to take this opportunity to recognise the work done at Oldham Council for the past overview and scrutiny of the work experience provided in Oldham. From this work we know that schools may not offer any work experience opportunities, some may offer a small cohort of placements and only a tiny majority of schools organise work experience for an entire year group. With our Make Your Mark results the Youth Council plan to work closely with organisations such as Get Oldham Working and Positive

Steps to see how this offer can be increased and how young people can be supported so they are aware of how to maximise their usage. The Youth Council also hope to look at the feasibility of a face to face or an online work experience hub.

However, there is only so much that the Youth Council is able to do and we call on the Council to support the following resolution:

The Youth Council ask Council to resolve:

That Oldham Council recognises that Oldham is committed to providing quality work experience opportunities for all its young people and write to the Secretary of State for Education and the three MPs in our area asking that work experience arrangements becomes a statutory duty for all schools.”

Councillor Harkness spoke in support of the Motion.

Councillor Rehman spoke in support of the Motion.

Councillor Chadderton MOVED the Motion and Councillor Akhtar SECONDED the Motion.

On being put to the VOTE, the MOTION was CARRIED UNANIMOUSLY.

RESOLVED that Oldham Council recognised that Oldham was committed to providing quality work experience opportunities for all its young people and the Secretary of State for Education and the three MPs in our area be written to asking that work experience arrangements becomes a statutory duty for all schools.

11

LEADER AND CABINET QUESTION TIME

The Leader of the Main Opposition, Councillor Sykes, raised the following two questions:

Question 1:

“My first question tonight concerns the latest developments or lack of them at Princes Gate. When plans for this site at Oldham Mumps were first unveiled in November 2014, former Council Leader Jim McMahon described them as a ‘game-changer for the new Oldham’.

Now we are three years on and we have yet to hear the details of who will replace Marks and Spencer as the flagship retailer on this gateway site. Embarrassingly there are still many graphics in the town centre and elsewhere on display showing Marks and Spencer at the heart of this development.

This saga seems to be lasting as long as Game of Thrones – but it is not so captivating, bloody or exciting. Businesses in the area, local residents and many others want and need to know what is happening – the silence is deafening.

Earlier this year we were promised an announcement in the near future and that was five months ago. Has a commercial deal been struck? Did Cabinet approve a deal for Princes Gate in June? So why such a long delay in making an

announcement? Now five months on from the Cabinet meeting earlier this year and still now news. I am sure lots of people in our Borough will be keen to hear what is going on and what the plan is? It is long overdue some 'game-changing' on this site started to happen would the Leader of the Council agree."

Councillor Stretton, Leader of the Council, agreed that it needed to happen soon. It needed to be understood that whilst deals may have been struck, there were formal commercial arrangements which had to be put in to place before formal announcements could be made. As soon as formal announcements were able to be made, they would be.

Question 2:

"For my second question tonight I would like to turn to another issue that is currently of great public interest and concern. I am sure that colleagues in this chamber will have been as unsettled as I was to hear news of seemingly widespread instances of sexual harassment in Parliament.

Such reprehensible behaviour will bring Parliament further into disrepute; something we as Councillors should very much regret as this will also further undermine the electorate's overall faith in the functioning of any aspect of British democracy – including that of local government.

Prime Minister Theresa May has indicated that she will be instituting a new code of conduct in Parliament and we must hope that this will help address the issue. Tonight I would like to ask the Leader for reassurance that here at Oldham Council we are one step ahead of the crowd in having robust and exemplar policies regarding sexual harassment in place.

Policies that enable and encourage those amongst our staff, or indeed our elected officials, who suffer this indignity to report such incidents. That we have a support network in place for victims. All such reports will be rigorously investigated.

Offenders will be swiftly disciplined. But we also provide protection from malicious allegations.

Apparently in Parliament an idea is being explored that staff will be able to report concerns to an external, independent body. I would suggest to the Leader that perhaps to make our own procedures even more robust this might be worthy of consideration? But above all, I would like the Leader tonight to strongly affirm that we at Oldham Council have a policy of zero tolerance for such behaviour, whether it is by an employee, senior officer, contractor, partner or councillor."

Councillor Stretton, Leader of the Council, agreed for the measures to be in place. The Leader agreed and reassured that policies and procedures were in place and was happy for these to be re-examined to ensure that they were fit for purpose. A commitment was given to speak to the Chief Executive about arrangements in place and to take on board the suggestion of reporting to an external body. The range of issues which could occur included cases of harassment and sometimes malicious allegations being made. The Leader

was committed that the Council was a place where people were treated fairly whether they be victims or falsely accused. The matter would be taken seriously.

Councillor Sheldon asked a question related to staff sharing. Councillor Sheldon asked if would it be possible to offer the assistance of District Partnership staff to ease other departments under pressure. For example the following is such a case where secretarial staff could speed up necessary work. Flooding at Arthurs Lane Greenfield caused problems to residential properties and Shaw Street School. The cause had been identified by the highways team as a major drain which needed replacing. The funds were likely to be available from the EA, but this required a comprehensive report which lists in detail those affected, the solution and costing for such work. With secretarial help this report could have been completed months ago and the work possibly completed. To date the report had not been filed with the EA. Councillor Sheldon had great admiration for the work staff carried out, but he did think some jobs could be speeded with a little help.

Councillor Stretton, Leader of the Council, requested that Councillor Sheldon provide details of the root of the issue in order to ask senior officers to review what could be done.

The Mayor reminded the meeting that Council had agreed that, following the Leaders' allocated questions, questions would be taken in an order which reflected the political balance of the Council.

1. Councillor Toor asked the following question:

“Young people sitting their GCSEs this summer coped with big changes including a new marking method – how confident is the Cabinet Member for Education that examiners understood the new system and were fully trained in the new marking to ensure our children’s hard work has not gone to waste? Can she tell us if there are any plans to evaluate this change?”

Councillor Chadderton, Cabinet Member for Education and Early Years responded that that the local authority was not responsible for assuring the quality of national examinations. The role was undertaken by the Office of Qualifications and Examinations Regulation (Ofqual) which regulated qualifications, examinations and assessments in England. Councillor Chadderton understood that examiners were evaluated every summer to ensure there were not many variances.

2. Councillor Ali asked the following question:

“I have been contacted by parents who have been rejected home to school transport. It is likely that stringent criteria have been put in place to meet allocated budget costs. This clearly denies a lot of

parents that essential service. These are families who are under immense pressure from all angles. I would be interested to know, how much budget is allocated to this service; and if consideration can be given in reviewing the criteria and hopefully increasing the budget so that more families can benefit from this essential service.”

Councillor Chadderton, Cabinet Member for Education and Early Years responded that the current overall budget was set at £1,636,670 which was forecast to overspend. The service supported 510 children and young people. There was no proposal to review the policy as a full review had been carried out last year and agreed at Cabinet. There was an appeals process in place for those whose applications were rejected. Applicants had an opportunity to present their case in person to members.

3. Councillor McLaren asked the following question:

“Could the Cabinet Member for Social Care and safeguarding, please tell us how many LAC Champions we currently have in Oldham and describe the impact that they are having on the lives of some of our most vulnerable young people. Could they also advise us how the Champions are recruited and what training they receive prior to taking up the role?”

Councillor Harrison, Cabinet Member for Social Care and Safeguarding responded that the Children’s Champion scheme had been in existence for approximately 4 years. The aims of the Children’s Champions Scheme were:

- Senior Decision Makers (Champions) within Oldham Council and our partners to gain a greater understanding of the needs of Looked After Children and care leavers
- Young people to build positive and meaningful relationships with Champions that supported the achievement of positive outcomes
- Young people to be given the opportunity to gain work experience
- Young people to be provided with an advocate who could champion a quality experience from services provided for Looked after Children and care leavers.

There were currently 14 champions within the scheme which included officers from Oldham Council, Elected Members, Police and Health. Champions were recruited via the manager’s brief, corporate parenting panel and information passed to senior officers in partner agencies. Interested people put in an expression of interest and undertook a one-to-one induction training meeting with the participation officer. Sixteen young people had benefitted from the scheme in the last two years. Outcomes for champions included

an improved knowledge and understanding of how the care system worked, the ability to gain a better understanding of Looked After Children and care leavers needs and experiences, the ability to create a rewarding and meaningful relationship with a young person and a rewarding and enriching experience. Outcomes for young people included the development of positive relationships with trusted adults who were role models, support and guidance on a range of issues, new opportunities and experiences and development of confidence and self-esteem. Specific outcomes for individual young people had included gaining an apprenticeship, gaining work experience opportunities, support with placement moves, support to move from unsuitable accommodation, successful appeal for a secondary school placement and attendance at events.

4. Councillor Murphy asked the following question:

“At the same time that this Administration is talking about the upsurge in trade in the Independent Quarter and the possibility of an enhanced retail offer at Princes Gate, Lendy, an investment loans company published research in August showing Oldham as having the largest decline in retail planning applications last year, being the last of 339 local authorities in the UK. Lendy said that Oldham Council received only four retail planning applications in the year to March 2017, down 87 percent from 30 the previous year. If true this is worrying news and hardly an encouragement to prospective retailers thinking of locating to our borough. Can the Cabinet Member please confirm what the figures for 2016/17 were and how they compare to 2015/16?”

Councillor Stretton, Leader of the Council and Cabinet Member for Economy and Enterprise responded that the information on Oldham’s retail performance was inaccurate. There were 36 applications which involved retail (Class A1) accommodation that were determined between 1st April 2016 and 31st March 2017 in the borough. Of these, 23 were granted permission, 11 were refused and 2 were withdrawn. It was clear that retail conditions across the country were challenging, the number of retail applications in Oldham actually increased compared to 2015/16.

5. Councillor Fielding asked the following question:

“The Psychoactive Substances Act came into force on 26 May 2016. Could the relevant Cabinet member please tell us if the legislation brought about any significant impact on the distribution and use of Psychoactive Substances in Oldham?”

Councillor Moores, Cabinet Member for Health and Wellbeing responded that the Psychoactive Substances Act had had a significant impact on the visible distribution of New Psychoactive Substances (NPS) across Oldham borough. Prior to the Act a number of shops (Head Shops) were openly selling NPS to members of the public. Since the implementation of the Act, all of these premises had shut down or ceased to trade visibly. The Psychoactive Substances Act's main intention was to shut down shops and websites that had traded in 'legal highs' and although this had partially achieved its aim with retailers, the sale of NS on the internet was still easily accessible. One of the most contentious issues was the sale of Nitrous Oxide by retailers. Recent work had been conducted in partnership with Community Safety Services, Trading Standards and Police. Known retailers were targeted and visits conducted to ensure they were aware of their responsibilities under Home Office guidance. This would be further reviewed in the near future and further action taken as necessary. At the recent meeting of the Oldham NPS Steering Group, partners described a changing picture in the community and in prison establishments. It was felt that the use of NPS substances that mimicked the effects of cannabis 'Spice' and 'Mamba' had reduced significantly in Oldham. It was recognised that there were more localised problems across Greater Manchester or with certain demographics of the population. Information provided by OASIS (Young Peoples Substance Misuse Service) and One Recovery (Adult Substance Misuse Service) indicated that the number of clients entering treatment and specified NPS use were less than 1% of all new treatment journeys recorded between April 2016 to March 2017 and this was in line with the national average. Oldham Council was working with partners for the development of a new Psychoactive Substances action plan for the borough.

6. Councillor Roberts asked the following question:

"Oldham's under 5s have some of the worst teeth in the country – this means children are in pain, get abscesses and in many cases need to have their teeth taken out. Oldham Council and NHS have tried hard to get children to brush their teeth regularly and to reduce sugar in their diet. Scientific data tells us that fluoridation of the water supply significantly reduces tooth decay – can the Cabinet Member tell us whether there are any current discussions at a Greater Manchester level about fluoridation to help our children have better teeth?"

Councillor Moores, Cabinet Member for Health and Wellbeing responded that community water fluoridation schemes were first introduced in the US in 1945.

Following successful trials in the UK in the 1950's, Birmingham led the way in the UK in 1964 by implementing water fluoridation and this was quickly followed in the 1960's by some other local authorities. Many cities and areas across the world had introduced fluoride to water supplies. All water contained the mineral fluoride naturally in varying amounts. Water fluoridation involved adjusting the fluoride level in drinking water supplies. Other sources of fluoride for dental health included toothpaste and professionally applied fluoride varnish. Water fluoridation had an effect over and above that achieved by these methods. United Utilities was the main operator of the water distribution system in Oldham and across the North West. Therefore, any feasible fluoridation scheme would need to be undertaken with United Utilities for Greater Manchester and the North West. There were no plans for the introduction of water fluoridation across Greater Manchester. A new Greater Manchester oral health strategy would be developed in 2018 which provided an opportunity to consider the priorities for action in improving oral health of children and adults. Oldham Council would contribute to the development and shaping of this strategy. The Council acknowledged the poor health of children in Oldham and the impact it had on children's lives. Oldham had been identified as one of 13 high national high priority areas for oral health and in 2018 an expanded programme of oral health for all 0 – 5 year olds would take place. This included oral health advice and free toothbrushes and toothpaste for all children from Health Visitors, supervised toothbrushing schemes in early years settings and encouragement to visit a dentist by the age of 1 year.

7. Councillor Goodwin asked the following question:

“Following the recent Bonfire Night and seeing the vast number of incidents responded to by our Fire & Rescue Service, I'd like to take this opportunity to offer my thanks to our brave firefighters who responded professionally to every incident, including one in my ward of Chadderton South where it was reported a woman was injured after a firework was thrown into a shop causing serious damage. Can I ask the Leader if she would be willing to discuss with the Greater Manchester Mayor, Andy Burnham, how local authorities and the combined Authority can act to curtail the number of incidents occurring due to irresponsible individuals lighting bonfires, setting bins, cars or premises on fire and using fireworks dangerously?”

Councillor Stretton, Leader of the Council and Cabinet Member for Economy and Enterprise responded that the Community Safety and Cohesion Partnership shared the serious concerns about the behaviour of

individuals both in Oldham and across Greater Manchester during the Bonfire period. In Oldham a dedicated partnership operation 'Treacle' was undertaken with officers from the Council and Greater Manchester Police working together with the Fire and Rescue Service. The operation involved the delivery of key safety messages, community engagement and regular liaison with retailers selling fireworks. The behaviour of a number of individuals had been completely unacceptable and had endangered the lives of others. A full review of what had occurred over the period was being undertaken by the Partnership and work was ongoing to identify the persons responsible in order that appropriate action could be taken. The incidents that had occurred over the period across the entire conurbation would be reviewed in detail by the Greater Manchester ABS Group and a full report would be provided to the Mayor's office with a request for an action plan to be developed with the objective of preventing a recurrence of the behaviours in the future. A meeting had been requested between the Leader and the Chief Executive and senior police officers to be followed by an all member meeting with police in attendance for wider concerns about policing to be discussed.

8. Councillor Murphy asked the following question:

"I am sure that the Cabinet Member for Environmental Services will be aware that there is currently no budget to repair or replace Vehicle Activated Speed signs, which means there are a number of signs that are not working at all or are faulty throughout the Borough. I understand that a review is currently being conducted as to whether these signs should be repaired or replaced. I hope that the review will recommend that they are repaired and maintained as they make a significant contribution to road safety. This review is now also holding up other much needed road safety measures in Shaw and Crompton. Could the Cabinet Member please tell me when this review will be complete, if the signs will be repaired and maintained, and therefore when locally in Shaw and Crompton we can get on with other much needed road safety improvements?"

Councillor F. Hussain, Cabinet Member for Environmental Services confirmed that work was being undertaken to examine the condition of each of the Vehicle Activated Signs, a number of which had been installed at members' discretion. The report would identify those where data and evidence supported their retention saving, saving the cost of repairs where such evidence did not exist. However, members would also be able to use local budgets to support repairs which fell outside the criteria should they choose.

At this point in the meeting, the Mayor advised that the time limit for this item had expired.

RESOLVED that the questions and responses provided be noted.

12

TO NOTE THE MINUTES OF THE MEETINGS OF THE CABINET HELD ON THE UNDERMENTIONED DATES, INCLUDING THE ATTACHED LIST OF URGENT KEY DECISIONS TAKEN SINCE THE LAST MEETING OF THE COUNCIL, AND TO RECEIVE ANY QUESTIONS OR OBSERVATIONS ON ANY ITEMS WITHIN THE MINUTES FROM MEMBERS OF THE COUNCIL WHO ARE NOT MEMBERS OF THE CABINET, AND RECEIVE RESPONSES FROM CABINET MEMBERS

The minutes of the Cabinet meetings held on 21st August 2017, 18th September 2017 and the urgent key decisions taken between 21st November 2016 and 27th October 2017 were submitted.

Members raised the following questions:

Councillor McCann, Cabinet Minutes, 18th September 2017, Items 8 and 17 – NSL Parking Enforcement/Service Contract – Councillor McCann fully supported the bus lane enforcement. Councillor McCann asked for reassurance that the appropriate signage was in place and the running space was adequate to merge into the other lane.

Councillor F. Hussain, Cabinet Member for Environmental Services, responded that he would look into the signage and the lanes issues. There had been 50 prosecutions in one week.

RESOLVED that:

1. The minutes of the Cabinet meetings held on 21st August 2017, 18th September 2017 and the Urgent Key Decisions taken between 21st November 2017 and 27th October 2017 be noted.
2. The question and response provided on the Cabinet minutes be noted.

13

NOTICE OF ADMINISTRATION BUSINESS

Motion 1

Councillor Jabbar MOVED and Councillor Harrison SECONDED the following motion:

“The Council considers its duty towards Children’s Social Care and Early Help to be one of its most important statutory duties. It is vitally important that the Council provides as comprehensive a service as possible to ensure that children

have the best start in life. Therefore, the Council notes with grave concern that across England:

- Approximately 350 Sure Start centres have closed since 2010.
- Child poverty is now at its highest level since 2010, with 100,000 children nationally in relative poverty and 4 million children considered to be in poor households.
- The analysis by the Local Government Association that suggests that: 75% of councils exceed their children's social care budget to a total of £605 million, that councils are dealing with an increase in demand with child protection inquiries up by 140% in the last 10 years and that Children's services face a £2bn shortfall by 2020.
- A survey conducted by Action for Children outlines that 53% of Conservative Councillors are concerned that recent funding cuts make it more difficult for local councils to deliver legally required responsibilities for children and young people, with three quarters saying that in the longer term children services is a major cause of concern.

Council further notes that:

- The Council has invested an additional £4m into Children's Services in this financial year. This is to cover the cost of the vast increase in demand. As this trend is expected to continue, the budget reduction requirement for 2018/19 has been increased by £4m to reflect this.
- Despite this in year investment, our Month 3 Financial Monitoring report considered by Cabinet on 23 September showed a projected overspend of £1.066m on Children's Social Care. This is clearly challenging in the context of cuts to the Council's budget totally £202m over the period 2009/10 to 2017/18 and the use of £6.5m of reserves to balance the 2017/18 revenue budget. As a result of the increased funding requirement in addition to Government funding cuts, the Council currently faces a budget reduction target of £24.8m for 2018/19 with further cuts required in future years.

Therefore, this Council resolves to:

- Make urgent representations to the Chancellor of the Exchequer outlining the Council's continuing struggle to meet its statutory requirements with the funding available, and request the release of adequate funds so that the Council can properly safeguard its children's services.
- Make representations to Robert Goodwill MP, the Minister of State for Children and Families, outlining the Council's continuing struggle to meet its statutory requirements with the funding available, requesting that the Minister lobbies the Chancellor of the Exchequer for adequate funds so that the Council can properly safeguard its children's services.

- To write to the Local Government Association expressing the Council's support for the organisation's lobbying for adequate funding for Children's Services.
- To write to the Local Government Association expressing the Council's support for the organisation's lobbying for adequate funding for Children's Services.
- To write to the borough's three MPs asking that they continue to lobby government for adequate funding for the Council's children's services.

Councillor McCann spoke in support of the Motion.
Councillor Mushtaq spoke in support of the Motion.
Councillor Ali spoke in support of the Motion.
Councillor Sykes spoke in support of the Motion.

Councillor Jabbar exercised his right of reply.

On being put to the VOTE, the MOTION was CARRIED UNANIMOUSLY.

RESOLVED that:

1. Urgent representations be made to the Chancellor of the Exchequer which outlined the Council's continuing struggle to meet its statutory requirements with the funding available and request the release of adequate funds so that the Council could properly safeguard its children's services.
2. Representations be made to Robert Goodwill MP, the Minister of State for Children and Families which outlined the Council's continuing struggle to meet its statutory requirements with the funding available, requesting that the Minister lobbied the Chancellor of the Exchequer for adequate funds so that the Council could properly safeguard its children's services.
3. The Local Government Association be written to expressing the Council's support for the organisation's lobbying for Children's Services.
4. The borough's three MPs be written to and be asked that they continue to lobby government for adequate funding for the Council's children's services.

Motion 2

Councillor Moores MOVED and Councillor Ball SECONDED the following motion:

"This Council

- i. Recognises the importance of local action in coordinating and commissioning accessible and effective HIV testing to reach the undiagnosed and reduce late HIV diagnosis
- ii. Commits to strengthening its own provision of HIV testing services through working with local providers of

- Sexual Health Services, NHS partners, HIV charities and patient groups
- iii. Recognises that late HIV diagnosis is a Public Health Outcomes Indicator in the Public Health Outcomes Framework.
 - iv. Recognises the volume and quality of public health and local government guidelines and performance indicators designed to support local authority implementation and monitoring of appropriate and effective testing guidelines.

The Council further notes:

- i. That an estimated 101,200 were living in the UK with HIV in 2015; 13% of people were undiagnosed and unaware of their condition. It is estimated that 984 people are currently living with undiagnosed HIV across Greater Manchester.
- ii. HIV testing is integral to the treatment and management of HIV. With an early diagnosis and put on a clear treatment pathway and guaranteed access to antiretroviral therapy (ART), people living with HIV can expect to have a near-normal life expectancy and live healthy and active lives.
- iii. Oldham's HIV testing coverage has significantly declined. The testing coverage rate for men has increased both regionally and nationally while Oldham's rate decreased slightly by 3.7 percentage points. Over the same period, has been a sharp decrease in the testing coverage for women in Oldham particularly since 2013 while decreases regional and national level have been less severe. Testing coverage for Men who have Sex with Men (MSM) was similar to national rates.
- iv. Late diagnosis is the most important factor associated with HIV-related morbidity and mortality in the UK (BASHH 2008). There is an impact of late diagnosis on individual health, public health and health budgets. Late diagnosis increases the likelihood of the need for complex and expensive treatment and the risk of onward transmission to others. In 2015, 39% of people were diagnosed with HIV at a late stage of infection (with a CD4 count <math><350\text{ cells per mm}^3</math>).
- v. The lifetime treatment cost of living with HIV is estimated to be around £360,000. Late diagnosis increases further the cost of HIV treatment by 50%.
- vi. Developing a Greater Manchester city-region approach to the eradication of HIV within a generation is an objective of the Greater Manchester Population Health Plan.

Recognising the weight of evidence in favour of expanding local HIV testing services, Oldham Council resolves to:

- Work, with partners, towards attaining the Joint United Nations Programme on HIV/AIDS 90-90-90 targets; 90% of all people living with HIV will know their status 90% of all people living with HIV will receive sustained antiretroviral therapy (ART)

90% of all people living with HIV on ART will have durable viral suppression.

- Support the Greater Manchester (GM) city region approach to eradicating HIV within a generation.

Council further resolves to:

- Ask the Director of Public Health to provide a report outlining what needs to be done locally in the commissioning and provision of services in order to support the 90-90-90 targets and GMs ambition to eradicate HIV within a generation.
- Work with sexual health services to address the decline of HIV testing rates for men and women in the borough.
- Adopt the GM Model to increase HIV testing and associated interventions.
- Support the provider of our Specialist Sexual Health Service to successfully implement the NHS England funded Pre-exposure prophylaxis (PrEP) HIV prevention programme. Pre-exposure prophylaxis or PrEP, is a way for people who do have HIV, but who are at substantial risk of HIV infection to reduce their risk of acquiring HIV.
- Promote the National HIV Testing Week which starts on the 18th November 2017.”

Amendment

Councillor Gloster MOVED and Councillor Murphy SECONDED the following AMENDMENT:

“On Page One in the paragraph starting ‘The Council further notes:

Insert at the end of Point IV: ‘Fortunately Oldham does not have a high rate of diagnosed HIV with 1.35 persons diagnosed with the condition in every 1,000 of the population; however worryingly there is a high incidence of late diagnosis in 42.9% of cases.’

On Page Two in the paragraph starting ‘Recognising’ after the first bullet point insert two new bullet points:

- ‘Look to introduce HIV testing services in primary care settings in this Borough including GP surgeries and health clinics, as per the recommendations made in national HIV guidance, guidance issued by NICE, and by the sexual health charity The Terrance Higgins Trust.
- Conduct a review of the current services available in this Borough in consultation with people living with HIV, their partners and carers, and relevant bodies such as local LGBT+ groups, The Terrance Higgins Trust, the George House Trust and Healthwatch Oldham, to determine how else they may be improved or made more accessible.’

Insert at the every end of the motion after 2017’,and promote both the It Starts with Me campaign and the National HIV Testing Week each year.’

Amended motion to read as follows:

‘This Council

- i. Recognises the importance of local action in coordinating and commissioning accessible and effective HIV testing to reach the undiagnosed and reduce late HIV diagnosis
- ii. Commits to strengthening its own provision of HIV testing services through working with local providers of Sexual Health Services, NHS partners, HIV charities and patient groups
- iii. Recognises that late HIV diagnosis is a Public Health Outcomes Indicator in the Public Health Outcomes Framework.
- iv. Recognises the volume and quality of public health and local government guidelines and performance indicators designed to support local authority implementation and monitoring of appropriate and effective testing guidelines.

The Council further notes:

- i. That an estimated 101,200 were living in the UK with HIV in 2015; 13% of people were undiagnosed and unaware of their condition. It is estimated that 984 people are currently living with undiagnosed HIV across Greater Manchester.
- ii. HIV testing is integral to the treatment and management of HIV. With an early diagnosis and put on a clear treatment pathway and guaranteed access to antiretroviral therapy (ART), people living with HIV can expect to have a near-normal life expectancy and live healthy and active lives.
- iii. Oldham’s HIV testing coverage has significantly declined. The testing coverage rate for men has increased both regionally and nationally while Oldham’s rate decreased slightly by 3.7 percentage points. Over the same period, has been a sharp decrease in the testing coverage for women in Oldham particularly since 2013 while decreases regional and national level have been less severe. Testing coverage for Men who have Sex with Men (MSM) was similar to national rates.
- iv. Late diagnosis is the most important factor associated with HIV-related morbidity and mortality in the UK (BASHH 2008). There is an impact of late diagnosis on individual health, public health and health budgets. Late diagnosis increases the likelihood of the need for complex and expensive treatment and the risk of onward transmission to others. In 2015, 39% of people were diagnosed with HIV at a late stage of infection (with a CD4 count <350 cells per mm³). Fortunately Oldham does not have a high rate of diagnosed HIV with 1.35 persons diagnosed with the condition in every 1,000 of the population; however worryingly there is a high incidence of late diagnosis in 42.9% of cases.
- v. The lifetime treatment cost of living with HIV is estimated to be around £360,000. Late diagnosis increases further the cost of HIV treatment by 50%.
- vi. Developing a Greater Manchester city-region approach to the eradication of HIV within a generation is an

objective of the Greater Manchester Population Health Plan.

Recognising the weight of evidence in favour of expanding local HIV testing services, Oldham Council resolves to:

- Work, with partners, towards attaining the Joint United Nations Programme on HIV/AIDS 90-90-90 targets;
90% of all people living with HIV will know their status
90% of all people living with HIV will receive sustained antiretroviral therapy (ART)
90% of all people living with HIV on ART will have durable viral suppression.
- Look to introduce HIV testing services in primary care settings in this Borough including GP surgeries and health clinics, as per the recommendations made in national HIV guidance, guidance issued by NICE, and by the sexual health charity The Terrance Higgins Trust.
- Conduct a review of the current services available in this Borough in consultation with people living with HIV, their partners and carers, and relevant bodies such as local LGBT+ groups, The Terrance Higgins Trust, the George House Trust and Healthwatch Oldham, to determine how else they may be improved or made more accessible.
- Support the Greater Manchester (GM) city region approach to eradicating HIV within a generation.

Council further resolves to:

- Ask the Director of Public Health to provide a report outlining what needs to be done locally in the commissioning and provision of services in order to support the 90-90-90 targets and GMs ambition to eradicate HIV within a generation.
- Work with sexual health services to address the decline of HIV testing rates for men and women in the borough.
- Adopt the GM Model to increase HIV testing and associated interventions.
- Support the provider of our Specialist Sexual Health Service to successfully implement the NHS England funded Pre-exposure prophylaxis (PrEP) HIV prevention programme. Pre-exposure prophylaxis or PrEP, is a way for people who do not have HIV, but who are at substantial risk of HIV infection to reduce their risk of acquiring HIV.
- Promote the National HIV Testing Week which starts on the 18th November 2017, and promote both the It Starts with Me campaign and the National HIV Testing Week each year.”

Councillor Moores exercised his right of reply. Councillor Moores ACCEPTED the AMENDMENT.

A vote was then taken on the AMENDMENT.

On being put to the VOTE, the AMENDMENT was CARRIED UNANIMOUSLY.

On being put to the VOTE, the SUBSTANTIVE MOTION was CARRIED UNANIMOUSLY.

RESOLVED that in recognition of the weight of evidence in favour of expanding local HIV Testing services:

- To work, with partners, towards the attainment of the Joint United Nations Programme on HIV/AIDS 90-90-90 targets;
90% of all people living with HIV will know their status;
90% of all people living with HIV will receive sustained antiretroviral therapy (ART); 90% of all people living with HIV on ART will have durable viral suppression.
- Introduction of HIV testing services in primary care settings in this Borough including GP surgeries and health clinics, as per the recommendations made in national HIV guidance, guidance issued by NICE, and by the sexual health charity The Terrance Higgins Trust be looked into.
- A review be conducted of the current services available in this Borough in consultation with people living with HIV, their partners and carers, and relevant bodies such as local LGBT+ groups, The Terrance Higgins Trust, the George House Trust and Healthwatch Oldham, to determine how else they may be improved or made more accessible.
- The Greater Manchester (GM) city region approach to eradicating HIV within a generation be supported.
- The Director of Public Health be asked to provide a report that outlined what needs to be done locally in the commissioning and provision of services in order to support the 90-90-90 targets and GMs ambition to eradicate HIV within a generation.
- To Work with sexual health services to address the decline of HIV testing rates for men and women in the borough.
- The GM Model to increase HIV testing and associated interventions be adopted.
- The provider of our Specialist Sexual Health Service be supported to successfully implement the NHS England funded Pre-exposure prophylaxis (PrEP) HIV prevention programme. Pre-exposure prophylaxis or PrEP, is a way for people who do not have HIV, but who are at substantial risk of HIV infection to reduce their risk of acquiring HIV.
- The National HIV Testing Week which starts on the 18th November 2017 be promoted, and both the It Starts with Me campaign and the National HIV Testing Week be supported each year.

Motion 3

The Mayor informed the meeting that the time limit for this item had expired and Councillor Ali as Mover of the Motion and

Councillor Jacques as Secunder of the Motion requested the Council permit the following motion be rolled over for discussion at the next Council meeting.



“This Council notes with great concern that Greater Manchester Police’s budget has been reduced by £180m since 2010, reducing nearly a quarter of its front-line officers and 1,000 support staff as government austerity budgets sought to reduce the cost of Britain’s public services. With 6,200 officers, reduced from 8,000 a decade ago, GMP is so stretched that officers from specialist divisions are being drafted in to help with community policing. Officers are being directed away from the Serious Crime Unit, which usually deals with robbery, kidnapping and drug dealers. In Oldham, 4,839 more crimes were reported per annum in 2017 than in 2011, an increase of 27%. This reflects the regional picture, with crime up across Greater Manchester by 13% in the same period. Oldham performs worse in 11 of the 17 categories identified by official police and crime statistics which include huge rises in categories identified by official police and crime statistics which include huge rises in violence (131%), shoplifting (75%) and public order offences (244%). The Government has not protected police budgets as promised. Home Office Figures in England and Wales between September 2010 and September 2016 record that the number of police officers fell by 18,991, or 13%. The problem is compounded by sickness absence rates. Nearly 2,500 officers – about 2% of the total workforce – were classified as being on long term sick leave, an 11.5% increase on 2015. Overall police budgets, excluding counter-terrorism grants, fell by 20% between 2010 and 2015 which is completely unsustainable. This Council condemns these cuts in policing in the strongest possible terms threatening as they do the excellent policing we have in Oldham and putting at risk the safety and security of our local diverse community.

This Council resolves to:

- Instruct the Chief Executive to convey this Motion and the Council’s strong concerns about these matters to the Mayor of Greater Manchester and the Home Secretary.
- Instruct the Chief Executive to write to the Home Secretary asking her to increase Police numbers in order to safeguard our residents and communities.”

RESOLVED that the Motion be rolled over to the Council meeting to be held on 13th December 2017.

14

NOTICE OF OPPOSITION BUSINESS

Motion 1:

Councillor Murphy MOVED and Councillor Harkness SECONDED the following motion:

“This Council notes, with great sadness that:

- There is growing evidence that the use of acid and other corrosive substances as a weapon in violent attacks is increasing.
- Victims of these crimes are often left with life changing injuries as well as long-term psychological and emotional damage.
- Data collected by the National Police Chiefs' Council covering a six month period between November 2016 and April 2017 identified 408 attacks involving corrosive substances across 39 police forces. 21% of offenders were found to be 18 years or under.

Council welcomes:

- The recognition by the British Government that the law is currently unsatisfactory as the products are legal for anyone to purchase, but shops are required to report suspicious sales.
- The recent Home Office consultation on proposals to enact new legislation in which retailers will be committing a criminal offence if they sell products containing harmful corrosive substances in shops or on-line to persons under 18 and where a new offence will be created of possessing a corrosive substance in a public place.
- Proposals by other Councils to roll out voluntary schemes urging shopkeepers not to support sales of corrosive products which contain acid or ammonia to under 21 year olds in advance of future legislation.

This Council resolves to:

- Ask the Overview and Scrutiny Board, with the Trading Standards team and retailers' associations, to examine the merits and practicalities of introducing such a voluntary scheme in this borough in advance of new legislation, and to report back their findings to full Council.
- Ask the Chief Executive to write to the Borough's three Members of Parliament and the Mayor of Greater Manchester to request they make representations to Government ministers supporting the urgent introduction of new legislation to regulate the sale of these substances and to outlaw under-age sales.

Councillor Blyth spoke in support of the Motion.

Councillor Ur-Rehman spoke in support of the Motion.

Councillor Murphy exercised his right of reply.

On being put to the VOTE, the MOTION was CARRIED UNANIMOUSLY.

RESOLVED that:

1. The Overview and Scrutiny Board be asked, with the Trading Standards Team and retailers' associations, to examine the merits and practicalities of introducing such a voluntary scheme in this borough in advance of

new legislation, and to report back their findings to full Council.

2. The Chief Executive be asked to write to the Borough's three Members of Parliament and the Mayor of Greater Manchester to request they make representations to Government ministers supporting the urgent introduction of new legislation to regulate the sale of these substances and to outlaw under-age sales.



Motion 2:

Councillor McCann MOVED and Councillor Sykes SECONDED the following motion:

“This Council notes that:

- The Government have recently announced that the Support for Mortgage Interest Scheme (or SMI), administered by the Department for Work and Pensions, will come to an end on 5 April 2018.
- Homeowners who are on a qualifying benefit for long enough can currently receive help towards the interest charges on a mortgage or eligible home improvement loan.
- From 6 April 2018, new and existing claimants will instead be offered SMI loans; there will be no transitional protection.
- If a loan is not accepted, SMI will end and claimants will start to accrue mortgage arrears, putting their home at risk.
- If the loan is accepted, homeowners will have to repay the loan, including accrued interest if there is sufficient equity, once the property is sold or ownership is transferred.
- The Department of Work and Pensions has estimated that of the 140,000 households currently receiving SMI around 50% are of pension age.

Council is concerned that:

- Such claimants will end up being in further debt should they choose to participate in the new scheme.
- Other claimants who do not take up the loan may find themselves in mortgage arrears and be evicted.
- There is no transitional protection scheme for existing claimants.
- As claimants fall into more debt, or are faced with homelessness, they will make a greater call on Council services and those provided by partner agencies (such as the Oldham Food Bank) placing these under greater strain.

Council believes that the proposals are grossly unfair as:

- Tenants living in social or private rented housing can receive housing benefit payments that are greater than those made to homeowners through SMI.
- Existing claimants are immediately affected without being offered access to transitional protection.

- Older homeowners with an interest-only mortgage will be hardest hit.

Council resolves to:

- Ask the Chief Executive to write to the Minister responsible outlining our concerns and objections, and to our three local MPs asking them to make representations on this matter.
- Ask the Cabinet Member responsible to ask officers to draw up a briefing paper for Councillors identifying what the impact of these changes will be in Oldham and what actions can be taken by the Council and its partners to mitigate them.”

Councillor Ball spoke in support of the Motion.

Councillor Fielding spoke in support of the Motion.

Councillor Jabbar spoke in support of the Motion.

Councillor McCann exercised his right of reply.

On being put to the VOTE, the MOTION was CARRIED UNANIMOUSLY.

RESOLVED that:

1. The Chief Executive be asked to write to the Minister responsible outlining our concerns and objections, and to our three local MPs asking them to make representations on this matter.
2. The Cabinet Member responsible be asked to ask officers to draw up a briefing paper for Councillors identifying what the impact of these changes will be in Oldham and what actions can be taken by the Council and its partners to mitigate them.

Motion 3

Councillor Gloster MOVED and Councillor Turner SECONDED the following motion:

“Council notes with grave concern that children’s Halloween and other seasonal / themed party costumes are classed in law as ‘toys’ and are not subject to the rigorous standards of fire retardancy required of other children’s clothing. Tragically this leads to unnecessary deaths or injuries to children when these flammable items are exposed to heat. Council notes that the British Retail Consortium has just introduced voluntary guidelines for manufacturers, to reduce the speed at which these costumes will burn, but these remain voluntary guidelines and regrettably they do not require manufacturers to make such costumes fire-proof. Council welcomes the work done by officers of the Greater Manchester Fire and Rescue Service to raise public awareness of the risks and supports the aspiration of the

Association of Chief Fire Officers that such costumes should be reclassified as 'clothing'.

Council resolves to ask the Chief Executive to write to the relevant Government Minister and to the three MPs representing this Borough asking them to support the urgent introduction of the necessary legislation or regulations to bring this about to prevent any further needless deaths and injuries of this nature."

Councillor Williams spoke in support of the Motion.

Councillor Gloster did not exercise his right of reply.

On being put to the VOTE, the MOTION was CARRIED UNANIMOUSLY.

RESOLVED that the Chief Executive be asked to write to the relevant Government Minister and to the three MPs representing this Borough asking them to support the urgent introduction of the necessary legislation or regulations to bring this about to prevent any further needless deaths and injuries of this nature.

- 15a To note the Minutes of the following Partnership meetings and the relevant spokespersons to respond to questions from Members

The minutes of the Partnership meetings were submitted as follows:

Unity Partnership Board	27 th June 2017
MioCare Group	31 st July 2017
Health and Wellbeing Board	27 th June 2017

Councillor Murphy, Health and Wellbeing Board Minutes, 27th June 2017, Item 11: Dementia Buddy Guardian Angels – Councillor Murphy was pleased to see the scheme on the agenda and would soon make a difference.

RESOLVED that:

1. The minutes of the Partnership meetings as detailed in the report be noted.
2. The observations be noted.

- 15b To note the Minutes of the following Joint Authority meetings and the relevant spokespersons to respond to questions from Members

The minutes of the Joint Authorities were submitted as follows:

Greater Manchester Waste Disposal Authority	31 st August 2017
	8 th September 2017
	21 st September 2017

Police and Crime Panel

5th June 2017



Greater Manchester Combined Authority

29th September 2017

Oldham
Council

Transport for Greater Manchester

15th September 2017

National Peak Park Authority

7th July 2017 (AGM)

Members asked the following questions:

Councillor Bates: GMCA, 29th September 2017 – Councillor Bates raised a question regarding the retirement of the Chief Fire Officer. The issue was not reflected in the minutes and could therefore not be discussed.

Councillor Rehman: GMCA, 29th September 2017 Item 65/17 Brexit Monitor – Monthly Report – Councillor Rehman noted that a Brexit report would be brought to the next Council meeting and asked about representations to Whitehall and specifically about Oldham.

Councillor Stretton provided assurances that as the representative on GMCA she provided an input on all agendas as appropriate.

Members made the following observations:

Councillor Sykes: GMWDA Minutes, 8th September 2017, Item 40 – Waste Management Strategy and Policy Update – Councillor Sykes asked what was meant by a need to get to a 70% recycling rate? This was a challenging target, an increase in recycling was to be celebrated and needed to be as others in Europe and asked how the target would be tackled.

Councillor Hewitt, GMWDA Spokesperson, responded that the target related to the recycling at the plants and new contracts.

Councillor Sykes: GMCA Minutes, 29th September 2017, Item 159/17 Metrolink Fares - Councillor Sykes asked about the fares increase which would be retail price index plus 1% for an organisation which already generated income and had a greater footfall than anticipated. There had been a fare freeze and now this increase would do two things – make metrolink more expensive and drive residents back onto the bus network or worse back into cars. Why were the fares increased above and beyond inflation? This would have a detrimental impact on the people of Oldham.

Councillor Stretton, Leader of the Council responded that there had been a fare freeze during the disruption. Metrolink needed future investment and the provision to give a 50% rate to 16 – 18 years olds. It was regrettable that fare had to increase but this was the only to ensure future investment.

Councillor Bates made an observation that there were no Fire

Committee minutes on the agenda.

Councillor Harkness: GMCA Minutes, 29th September 2017, Item 157/17 – School Readiness – Councillor Harkness commented on the number of reception age students who were not school-ready. This was a priority for Greater Manchester and hoped that this was a priority for Oldham as well but was not sure what the plan was.

Councillor Stretton, Leader of the Council responded that this is a priority and already a number of meetings had been held with officers and members across Early Years and would be carried forward.

Councillor Williams, GMCA Minutes, 29th September 2017, Item 158/17 – Update on High Rise Towers – Councillor Williams commented on a recent incident in Manchester to a high rise building and the number of appliances which had responded and the impact of the recent inspections.

RESOLVED that:

1. The minutes of the Joint Authority meetings as detailed in the report be noted.
2. The questions and responses provided be noted.
3. The observations and responses provided be noted.

16

UPDATE ON ACTIONS FROM COUNCIL

Consideration was given to the report of the Director of Legal which informed members of actions that had been taken following previous Council meetings and provided feedback on other issues raised at the meeting.

Councillor Sheldon sought further clarification on the flooding issue he raised at the meeting on 13th September 2017.

RESOLVED that:

1. The Update on Actions from Council be noted.
2. Clarification be sought from United Utilities on flooding at Dovestone Reservoir.

17

YOUTH JUSTICE STRATEGIC PLAN

Consideration was given to the Youth Justice Plan 2017/18. It was a statutory duty on the Local Authority to produce an annual plan. The plan set out the strategy for Oldham's Youth Justice Service and demonstrated how the Youth Justice Service would achieve its primary functions and key objectives. The primary functions of the service were:

- Reduction in First Time Entrants (FTE) to the criminal justice system;
- Reduction in Re-Offending following both pre and post court disposals

- Reduction in the use of custody for offenders
- Effectively safeguard children and young people
- Effectively protect the public.

Oldham was the only statutory Youth Justice Service which is sub-contracted by the Local Authority and directly delivered by an independent charitable trust – Positive Steps. Positive Steps also provide an integrated range of targeted services. The Service is overseen by the Youth Justice Management Board which included representatives from the Local Authority and other statutory partners. The Board held the service to account for the achievement of performance targets.

RESOLVED that the Youth Justice Strategic Plan for 2017/18 be noted.

18

PARLIAMENTARY BOUNDARY REVIEW 2018

Consideration was given to a report of the Leader of the Council which outlined a response to the Boundary Committee Consultation on the Review of Parliamentary Constituency Boundaries.

In 2016, the Boundary Commission for England (BCE) announced the review and was required to report back to Parliament in September 2018. Initial proposals were proposed in 2016 and the Council agreed a response at its meeting on 9 November 2016. The response was to submit an alternative proposal which allowed for two parliamentary constituencies wholly contained within Oldham Metropolitan Borough, allowed for the retention of the existing constituency names and kept the electoral size limit and involved minimum disruption. The proposal also brought the Failsworth East and Failsworth West Wards into the Oldham West and Royton Constituency.

The Council had recently received the “Revised Proposals for the new constituency boundaries in the North West”. The new proposals were for the Oldham Wards to be placed into the proposed new constituencies of Oldham, Littleborough & Saddleworth and Failsworth and Droylsden as outlined in the report.

It was proposed that the response from Council reiterated the preferred position as agreed in November 2016.

RESOLVED that the alternative option proposal as outlined in the 9 November 2016 report be approved.

19

DISTRICT PLANS 2017/18

Consideration was given to a report of the Executive Director Health and Wellbeing which set out the District Plans for the municipal year 2017/18. The action plans were based on thorough consultation, analysis of data and deliberation by elected members in each district. The action plans had also been approved by their respective District Executives.

Priorities had been set on a two year basis in 2016 but action plans on the delivery of the priorities were for one year. The report also outlined the approach on how ward and member budgets would be spent in the delivery of the plans as agreed on 13th July 2016.



RESOLVED that the District Plans as agreed by each District Executive be approved.

The meeting started at 6.00 pm and ended at 9.30 pm

Present: Councillor Stretton (Chair)
Councillors Akhtar, Brownridge, Chadderton, Harrison, and
Moores

1 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Jabbar and Hussain.

2 **URGENT BUSINESS**

There were no items of urgent business received.

3 **DECLARATIONS OF INTEREST**

There were no declarations of interest received.

4 **PUBLIC QUESTION TIME**

There were no public questions received.

5 **MINUTES OF PREVIOUS MEETING**

RESOLVED that the minutes of the meeting held on 18th September 2017 be approved as a correct record.

6 **YOUTH JUSTICE STRATEGIC PLAN 2017/18**

The Cabinet gave consideration to a report of the Director Children's Social Care and Early Help which sought approval of the Youth Justice Strategic plan 2017/18.

The plan set out how the YJS would achieve and deliver the primary functions and the key objectives over the next twelve month period.

The primary functions of the service were:

- Reduction in First Time Entrants (FTE) to the criminal justice system
- Reduction in Re-Offending following both pre and post court disposals
- Reduction in the use of Custody for offenders
- Effectively safeguard children and young people
- Effectively protect the public

The YJS was managed in an integrated way alongside other services to support children, young people and families within a Targeted Services Directorate at Positive Steps. The Service was overseen by the Youth Justice Management Board which included representatives from the Local Authority and other statutory partners. The Board held the service to account for achieving the performance targets, provided challenge where required and endorsed the strategic direction and operational delivery of the service.

The action plan was separated into two sections, one focussing on service delivery to achieve the outcomes and the second focussing on development which was costed.

The costed plan was a requirement of the Youth Justice Board (YJB) to reflect the decision made by the Ministry of Justice (MoJ) that core funding for Youth Offending Teams must be provided by the local authority partnership. The grant provided by the MoJ via the YJB must only be used for development work. Costed Plans had to show detail of how the grant would be used to develop the provision for clients, staff and the service as a whole and had to be agreed by the YJB. All aspects had to be accounted for and an audit trail produced if requested.

Options/alternatives considered:

To note and approve the strategic delivery plan for 2017/18.

RESOLVED – that the Youth Justice Strategic Plan 2017/18 be approved.

7

PROPOSALS FOR THE FUTURE USE OF THE LINK CENTRE

The Cabinet gave consideration to a report of the Executive Director, Health & Wellbeing that asked the Cabinet to determine its preferred option for the future use of the Link Centre and delegate specified functions to enable this to proceed.

On 23 January 2017, Cabinet gave approval for Adults Social Care to decommission the existing Link Centre provision, including directly provided services, and for a tender to be undertaken, with the aim of identifying a provider who would take over the day-to-day management and running of the building. This approach sought to enable continued access for local groups, to meeting rooms and facilities, as per the public consultation outcomes and the equality impact assessment. Since that time, developments across Adults Social Care, relating to integration, and the emerging strategic review of the Council's corporate estate, had presented additional issues to be duly considered. At the same time, appetite from the voluntary and independent sector to take on the service provision as a consequence of backlog maintenance requirements of the asset and time limits associated with their funding, had led to the need to review the proposal to tender out the service and management of the building to an alternative provider.

The report outlined proposals which sought to mitigate against the challenges of the proposal, whilst also having due regard to the needs of a range of stakeholders. It was noted that it was intended to continue the dialogue with Age UK regarding potential future involvement.

Options/Alternatives considered:

Option 1 - Close the Link Centre, incorporate the asset into the corporate estate and seek to lease the asset on a commercial basis;

Option 2 - Continue with the decommissioning of the Link Centre service, incorporate the asset into the corporate estate, utilise the asset within the integration agenda with continued access to meeting facilities for groups;

Option 3 - Continue with the decommissioning of the Link Centre service and incorporate the asset into the corporate estate, with continued access to meeting facilities for groups;

Option 4 - Incorporate the Link Centre into the corporate estate for occupation by Council services, with no continued access to meeting facilities for groups

Option 5 - Close the Link Centre, incorporate the asset into the corporate estate and seek to sell the asset to generate a capital receipt for the Council.

RESOLVED – That:

The continuation with the decommissioning of the Link Centre service, incorporating the asset into the corporate estate, utilising the asset within the integration agenda with continued access to meeting facilities for groups be approved and authority for the following functions be delegated:

1. For the Director of Economy and Skills to progress any estate requirements as part of the Corporate Portfolio, in liaison with the Leader of the Council, as Portfolio Holder for Corporate Property, including incorporation of the Link Centre asset into the Corporate estate and subject to further due diligence regarding revenue/capital feasibility/implications and additional budget provision as required;
2. For the Director of Adult Social Care and the Director of Economy and Skills to lead on the implementation of any service implications at the Link Centre;
3. For the Director of Adult Social Care to lead on the implications for the workforce, in liaison with People Services;
4. For the Director of Adult Social Care and the Director of Economy and Skills to lead on the implementation of all required logistical arrangements to facilitate implementation of the preferred option;
5. For the Director of Legal Services to enter into and seal any documents or associated agreements including any leases.

8

HOMELESSNESS PRESSURES

The Cabinet gave consideration to a report of the Executive Director - Economy, Skills & Neighbourhoods.

They were informed that the Homelessness Reduction Bill received Royal Assent on 27th April 2017 and was now an Act. The date of enactment was April 2018. A significant amount of work would be required in preparing for the new legislation and it was anticipated that the number of households seeking support would increase.

There had already been a recent increase in the number of households accessing the Oldham Housing and Advice Service (OHAS), including a significant increase in the number of households requiring temporary accommodation. There was an immediate need to increase access to accommodation within the private rented sector to meet these increasing demands, as well as developing proposals to increase the number of directly managed units of temporary accommodation to alleviate the reliance on, and cost of, Bed & Breakfast accommodation.

There was therefore a need to increase resources within the OHAS contract and within the Council to meet these demands.

New burdens funding was announced in March 2017 but it was not anticipated that the local allocation (when announced) would be sufficient to meet the additional costs.

There was a need to increase access to the private rented sector for households in need, including those who were homeless and changes introduced under welfare reform also meant that many young people would only receive restricted payments in respect of their housing. There was therefore a need to increase the number of units of shared accommodation or Houses of Multiple Occupation (HMOs) to meet the needs of this group.

Options/Alternatives considered:

Option One – Increase resources available to homelessness services

Option Two – Do not increase resources available to homelessness services

RESOLVED - That the Cabinet would consider the commercially sensitive information as detailed at Item 13 of the agenda before making a decision.

9

SUPPORTED HOUSING FOR ADULTS WITH A LEARNING DISABILITY AND COMPLEX NEEDS

The Cabinet gave consideration to a report of the Executive Director - Economy, Skills & Neighbourhoods that sought final approval to delegate all the necessary remaining consents to complete the development of a new purpose built supported housing scheme for adults with a learning disability and complex needs to the Executive Management team in consultation with the Leader.

In July 2016, Cabinet approved the proposals for the Council to develop a specialist supported housing scheme for adults with learning disabilities and/or complex behaviour. Since then good progress had been made and Cabinet was asked to approve the final phases of this transformation programme through delegation to the relevant Executive Directors following consultation with the Leader.

Options/Alternatives considered:

Option 1- Approve the recommendations to grant delegation to complete the development of a specialist supported housing scheme for adults with learning disabilities and/or complex behaviour.

Option 2 - Do not approve the recommendations and the development stalls and is delayed.

Option 3- Do not approve the recommendations to grant delegation to complete the development of a specialist supported housing scheme for adults with learning disabilities and/or complex behaviour.

RESOLVED - That the Cabinet would consider the commercially sensitive information as detailed at Item 14 of the agenda before making a decision.

10

DECISION TO AWARD CONTRACT FOR THE PROVISION OF OLDHAM AND ROCHDALE COLLABORATIVE

SUBSTANCE MISUSE TREATMENT AND RECOVERY SERVICE

The Cabinet gave consideration to a report of the Executive Director Health and Wellbeing that sought approval to award the contract for the provision of Oldham and Rochdale collaborative substance misuse treatment and recovery service.

Cabinet had previously given approval to extend the substance misuse treatment system contract for one year until 31st March 2018 and to jointly procure and commission an integrated substance misuse treatment system with Rochdale Council to be delivered from 1 April 2018, for a period of 3 years with an option to extend for up to 2 years on an annual basis.

An Inter-Authority Agreement had been signed by both Councils which agreed that Oldham Council would lead the procurement and be the lead commissioner. Rochdale Council had given delegated authority for Oldham Council to award the contract on its behalf.

A collaborative procurement process had taken place. An Open Invitation To Tender (ITT) was undertaken, in accordance with Oldham Council's Contract Procedure Rules and European Union Procurement Regulations. Providers were invited to bid for a single holistic treatment and recovery service to be delivered across the two boroughs.

RESOLVED - That the Cabinet would consider the commercially sensitive information as detailed at Item 15 of the agenda before making a decision.

11

SMART PROJECT

The Cabinet gave consideration to a report of the Executive Director Corporate & Commercial Services that informed them of ongoing discussions with the Council's strategic partner in a joint venture company about assuring sustainability of service provision in the context of reducing budgets.

RESOLVED- That the Cabinet would consider the commercially sensitive information as detailed at Item 16 of the agenda before making a decision.

12

EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED that, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they contain exempt information under paragraph 3 of Part 1 of Schedule 12A of the Act, and it would not, on balance, be in the public interest to disclose the reports.

13

HOMELESSNESS PRESSURES

The Cabinet gave consideration to the commercially sensitive information in relation to Item 8 – Homelessness Pressures.

RESOLVED - That:

1. The staffing resource within the Council be increased to :

- Repurpose the vacant Principal Housing Strategy Officer post to take a more proactive approach and undertake strategic engagement with the private rented sector to selectively develop the sector in Oldham, with particular reference to Houses in Multiple Occupation (HMOs) and developing an offer for Oldham landlords
 - Approve the establishment of Bond Scheme Officer post. This post would develop links with private sector landlords and letting agents and also develop and administer a paper Bond Scheme to assist households who do not have access to a cash bond to access accommodation. In addition approve establishment of funding pot to underwrite bonds issued by the Bond Scheme Officer.
 - Establish a permanent, additional Senior Housing Needs Officer post within the Housing Strategy Team to support the work required to transition to the requirements of the new Act, and respond to the increased level of demand once the legislation is in place.
2. The financial resources available to FCHO for the OHAS in respect of provision of emergency temporary accommodation and proactive homelessness prevention be increased.
 3. The financial resources available to Oldham CAB in respect of increased demands following introduction of UCFS be increased.
 4. A full review be undertaken of the OHAS contract during 2018, to inform decisions regarding future delivery of homelessness and housing advice services
 5. Proposals be progressed to increase the number of units of temporary accommodation, shared accommodation and Houses in Multiple Occupation (HMOs) thereby reducing the use of Bed & Breakfast accommodation which may include the use of Housing Revenue Account (HRA) reserves to acquire or develop suitable properties to meet this demand.
 6. The inclusion of the addition of a budgetary pressure to cover payments to FCHO and Oldham CAB be reviewed.
 7. Work would be undertaken with colleagues in Exchequer Services to review the DHP policy to ensure it supports the homelessness prevention agenda.

14

SUPPORTED HOUSING FOR ADULTS WITH A LEARNING DISABILITY AND COMPLEX NEEDS

The Cabinet gave consideration to the commercially sensitive information in relation to Item 9 – Supported Housing for Adults with a Learning Disability and Complex Needs.

RESOLVED- That:

1. The allocation of Housing Revenue Account funding to support the tendering and subsequent construction of the new build scheme at the former site of the Limecroft Resource Centre site be approved.

2. The allocation of Housing Revenue Account funding to support the tendering and subsequent housing management and facility management of the new build scheme at the former site of the Limecroft Resource Centre site be approved.
3. Delegated authority be granted to the Executive Director of Economy, Skills and Neighbourhoods, in consultation with the Leader, to award the contract for the construction of the new build SHALD scheme and any necessary ancillary appointments within the limits of the approved funding.
4. Delegated authority be granted to the Executive Director of Economy, Skills and Neighbourhoods, in consultation with the Leader, to award the contract for housing/facility management of the new build SHALD scheme within the limits of the approved funding.
5. Delegated authority be granted to the Executive Director for Economy, Skills and Neighbourhoods, the Director of Finance and the Director of Legal Services (acting separately or together), or their respective nominated representatives, in consultation with the Leader, to the affixing of the common seal/signature of the Council to any contract together with any other incidental or ancillary documents or agreements necessary to complete the transaction of the construction of the new build facility at the Limecroft Resource Centre site.
6. Delegated authority be granted to the Executive Director for Economy, Skills and Neighbourhoods, the Director of Finance and the Director of Legal Services (acting separately or together), or their respective nominated representatives, in consultation with the Leader, to affix the common seal/signature of the Council to the contract together with any other incidental or ancillary documents or agreements necessary to complete the award of the contract for the housing and facilities management service of the new build facility at the Limecroft Resource Centre site.
7. The progress of the development including the overall financial implications for the Council be noted.

15

DECISION TO AWARD CONTRACT FOR THE PROVISION OF OLDHAM AND ROCHDALE COLLABORATIVE SUBSTANCE MISUSE TREATMENT AND RECOVERY SERVICE

The Cabinet gave consideration to the commercially sensitive information in relation to Item 10 – Decision to award contract for the provision of Oldham and Rochdale collaborative substance misuse treatment and recovery service.

RESOLVED – That the recommendation set out within the commercially sensitive report be approved.

16

SMART PROJECT

The Cabinet gave consideration to the commercially sensitive information in relation to Item 11 – Smart Project.

RESOLVED- That recommendations 1-4 as detailed within the commercially sensitive report be approved.



Oldham
Council

The meeting started at 6.00 pm and ended at 6.18 pm

MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE TRANSPORT FOR GREATER MANCHESTER COMMITTEE (TfGMC), HELD ON 10 NOVEMBER 2017 AT THE COUNCIL CHAMBER, MANCHESTER TOWN HALL

PRESENT

Councillor David Chadwick	Bolton
Councillor Stuart Haslam	Bolton
Councillor Guy Harkin	Bolton
Councillor Noel Bayley	Bury
Councillor Rhyse Cathcart	Bury
Councillor Azra Ali	Manchester
Councillor Andrew Fender (Chair)	Manchester
Councillor Naeem Hassan	Manchester
Councillor Dzidra Noor	Manchester
Councillor Chris Paul	Manchester
Councillor Mohon Ali	Oldham
Councillor Chris Goodwin	Oldham
Councillor Howard Sykes	Oldham
Councillor Phil Burke	Rochdale
Councillor Patricia Sullivan	Rochdale
Councillor Shah Wazir	Rochdale
Councillor Robin Garrido	Salford
Councillor Roger Jones	Salford
Councillor Christine Corris	Stockport
Councillor Annette Finnie	Stockport
Councillor Tom Grundy	Stockport
Councillor Warren Bray	Tameside
Councillor Doreen Dickinson	Tameside
Councillor Rob Chilton	Trafford
Councillor Michael Cordingley	Trafford
Councillor June Reilly	Trafford
Councillor Mark Aldred	Wigan
Councillor James Grundy	Wigan
Councillor Lynne Holland	Wigan

Councillor Eunice Smethurst

Wigan

OFFICERS IN ATTENDANCE:

Amanda White
Julian Ashworth
Rachel Scott
Sam Coppin
Simon Warburton
Stephen Rhodes
Jenny Hollamby

Head of Rail, TfGM
Travel Choices Manager, TfGM
Active Travel Manager, TfGM
Interim Head of Active Travel, TfGM
Transport Strategy Director, TfGM
Customer Director, TfGM
Governance & Scrutiny, GMCA

SECTION 1 STANDING ITEMS

TfGMC17/44 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Barry Warner (Salford), Councillor Peter Robinson (Tameside) and Councillor John Taylor (Stockport).

Apologies for absence were also received from Dr Jon Lamonte (TfGM).

TfGMC17/45 CHAIR'S ANNOUNCEMENTS AND URGENT BUSINESS

There was no urgent business introduced by the Chair.

It was noted that a Greater Manchester Accessible Transport Ltd (GMATL) board meeting would take place at the rise of the TfGM Committee in the council chamber.

TfGMC17/46 DECLARATIONS OF INTEREST

There were no declarations of interest received at the meeting.

TfGMC17/47 MINUTES OF THE LAST MEETING HELD ON 15 SEPTEMBER 2017

The minutes of the previous meeting dated 15 September 2017, were submitted for consideration.

RESOLVED/-

That the minutes of the previous meeting dated 15 September 2017, be approved as a correct record.

TfGMC17/48 MINUTES FROM SUB COMMITTEE MEETINGS

a. Bus Network and TfGMC Services Sub Committee

The minutes of the Bus Network and TfGMC Services sub Committee meeting which took place on 6 October 2017 were submitted.

RESOLVED/-

That the minutes of the Bus Network and TfGMC Services Sub Committee meeting, held on 6 October 2017, be noted.

b. Capital Projects and Policy Sub Committee

The minutes of the Capital Projects and Policy Sub Committee meeting, which took place on 13 October 2017 were submitted.

RESOLVED/-

That the minutes of the Capital Projects and Policy Sub Committee meeting, held on 13 October 2017, be noted.

c. Metrolink and Rail Sub Committee

The minutes of the Metrolink and Rail Sub Committee meeting, which took place on 27 October 2017 were submitted.

RESOLVED/-

That the minutes of the Metrolink and Rail Sub Committee meeting, held on 27 October 2017, be noted.

TfGMC17/49 REGISTER OF KEY DECISIONS – OCTOBER 2017

Members considered the register of key decisions, which set out details of key transport decisions that the Committee and its sub Committees would make over the upcoming month. Those key transport decisions that would be considered by GMCA were also included for information.

RESOLVED/-

That the Register of Key Decisions for October 2017 be noted.

SECTION 2 ITEMS FOR FURTHER APPROVAL BY GMCA

There were no items for further approval by GMCA reported.

SECTION 3 ITEMS FOR RESOLUTION BY TFGMC

There were no items for resolution by TfGMC.

SECTION 4 ITEMS FOR INFORMATION

TfGMC17/50 CHRISTMAS AND NEW YEAR SERVICES 2017/18

Consideration was given to the report of the Customer Director, Head of Rail, Interim Head of Bus Services and Head of Metrolink that provided Members with an update on public transport provision during the 2017/18 Christmas and New Year period.

RESOLVED/-

That Members noted the contents of the report in respect of public transport provision during the 2017/18 Christmas and New Year period.

TfGMC17/51 TRAVEL CHOICES AND ACTIVE TRAVEL UPDATE

Members considered the report and presentation provided by the Customer Director that outlined how the programmes were funded and the implications for future years funding. The report also provided an update on progress to date, along with the outcomes and benefits of the TfGM Active Travel and Travel Choices activities.

The Customer Director introduced the team, who were in attendance at the meeting to answer questions. Members were provided a presentation, which covered:

1. Context – Active Travel and Travel Choices.
2. A developing area over the last seven years.
3. What we do (Travel Choices).
4. Progress to date (examples).
5. What we do (Active Travel).
6. Progress to date (examples).
7. Examples of who we work with.
8. Looking ahead.

The main points referred to were:

- Members welcomed the report, praised the work of the Team and highlighted it as a huge success.
- The Member Champion, who was in attendance at the meeting, added that this was a report about revenue measures in this area and further reports about capital delivery and planning were envisaged.

- The Member Champion provided an update on the work taking place with Chris Boardman (GM Cycling and Walking Commissioner), districts and partners. A 15 point plan had been developed that was anticipated to be considered by the GMCA in December 2017, which would then be worked up into a full strategy and would form part of the transport plan for the conurbation.
- It was noted that these revenue activities had, to date, been grant funded by the Department for Transport (DfT) rather than being funded through the Levy. Members expressed concern that the significant benefits delivered to date would not continue to be delivered in future years if funding did not continue beyond March 2018.
- It was further noted that TfGM was working through options, including via ongoing dialogue with DfT, as to how to continue the activities and develop them further. This would form part of the TfGM's budget considerations for next year.
- It was suggested that Travel Choices/Active Travel for people with disabilities should be included within the strategy.
- Cycle hubs were a valuable resource for cyclists. It was agreed as important that facilities were maintained properly.
- It was agreed that future reports would include outcomes and well as outputs to demonstrate long term change. Members were interested in knowing what outcomes were being achieved as it was key to managing the performance of the city. It was important to know how many conversations had led to more cycling, walking and how many people were using a more sustainable mode of transport.
- A Member raised the issue of cycling routes ending at the borders of the city and that a Greater Manchester approach was required to overcome the hurdles. Cycling road safety and how vehicles needed to be more cycle safe was also raised.

The Chair thanked the Team for the report and informative presentation.

RESOLVED/-

That Members noted:

1. The contribution, over a number of years, of TfGM's Travel Choices and Active Travel programmes to increasing Greater Manchester's sustainable travel usage.
2. The progress against 17/18 programmes.
3. Future programme funding implications.

The Head of Rail provided Members with a presentation, which covered:

1. Great North Rail project update.
2. December 2017 timetable change.
3. Ordsall Chord – unlocking capacity.
4. Step change improvements in 2018.

The main points referred to were noted as follows:

- The twitter link to Network Rail's video would be circulated to Members about the engineering challenges regarding electrification to Preston, which had been delayed to 2018.
- A report would be provided to the next Committee in January 2018 about the conclusion of Network Rails assessment and proposals for May 2018.
- A Member asked what 'uncommitted, expected to be CB6 funded' meant in terms of the Victoria and Guide Bridge to Stalybridge detailed on the slide – Great North Rail Project. It was explained that in the Network Rail funding cycle control period 5 (CP5 2014 to 2019), originally there was funding allocated to that particular project. However, following the Hendy review in 2016, the scheme was deferred because the development of the scheme was not sufficient and the funding was no longer available in the period. The Statement of Funds Available (SoFA) was made by the Secretary of State in October 2017, which committed the funding for CP6 (2019 to 2024) and within that the Secretary of State had allocated two specific schemes, one of which is the Transpennine Route Upgrade including Stalybridge.
- A Member asked about Piccadilly station and the Ordsall Chord to combat the congestion on the railways in and around Manchester. The Member also enquired about Salford Central station and the outstanding issues. It was explained that as Salford Central was not part of the central government funded Great North Rail project, it was a Growth Deal 3 project, it was not included in the presentation. However, the project was progressing and Network Rail was considering, for their own strategic plans, the capacity in five stations within Manchester city centre, working in parallel with the feasibility study on the additional platforms, in addition to rectifying the stepping height on platforms one and two. In terms of Piccadilly station, it was imperative to ensure that the capacity was correct to protect the corridor in the future and work was on-going in this area.
- A Member asked and Officers agreed to circulate the presentation to Members.
- A Member asked what CP meant in the presentation. It was reported the industry is funded in five year periods, which were known as control periods. The Member

also asked for a briefing note that provided good news stories mentioned in the presentation and detailed the overall picture so it could be shared with the public in his district to explain the changes being made. Officers agreed to provide a more detailed explanation and narrative to the Member about the changes in his District. In addition, Members would be provided with a briefing in January 2018 about the timetable consultation. A wider piece of work would be undertaken about travel demand management, fact sheets would be produced for each corridor, which would explain how services had changed and what that meant for passenger journeys.

- A Member asked if electrification was no longer a viable option as the Secretary of State had not defined what would be included in CP6. Officers reassured Members that electrification was still an option. The Secretary of State in the recent Transport Select Committee advised it would be used where appropriate and where it was value for money.
- A Member welcomed the platform improvements at Rochdale train station but raised concerns about overcrowding to Manchester at peak times and asked if the two extra carriages promised in the morning and afternoon would be provided. It was advised an answer would be known in January 2018 when assessments Network Rail response had been received. The Chair added that due to the uncertainty about the Preston and Bolton electrification rolling stock from could not be cascaded onto the other routes that were overcrowded. Officers agreed to clarify the situation and report back to the Member outside of the meeting.
- Another Member asked about Piccadilly station and the Orsdall Chord and if it would improve congestion. It was reported that Orsdall Chord would allow an increased capacity across the network. More trains and improved routing and a comparable level of performance. The Officer would explain this further to the Member outside of the meeting.
- The stepping distance at Salford Central station was raised again by another Member and stated it as an important issue for passengers. It was explained that improvements in this area were within Network Rails programme before 2019. Members were reassured that Officers would work with them to make sure that happened.
- A Member enquired about the ten year forward plan and if updates would still be available in January 2018. It was reported that the plan would form part of a wider engagement that Officers were undertaking on a number of different strategies and plans. A piece of work, which set out the longer term infrastructure proposal across Greater Manchester in a multimodal fashion would be brought to the Committee in January 2018.
- It was agreed that the transcript from the recent Transport Select Committee, would be circulated to Members following the meeting.

RESOLVED/-

That the presentation be noted.

At the end of the meeting, the Chair drew Members attention to the launch of the Ordsall Chord, a 300m length of railway that would ready for service next month, which in a series of stages, together with the rolling stock and electrification would make major beneficial changes to the rail network in Greater Manchester.

**MINUTES OF THE MEETING OF THE GREATER MANCHESTER
COMBINED AUTHORITY, HELD ON FRIDAY 27 OCTOBER 2017 AT THE
LOWRY THEATRE, MEDIACITY**

PRESENT:

Greater Manchester Mayor	Andy Burnham
Deputy Mayor (Police and Crime)	Baroness Beverley Hughes
Bolton Council	Councillor Cliff Morris
Bury Council	Councillor Rishi Shori
Manchester CC	Councillor Richard Leese, Deputy Mayor
Oldham Council	Councillor Jean Stretton
Rochdale MBC	Councillor Richard Farnell
Salford CC	City Mayor, Paul Dennett
Stockport MBC	Councillor Alex Ganotis
Tameside MBC	Councillor Kieran Quinn
Trafford Council	Councillor Michael Whetton
Wigan Council	Councillor Peter Smith

OTHER MEMBERS IN ATTENDANCE:

Bolton Council	Councillor Linda Thomas
Stockport Council	Councillor Wendy Wild
Tameside Council	Councillor Brenda Warrington
Fire Committee Chair	Councillor David Acton
GMWDA, Chair	Councillor Nigel Murphy
TfGM, Chair	Councillor Andrew Fender

OFFICERS IN ATTENDANCE:

GMCA Chief Executive	Eamonn Boylan
GMCA – Deputy Chief Executive	Andrew Lightfoot
GMCA – Monitoring Officer	Liz Treacy
GMCA – Treasurer	Richard Paver
Office of the GM Mayor	Kevin Lee
Bolton Council	Margaret Asquith
Bury Council	Julie Gonda
Manchester CC	Joanne Roney
Oldham Council	Ray Ward
Rochdale MBC	Neil Thornton
Salford CC	Jim Taylor
Stockport MBC	Michael Cullen
Tameside MBC	Steven Pleasant
Trafford Council	Theresa Grant
Wigan Council	Donna Hall
TfGM	Steve Warrener

Manchester Growth Co
GMFRS
GMCA
GMCA
GMCA

Mark Hughes
Dave Keelan
Julie Connor
Sylvia Welsh
Nicola Ward

172/17 APOLOGIES

Apologies for absence were received and noted from Councillor Sean Anstee (Trafford Council), Councillor Michael Whetton attending) Chief Executives – Peter O'Reilly (GMFRS – Dave Keelan attending), Pat Jones-Greenhalgh (Bury Council – Julie Gonda attending), Carolyn Wilkins (Oldham Council – Ray Ward attending), Ian Hopkins (GMP), Jon Lamonte (TfGM – Steve Warrener attending), Steve Rumbelow (Rochdale Council – Neil Thornton attending), and Pam Smith (Stockport MBC – Michael Cullen attending).

173/17 CHAIR'S ANNOUNCEMENTS AND URGENT BUSINESS

a) GMCA Cohesion Commission

The GM Mayor announced that the first meeting of the new Cohesion Commission, established following the attack on the Manchester Arena, would be held later in the day and jointly chaired by Councillor Rishi Shori and Councillor Jean Stretton. He confirmed the full support of the GMCA and all GM public bodies and thanked all of the commissioners, who had agreed to serve on the Commission, for their time and support to the process.

b) Kerslake Review – Emergency Services Response to the Manchester Arena Attack

The GM Mayor reminded the meeting that the Kerslake Review into the Emergency Services response to the Manchester Arena attack was now accepting submissions from those who were at the Arena or affected by the Manchester Arena Attack. Lord Bob Kerslake, Chair of the Review Panel, was inviting people to get in touch and provide any information which will help the Panel understand exactly how emergency services and others responded to the incident, as well as the actions across the city in the week afterwards. The closing date for submissions had been extended and would now close on 10 November 2017.

174/17 DECLARATIONS OF INTEREST

Councillor Richard Leese declared a prejudicial interest in Items 19 and 21 as a Director of the Manchester Life Board.

175/17 MINUTES OF THE GMCA MEETING HELD ON 29 SEPTEMBER 2017

The minutes of GMCA meeting held on 29 September 2017 were submitted for consideration.

RESOLVED /-

That the minutes of the GMCA meeting held on 29 September 2017 be approved as a correct record, subject to the inclusion of Councillor Brenda Warrington (Tameside MBC) to those in attendance at the meeting.

176/17 MINUTES OF THE GMCA AUDIT COMMITTEE HELD 20 SEPTEMBER 2017

RESOLVED /-

That the minutes of the GMCA Audit Committee held on the 20 September 2017 be noted.

177/17 MINUTES OF THE ECONOMY, BUSINESS GROWTH AND SKILLS OVERVIEW & SCRUTINY COMMITTEE HELD ON 13 OCTOBER 2017

RESOLVED /-

That the minutes of the Economy, Business Growth and Skill Overview and Scrutiny Committee held on 13 October 2017 be noted.

178/17 MINUTES OF THE CORPORATE ISSUES & REFORM OVERVIEW & SCRUTINY COMMITTEE HELD ON 17 OCTOBER 2017

RESOLVED /-

1. That the minutes of the Corporate Issues and Reform Overview and Scrutiny Committee held on 17 October 2017 be noted.
2. That the call in process and financial thresholds, as recommended by the Corporate Issues & Reform Overview and Scrutiny Committee, be approved.

179/17 MINUTES OF THE HOUSING, PLANNING & ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE HELD ON 18 OCTOBER 2017

RESOLVED /-

1. That the minutes of the Housing, Planning & Environment Overview and Scrutiny Committee held on 18 October 2017 be noted.
2. That the resignation of Councillor Rob Chilton (Trafford) (Conservative) and the appointment of Councillor Bernard Sharpe (Trafford) (Conservative) to the Housing, Planning & Environment Overview and Scrutiny Committee be noted.

180/17 GREATER MANCHESTER STRATEGY IMPLEMENTATION PLAN

The GM Mayor introduced a report providing members with an update on the development of the Greater Manchester Strategy Implementation Plan, seeking approval for the Plan and actions contained within the Plan.

In introducing the report, the GM Mayor thanked members and officers for their contributions towards the development of the Implementation Plan, which provides a framework for the delivery of GM's vision for the next 20 years, which was already the best place to live and work in the UK. He reiterated that GM's vision was to leave no person or place behind; providing all children with the best start in life; by being school ready; helping young people to establish themselves; improving standards of work, with better paid and more secure jobs; creating a vibrant economy with decent, safe and affordable places to live, where nobody had to sleep rough on the streets and where older people were recognised for the contribution they make by promoting a positive vision of ageing and providing support throughout a longer life. He re-emphasised that this was a powerful Strategy that gave a clear direction for the City region with the power to deliver real change.

The Strategy has been developed with partners and has broad support across GM, including partners from the NHS, GM Police, fire and local employment partnership. The Strategy was formally launched following the meeting.

He also reported on the recent School Readiness Summit which was very successful in bringing together key partners to agree a shared vision to increase levels of school readiness above the national average over the next 5 years. He also thanked everybody that attended the event.

RESOLVED /-

1. That the final version of the Greater Manchester Strategy Implementation Plan be agreed.
2. That the comments and actions arising from Scrutiny Committees be noted.

3. That it be agreed that work will be undertaken with Portfolio Lead Chief Executives to determine any additional resource requirements from April 2018, to deliver the Greater Manchester Strategy in full.
4. That it be noted that the refreshed Greater Manchester Strategy and Implementation Plan would be launched following the close of the GMCA meeting on 27 October.

181/17 GREATER MANCHESTER HIGH SPEED 2 AND NORTHERN POWERHOUSE STRATEGIES

Councillor Richard Leese, Deputy Mayor for the GMCA and Portfolio Leader for Business and Economy, introduced a report providing members with an update on the HS2 and Northern Powerhouse Growth Strategy work and seeking a delegation to approve the Growth Strategy Summary Document.

He added that a key objective was to capitalise on the regeneration opportunity provided by HS2 and Northern Powerhouse Rail at Manchester Piccadilly and Manchester Airport by proposing a series of complementary investments in order to maximise benefits to residents, local business and to the wider economy.

The work associated with Piccadilly Rail Station had the potential to create over 40,000 jobs and 13,000 homes and around Manchester Airport 20,000 additional jobs would also be created over the next 10 years, making a significant contribution to the economic growth of the region.

The Northern Powerhouse Business Plan was due to be completed before the end of 2018. Work was already underway on indicative routing, proposing a new line from Liverpool, joining HS2 just south of Manchester Airport, on to Piccadilly and then out via Bradford to Leeds. The Chancellor of the Exchequer has announced funding for 5 of the 6 touch points between HS2 and Northern Powerhouse Rail, however this did not include funding for the most important touch point at Piccadilly Rail Station. The importance of developing a strong case around Piccadilly Station was stressed, with 2 options currently being evaluated, including a basic Northern Powerhouse Station comprising a two platform station sitting alongside the High Speed 2 Station, sitting alongside the station at Piccadilly. This option would limit the number of services that could operate, with no growth potential for the future and would take a larger proportion of jobs away given it would be built on land which would otherwise be used for commercial purposes. The preferred option of MCC, GMCA and Transport for the North was for an underground station through station, with capacity for all proposed services up to and beyond 2023, with potential for a case to be developed for a new line to Leeds and Sheffield by 2033. This option had a less favourable cost benefit analysis but it would be short sighted not to future proof the capacity at Piccadilly Rail Station. A strong argument will need to be made to Government to progress this option.

Members were also reminded that Transport for the North was a planning and development agency, established to specifically to develop and lobby for a pan northern infrastructure transport and digital infrastructure plan and to develop smart ticketing across the North of England and develop particular schemes, including the Northern Powerhouse Rail and did not duplicate the work of any other agency.

Members were reminded that there were three HS2 stations in GM, including Golborne Station in Wigan, with benefits also to be maximised for Wigan; highlighting links from the west of the conurbation to Scotland via links to the West Coast Main Line, which need to be considered in the developing strategies.

Councillor Michael Whetton added that transport links to these stations need to be supported by other infrastructure, highlighting Metrolink and road infrastructure to Manchester Airport, in particular, with designs where were efficiently and effective. There had been some concerns raised at the Manchester Airport Consultative Committee regarding linkages to the Rail Station.

He further commented that Trafford Council remain in opposition to the Golborne Spur. Councillor Richard Leese clarified that the Golborne Spur had been removed from the current plans for HS2, albeit that GM will continue to lobby for the spur to support the ambition for services to Glasgow and Edinburgh. It was strategically important to ensure that separate funding was identified for the Golborne spur to ensure the touch point was included for the future expansion of HS2.

The GM Mayor commented that the decisions taken in the next year would be critical for the future of rail in GM, and the investment in the west of conurbation and Manchester Piccadilly Station would be the hub of the revitalisation of the economy, therefore an underground rail station would increase the ability for additional housing and supporting infrastructure to support economic regeneration.

RESOLVED /-

1. That the report be noted.
2. That it be noted that the Growth Strategy Summary document had been approved at Manchester City Council Executive on 18 October 2017.
3. That the draft Growth Strategy Summary at Appendix 1, subject to the comments that may be received from Trafford MBC's Executive meeting on 30 October 2017, be agreed.
4. That authority be delegated to the Chief Executive of GMCA, TfGM, Manchester City Council and Trafford Council, in consultation with the

GM Mayor and Deputy Mayor for Economic Growth and Business, to finalise the Summary Document.

182/17 WOMEN AFFECTED BY PENSION AGE – TRAVEL CONCESSION PROPOSAL

The GM Mayor introduced a report seeking approval from GMCA to introduce a local travel concession for women in Greater Manchester most affected by the 2011 Pensions Act to accelerate the State Pension age increase.

He prefaced the report by reminding the meeting the proposition was developed in response to a national issue following the equalisation of pensionable age and the further acceleration which has caused serious hardship. A commitment was given in the Mayoral Election Campaign to do what we could to support those individuals affected. The meeting was advised that there wasn't the funds available to help all those affected in GM. However, there was a commitment to help those most affected by the changes in 2011 by providing a free travel concession to those women on the date they would have expected to retire rather than the date they would now retire, to be funded from Earnback revenue. In recognition of the impact on equality for others it was proposed that a consultation exercise be undertaken on the proposition to introduce the concession from April 2018.

The GMCA was prepared to do whatever possible to assist those most affected, recognising that Government needed to listen to those women and to recognise the growing support of Parliament for there to be fair transitional arrangements. A solution to this at national level would negate the need for the GMCA to take action alone.

Councillor Linda Thomas welcomed the report, and recognised the small but important gesture of GMCA support to this group of women who could be facing financial difficulties as a result of this policy change, would send a message to Government and highlight those women living in poverty.

RESOLVED /-

1. That the report be noted.
2. That the proposition be approved, in principle, noting the liaison to be carried out with operators, the introduction from April 2018 of a local travel concession for women in GM born between October 1953 and November 1954. This group of women are those most affected by the 2011 Pensions Act which accelerated the increase in the State Pension age.
3. That a consultation exercise will be undertaken on the proposition to introduce the concession from April 2018.

4. That the use of Earnback Revenue of up to £2.8 million to fund the forecast costs of these proposals be approved.
3. That a broader national campaign to support all women who are affected, including calling for a national government compensation scheme be supported.

183/17 GM EMPLOYER ENGAGEMENT FRAMEWORK: IMPLEMENTATION

Councillor Michael Whetton introduced a report, on behalf of Councillor Sean Anstee, Portfolio Leader for Skills, Employment and Apprenticeships, which provided an update on the implementation of the GM Employer Engagement Framework and outlined the detailed priorities and immediate actions which would be the focus for the next six months.

The GM Mayor thanked Councillor Sean Anstee for the work undertaken, acknowledging that the proposals complemented the priorities within the GM Strategy and strengthened the relationships with businesses by engaging them as partners to deliver the objectives of developing the workforce and communities.

Councillor Richard Leese supported the recommendations and commented on Priority 4 and the co-design of GM Employers Charter, reiterating the importance of a real understanding of what co-design of policy means and how it was undertaken. Co-design had to be far more engaging, with partner involvement in writing and developing policy, which may be a longer process but would guarantee buy-in from employers. Given development of the partnership was a relatively new way of working for the GMCA, it may be necessary to undertake an internal piece of work to develop the approach to co-design going forward.

City Mayor, Paul Dennett welcomed the report and supported the comments around the development of co-design. He specifically raised Priority 2 and ensuring skills meet the needs of business but pointed out that it was also about meeting the needs of the GM economy and aligning that work to the economic strategy for GM; ensuring we build on the deep dives already undertaken, and taking an industrial sectoral and place based approach to the work.

In addition, there needs to be a focus on social value to encourage employers to pay the accredited living wage, where they can afford to do so and the issue of employment standards was at the heart of the work in terms of tackling some of the practices within the labour market and organisations across GM. Recognising there were some real challenges in terms of market pay, zero hour contracts and individuals needing to hold down a series of jobs to be able to make ends meet. The work needs to be resourced adequately, ensuring that there was joint work across the GM local authorities with a co-

ordinated approach developed across the relevant GMCA activities and not seen in isolation.

Deputy Mayor for Police and Crime, Beverly Hughes, highlighted the role of employers across GM in both the public and private sector, in recognising the importance of promoting flexible hours for working families and shared care arrangements to support parents back to work. Alternatively the provision of high quality work place or other child care provision to support flexibility, which currently was not available in public sector child care, does need to be embedded and promoted in the conversation with employers. The public sector had the ability to lead the way to demonstrate how combining work and child care can benefit business. She added that there was both a social and economic business case to be delivered.

The GM Mayor welcomed and summarised the comments made at the meeting and the principle of co-design with partners and focussed on an inclusive approach to work which was critical for GM.

RESOLVED /-

1. That the employer engagement action and implementation plan be supported, in particular the commitment to co-design of the Employers Charter, aligning the priority needs of businesses within the GM Strategy priorities to ensure a place focus; in recognition of the importance of flexible working and child care options.
2. That it be noted that Policy leads for each of the five key priorities have been appointed and will monitor and feedback on progress against the actions within their priorities.

184/17 GREATER MANCHESTER WORK AND HEALTH PROGRAMME

Councillor Michael Whetton presented a report to members, on behalf of Councillor Sean Anstee, Portfolio Leader for Skills, Employment and Apprenticeships, providing an update on the GM Working Well (Work and Health Programme) and seeking a delegation for the GMCA Treasurer, in consultation with Chief Executive Portfolio Lead for Skills, Employment and Apprenticeships to award the contract for the delivery of the GM Working Well and for the GMCA Monitoring Officer to finalise documentation with the provider.

The GM Mayor reminded members that this was work in progress and thanked Councillor Sean Anstee for the work undertaken to progress.

RESOLVED /-

1. That it be noted that Department for Works & Pensions had now granted the Data Order which enabled the GMCA to contract directly with a provider for the delivery of the Greater Manchester Working Well (Work and Health Programme).
2. That authority be delegated to the GMCA Treasurer, in consultation with the Chief Executive Portfolio Lead for Skills, Employment & Apprenticeships (Theresa Grant), to award the contract for the delivery of the Greater Manchester Working Well (Work and Health Programme).
3. That the delegated authority to the GMCA's Monitoring Officer to finalise and execute the legal documentation to be entered into between the GMCA and the provider, who will deliver the Manchester Working Well (Work and Health Programme), and to finalise and execute ancillary legal documentation between the GMCA and the DWP (including a Data Sharing Agreement to be entered into between the GMCA and the DWP), which is required for the delivery of the Greater Manchester Working Well (Work and Health Programme) Contract be confirmed.

185/17 LIVING WAGE ACCREDITATION

The GM Mayor introduced a report which outlined the process, benefits and challenges of the Living Wage Accreditation and sought approval for the submission of an application for the GMCA to become an accredited Living Wage employer.

Week commencing 6 November would be Living Wage Week, with the GMCA leading the way and that the GMCA, in terms of its direct employees was largely, if not fully compliant. Further work was to be undertaken with suppliers, although this could be completed once accreditation has been secured.

The Deputy Mayor for Police and Crime, Beverley Hughes welcomed this move and reported that she would be taking steps to ensure that the Greater Manchester Police becomes accredited as soon as possible.

The GM Mayor acknowledged that the process for local authorities was more difficult, albeit that a number of GM local authorities were already accredited.

Councillor Michael Whetton commented that the concept was valid albeit that individual authorities should not be pressured to comply, given some of the complexities involved. Trafford for instance would face issues with specific contract compliance, which may face a number of authorities across GM and was a target to work towards over a period of time.

The GM Mayor recognised that it would be more difficult for some organisations, in the current funding environment. He also acknowledged that

this was a voluntary initiative and does need to point to recognise the pay issue; suggesting there could be more restraint at the top of organisations to ensure affordable wages at the lower end of structures given the differential in the growth of pay over the previous 20 years. There was a strong body of evidence to support the case for greater productivity once there was higher morale in the workforce.

City Mayor, Paul Dennett reported that Salford Council had already taken this decision some time ago. There was a direct relationship between pay and employment standards and the health and wellbeing of the workforce and people who delivery of services across GM. He added that there were workers across the country having to use food banks because they don't earn enough. Pressure should be put on Government especially in terms of the regional pay negotiations and the relationship between the revenue support grant settlement. The future for local authorities was difficult and being a Living Wage employer does create budget pressures. Government does need to recognise that investing in the workforce would enable them to earn enough money and is about addressing low pay and poor employment standards.

Councillor Richard Leese, advised that Manchester City Council does pay the Living Wage, introduced before the Living Wage principle was established as part of a Manchester Minimum Wage initiative, which was slightly above the minimum wage. However, Manchester City Council has chosen not to go down the accreditation route, but to pay the living wage and it was also factored into procuring services.

RESOLVED /-

1. That the benefits and challenges of becoming a Living Wage accredited organisation be noted.
2. That the process for becoming a Living Wage accredited organisation be noted.
3. That the submission of an application for accreditation to the Living Wage Foundation be approved and endorsed.

186/17 UPDATE ON SKILLS CAPITAL 2017 – 2020 PROGRAMME

Councillor Michael Whetton introduced a report, on behalf of Councillor Sean Anstee, Portfolio Leader for Skills, Employment and Apprenticeships, which updated members on the progress of the Skills Capital 2017-2020 funding programme.

Members were advised that the requests received were substantially more than funding available, and allocations must support the Area Based Review outcome. Leaders may wish to consider single pot funding in and the amount

allocated for skills capital in the future. The timetable for the process was to reach conclusion by March 2018.

Councillor Richard Leese suggested that the Growth Fund be reviewed to ascertain if it was possible to divert more funds into meeting the GM skills requirements. The outcomes of the Area Based Review do need to be adequately funded in order to be delivered. The submissions could be used to evidence the case to Government for additional allocation in order to deliver GM's priorities.

RESOLVED /-

1. That the report be noted, including reference to paragraph 3.2 of the report that the amount of funding requested exceeds the total funding available. Acknowledged that the GMCA may need to look at the Growth Fund or request for additional funding.
2. That the use of up to £3m for contingency, including some costs for programme management (this will include digital skills), be approved.

187/17 TOWN CENTRE CHALLENGE

The GM Mayor introduced a report which provided members proposing to launch a Town Centre Challenge, consistent with the principles of the GM Strategy of developing a City Region capable of helping all places to move forward and share in the growth of GM.

The objective was to have a focussed look at some of the outlying towns in GM and assess whether we can bring forward transformational development, particularly housing growth, linked to the transport interchanges, recognising that outlying areas do not always benefit. Over the next 20 years there needed to be a focus on all ten GM local authorities and their individual towns developing a strong forward plan and revitalising those places.

The process was as set out in the report and would involve all 10 GM local authorities would be invited to nominate a town for a focussed process of regeneration potential, drawing together both public and private land owners, considering Mayoral discretionary powers for development assistance.

City Mayor, Paul Dennett, welcomed this work and recalled that the GMSF had begun to highlight the need for creative town centre regeneration where place making was central, and transport infrastructure development and housing provision were crucial elements. In addition to addressing housing need in more than numerical terms, in terms of different types of and tenure to ensure good housing quality sits at the heart of the agenda.

Councillor Alex Ganotis reported that Stockport were making significant investment in their town centre but there have been some challenges engaging with landowners and owners of property, particularly in prime

locations which were appropriate for regeneration and issues relating to high costs of remediation, which make some town centre locations less attractive to developers than more outlying areas, especially greenbelt areas. GM does need to ensure there was minimal encroachment into greenbelt areas. There does need to work with communities in urban areas is an opportunity to use the Mayor's Compulsory Purchase powers to effect transformation of town centres and to bring national focus and attention to the behaviours of some land owners and developers who don't embrace GM's ambition.

Councillor Michael Whetton advised that the improvements to Altrincham Town Centre have seen a continuing improvement in the area, including an increase planning applications to convert properties into residential properties. The next area of focus would be Stretford aligned to the new UA92 University project, with lessons learned from the regeneration of Altrincham.

Councillor Kieran Quinn endorsed the approach and felt it was important that as the work develops over the forthcoming weeks, that priorities were honed down with clear deliverable. He also asked that resource was not spread too thinly but has the ability to deliver real outcomes.

The Greater Manchester Mayor added that if the scheme was successful that it was hoped that the principle could be taken further. In terms of the wider regeneration and bringing sites forward, the Prime Minister had recently visited GM and confirmed proposals for a Housing Deal in early 2018 which would further support bringing forward brownfield and industrial sites which have been difficult. This would further support the place making approach GM wants to deliver.

Resolved /-

That the plans to develop and launch a Town Centre Challenge be welcomed and supported, including endorsement of the next steps in the report.

188/17 BREXIT MONITOR – MONTHLY REPORT

Councillor Richard Leese, Portfolio Leader for Business and Economy, introduced a report which updated members on the key economic and policy developments in relation to the UK's decision to leave the EU, adding that there is no real progress in transition.

The GM Mayor drew members attention to paragraph 2.8 whereby Northern Combined Authority Mayors met with the Secretary of State for Exiting the EU, David Davies, the first time there had been formal engagement. A commitment was given that a Working Group would be established comprising Combined Authorities and Government officials to understand the impact and differential regional impact of Brexit deals on the regional economy. It was pointed out at the meeting that 58% of GM's exports were to the EU, significantly above the UK figure of 44% and talk of no deal was not necessarily good news for GM.

RESOLVED /-

That the October Brexit Monitor be noted.

189/17 TRAVEL DIARY SURVEY RESULTS

The GM Mayor introduced a report which provided members with a high level summary analysis of the GM Travel Diary Survey results 2015-16 and comparison with TFL London Travel Demand Surveys. He added that the information provided a crucial evidence base for decisions around public transport. Portfolio holders were encouraged to use the statics to inform their specific portfolio work.

RESOLVED /-

That the report be noted and that a further update of travel trends as part of the 2040 Strategy delivery plan report be submitted to the GMCA.

190/17 GREATER MANCHESTER COMBINED AUTHORITY REVENUE UPDATE

Councillor Kieran Quinn, Portfolio Leader for Finance and Investment, introduced a report which informed members of the 2017/18 forecast revenue outturn position as at the end of September 2017. He highlighted cost pressures associated with the GM Spatial Framework and the Mayoral Election.

RESOLVED /-

1. That the Economic Development and Regeneration revenue outturn position for 2017/18 which showing an underspend of £0.331 million against budget be noted.
2. That the Economic Development and Regeneration budget adjustments as detailed in paragraphs 2.2 and 2.3 be noted.
3. That the transport revenue outturn position for 2017/18 which was in line with budget after transfers to earmarked reserves be noted.
4. That the Transport for Greater Manchester outturn position for 2017/18 which was in line with budget be noted.

191/17 GREATER MANCHESTER COMBINED AUTHORITY CAPITAL UPDATE

Councillor Kieran Quinn, Portfolio Leader for Finance and Investment, introduced a report which provided an update in relation to the capital expenditure programme. Going forward Capital budgets would need to be aligned to the GM Strategy priorities agreed earlier on the agenda.

RESOLVED /-

1. That the current 2017/18 forecast compared to the 2017/18 capital budget be noted.
2. That the addition of the Horwich Parkway scheme to the Park and Ride programme to be funded within the existing programme be approved.
3. That the funding of £0.4 million for the Salford Bolton Network Improvement (SBNI) to fund activities associated with the enabling, development and delivery of the Bolton and Salford packages be approved.
4. That the addition to the programme of £0.5 million of borrowings for the purchase of nine replacement vehicles by GMATL for its Ring and Ride fleet be approved. The repayment and costs associated with these borrowings will be repaid from future GMATL budgets.

192/17 GREATER MANCHESTER HOUSING INVESTMENT LOANS FUND – INVESTMENT APPROVAL RECOMMENDATION

Councillor Richard Leese declared a prejudicial interest in this report, as a Director of the Manchester Life Board and left the room during the discussion of the report.

City Mayor. Paul Dennett, Portfolio Lead for Housing, Planning & Homelessness, introduced a report which sought the approval of the GM Housing Investment Loans Fund loans. He further added that GM were in negotiations with Government regarding a Housing Deal which was anticipated for announcement in early 2018. He advised that issues of affordable housing and section 106 agreements were to be dealt with locally in line with local plans and policies. Work was also underway to revise the GM Housing Investment Strategy to better meet housing need in GM within the context of residential growth. Further details of Government's Housing Deal for GM should be available in the New Year. The Conservative Party conference included an announcement in relation to an additional £2bn for local authorities and housing associations to build affordable housing.

RESOLVED /-

1. That the GM Housing Investment Loans Fund loans in the table below, as detailed further in this and the accompanying Part B report be approved.

BORROWER	SCHEME	DISTRICT	LOAN
Lampwick Developments Ltd.	Lampwick Street, New Islington	Manchester	£24,500,000
Brecksides Estates	Clarkesville Farm, Crumpsall	Manchester	£4,154,000
RP2 Developments Ltd.	Radclyffe Primary School, Ordsall	Salford	£2,661,000
Mulbury Homes Ltd.	Willows Road, Weaste	Salford	£1,741,000
Hurstfield Developments Ltd.	Hurstfield Road, Worsley	Salford	£1,355,000
Square One Homes (NW) Ltd.	Bridgewater Road, Altrincham	Trafford	£1,146,000

2. That Manchester City Council be recommended to approve the above and prepares and effects the necessary legal agreements in accordance with its approved internal processes.
3. That the revised GM Housing Investment Strategy be submitted to a future meeting of the GMCA.

193/17 EXCLUSION OF PRESS AND PUBLIC

Members noted that the commercially sensitive information contained in Item 21 Greater Manchester Housing Investment Loans Fund – Investment Approval Recommendation was taken as read during consideration of the Part A - Greater Manchester Investment Framework Projects Update (minute ref 190/17 refers) and for this reason the exclusion resolution was not moved.

194/17 GREATER MANCHESTER HOUSING INVESTMENT LOANS FUND – INVESTMENT APPROVAL RECOMMENDATION

CLERK’S NOTE: This item was considered in support of the Part A Greater Manchester Investment Framework Projects Update at minute 192/17 above.

**MINUTES OF THE MEETING OF THE ASSOCIATION OF GREATER MANCHESTER
AUTHORITIES, HELD ON FRIDAY 27 OCTOBER 2017
AT THE LOWRY THEATRE, MEDIACITY**

PRESENT:

Greater Manchester Mayor	Andy Burnham
Deputy Mayor (Police and Crime)	Baroness Beverley Hughes
Bolton Council	Councillor Cliff Morris
Bury Council	Councillor Rishi Shori
Manchester CC	Councillor Richard Leese, Deputy Mayor
Oldham Council	Councillor Jean Stretton
Rochdale MBC	Councillor Richard Farnell
Salford CC	City Mayor, Paul Dennett
Stockport MBC	Councillor Alex Ganotis
Tameside MBC	Councillor Kieran Quinn
Trafford Council	Councillor Michael Whetton
Wigan Council	Councillor Peter Smith

OTHER MEMBERS IN ATTENDANCE:

Bolton Council	Councillor Linda Thomas
Stockport Council	Councillor Wendy Wild
Tameside Council	Councillor Brenda Warrington
Fire Committee, Chair	Councillor David Acton
GMWDA, Chair	Councillor Nigel Murphy
TfGM, Chair	Councillor Andrew Fender

OFFICERS IN ATTENDANCE:

GMCA Chief Executive	Eamonn Boylan
GMCA – Deputy Chief Executive	Andrew Lightfoot
GMCA – Monitoring Officer	Liz Treacy
GMCA – Treasurer	Richard Paver
Office of the GM Mayor	Kevin Lee
Bolton Council	Margaret Asquith
Bury Council	Julie Gonda
Manchester CC	Joanne Roney
Oldham Council	Ray Ward
Rochdale MBC	Neil Thornton
Salford CC	Jim Taylor
Stockport MBC	Michael Cullen

Tameside MBC
Trafford Council
Wigan Council
TfGM
Manchester Growth Co
GMFRS
GMCA
GMCA
GMCA

Steven Pleasant
Theresa Grant
Donna Hall
Steve Warrener
Mark Hughes
Dave Keelan
Julie Connor
Sylvia Welsh
Nicola Ward

05/17 APOLOGIES

Apologies for absence were received and noted from Councillor Sean Anstee (Trafford Council), Councillor Michael Whetton attending; Chief Executives – Peter O'Reilly (GMFRS – Dave Keelan attending), Pat Jones-Greenhalgh (Bury Council – Julie Gonda attending), Carolyn Wilkins (Oldham Council – Ray Ward attending), Ian Hopkins (GMP), Jon Lamonte (TfGM – Steve Warrener attending), Steve Rumbelow (Rochdale Council – Neil Thornton attending), and Pam Smith (Stockport MBC – Michael Cullen attending).

06/17 DECLARATIONS OF INTEREST

There were no declarations of interest made by any Member in relation to any item on the agenda.

07/17 APPOINTMENT OF STOCKPORT MEMBER TO THE AGMA EXECUTIVE BOARD

RESOLVED /-

That the appointment of Councillor Kate Butler as the 2nd Substitute member for Councillor Alex Ganotis on the AGMA Executive Board be noted.

08/17 GREATER MANCHESTER WASTE DISPOSAL AUTHORITY – REPLACEMENT LEVY ALLOCATION AGREEMENT

Councillor Nigel Murphy, Chair of the GM Waste Disposal Authority, introduced a report which set out the recommended methodology for the replacement Inter-Authority Agreement (IAA) to apply from the 2019/20 financial year. He said that the report sets out a transition strategy in preparation for a new IAA.

The GM Mayor commented that members of AGMA have received regular briefings throughout the process to ensure that any concerns have been addressed.

Councillor Kieran Quinn advised the meeting that he was supportive of the approach and that the discussions relating to the Private Finance Initiative had been constructive and demonstrated that collaborative working was beneficial for the whole of GM despite in some instances a particular local authority may be worse off.

RESOLVED /-

That the revised methodology and Levy Allocation Methodology be commended for adoption by each of the GMWDA nine constituent districts.

09/17 OUTCOME OF THE CONSULTATION ON CLOSURE OF THE AGMA SECTION 48 GRANTS PROGRAMME

Councillor Cliff Morris, Portfolio Leader for Culture, Arts and Leisure, introduced a report which informed members of the outcome of the consultation exercise into the proposed closure of the AGMA-run Section 48 grants fund and proposed a new GMCA Culture and Social Impact Fund. He added that it was proposed to retain local member involvement via the Statutory Functions Committee going forward to monitor projects and a further report would be provided on the new programme in due course.

The GM Mayor thanked Councillor Cliff Morris and Donna Hall for the work undertaken in moving the Section 48 Grants programme forward to this point. Investment in arts and culture would continue, with the new scheme building on the foundations laid by the Section 48 grants fund.

RESOLVED /-

1. That the GM Local Authority districts be recommended to close the Section 48 Grants scheme noting it will be replaced by the GMCA Culture and Social Impact Programme.
2. That the outcome and mitigating actions of the completed consultation on the proposed closure of AGMA-run Section 48 grants programme be noted.

10/17 AGMA REVENUE UPDATE 2017/18

Councillor Kieran Quinn, Portfolio Leader for Finance and Investment, introduced a report informing members of the 2017/18 forecast revenue outturn position as at end September 2017.

RESOLVED /-

1. That the report be noted and that the current revenue outturn forecast for 2017/18 which is projecting an overspend of £200,000 be noted.
2. The revisions to the revenue budget plan 2017/18 as identified in the report and described in paragraph 2.1 be approved.

11/17 GM DEBT ADMINISTRATION FUND, TREASURY MANAGEMENT AND FINAL ACCOUNTS

Councillor Kieran Quinn, Portfolio Leader for Finance and Investment, introduced a report which provided an annual update on the GM Debt Administration Fund which had showed some movement in overall costs but in line with legislation all debts would be paid by 2022.

RESOLVED /-

That the 2016/17 activity and final accounts be noted.

MINUTES

Meeting: **National Park Authority**

Date: Friday 6 October 2017 at 10.03 am

Venue: The Board Room, Aldern House, Baslow Road, Bakewell

Chair: Cllr Mrs L C Roberts

Present: Cllr D Chapman, Mr P Ancell, Mrs P Anderson, Mr J W Berresford, Cllr D Birkinshaw, Cllr P Brady, Cllr C Carr, Cllr A R Favell, Cllr C Furness, Mr Z Hamid, Cllr A Hart, Cllr Mrs G Heath, Mr R Helliwell, Cllr A Law, Cllr H Laws, Cllr Mrs C Howe, Cllr J Macrae, Cllr A McCloy, Cllr C McLaren, Cllr J Perkins, Cllr Mrs K Potter, Cllr Mrs N Turner, Cllr Mrs J A Twigg, Cllr F J Walton and Cllr B Woods

Apologies for absence: Cllr J Atkin and Mrs F Beatty.

40/17 APPOINTMENT OF SECRETARY OF STATE MEMBER

The meeting was asked to note the Secretary of State's appointment of Mr James Berresford to the Authority. Mr Berresford would be a Member of the Audit, Resources and Performance Committee until the Authority's Annual General Meeting on 6 July 2018.

The recommendation was moved, seconded, put to the vote and carried.

The Chair welcomed Mr Berresford to the Authority and reported that the Secretary of State had decided to make no further appointments until 2018, despite there being a further two Secretary of State vacancies. It was noted that we were not the only National Park Authority who were holding Secretary of State vacancies.

RESOLVED:

To note that the Secretary of State has appointed Mr James Berresford as a Member of the Authority and to appoint him as a Member of the Audit, Resources and Performance Committee until the Annual Meeting in July 2018.

Cllr Becki Woods joined the meeting at 10.05am.

Cllr Colin McLaren joined the meeting at 10.12am.

Cllr Alan Law joined the meeting at 10.18am.

41/17 CHAIR'S ANNOUNCEMENTS

The Deputy Chair made the following announcements:

- The BogFest event held in Edale on Friday 22 September had been a great success with over 300 attendees, including Authority Members, the Chair of the Environment Agency, representatives from Defra and local MPs.
- The shortlist for the 2017 Park Protector Award included the Moors for the Future Community Science Project. The Chair and Deputy Chair would learn who had won the award on Wednesday 11 October.

Cllr C Furness recorded his thanks and congratulations to everyone involved in the BogFest event, which he agreed had been a great success.

Mr R Helliwell noted that the BogFest had made good use of Edale's facilities and benefited the community.

The Chief Executive was invited to update Members on the Authority's successful bid to the £40 million Discover England Fund. The Authority had approved submission of the bid in March 2017 and the Audit, Resources and Performance Committee had subsequently signed off acceptance of the bid. The Chief Executive reported that following the successful bid, the Authority would now work with Visit England and other English National Parks to deliver the "Make Great Memories in England's National Parks" programme. Members would continue to receive updates on progress.

The Chair noted that the annual Parishes' Day, held on 30 September this year, had been well-attended and enjoyed by delegates. She thanked all involved in organising and supporting the event.

Cllr Mrs K Potter gave details of a fundraising day for the Helen's Trust, to which all Members and staff were invited.

The Chair confirmed that there would be a Members' Forum following the meeting.

42/17 MINUTES OF PREVIOUS MEETING: AGM HELD ON 7 JULY 2017

The minutes of the last meeting of the Authority held on 7 July 2017 were approved as a correct record subject to the following amendment:

Minute No. 35/17

Delete Cllr Mrs C Howe from the membership of the Appeals Panel and replace with Cllr Mrs N Turner.

43/17 URGENT BUSINESS

There was no urgent business to report.

44/17 PUBLIC PARTICIPATION

A member of the Staff Committee was present to make a representation to the Meeting.

45/17 MEMBERS DECLARATIONS OF INTEREST

Item 8

Mr J Berresford declared a personal interest as a non-executive board member of the Pinelog Group, which had completed a consultation form on the Peak District National Park Management Plan update.

Cllr P Brady declared a personal interest as a member of the Peak Park Parishes' Forum and Taddington Parish Council, both of which had commented on the consultation documents.

Item 9

Cllr P Brady declared a personal interest as a member of the Peak Park Parishes' Forum and Taddington Parish Council, both of which had commented on the consultation documents.

46/17 NPMP - UPDATE ON CONSULTATION FEEDBACK, PROJECT TIMESCALES AND EXTENSION OF THE CURRENT PLAN (MM)

Emily Fox, Head of Strategy and Performance and Matt Mardling, Senior Strategy Officer were present for this item.

Matt Mardling introduced the report and suggested that the date in Recommendation 3 be removed, in case the updated plan was not ready by then.

There had been 219 responses to the consultation, of which 142 came from individuals and 77 from organisations. The results indicated broad support for the special qualities of the National Park.

The Chief Executive confirmed that the National Park Management Plan is produced in partnership with a range of groups and organisations for the whole of the Peak District National Park and is updated every five years, in accord with the requirements of the Environment Act 1995.

Member input into its development had been sought and recognised via the National Park Management Plan Advisory Group and in Member workshops, most recently at the "Forming Our Delivery Plan" workshop at Thornbridge Hall on Tuesday 3 October which was attended by several Authority Members and representatives of partner organisations.

Cllr A Favell urged caution in making changes on the basis of a relatively small number of responses. He expressed concern about the evergreen afforestation of upland areas that were insufficiently grazed and said that this should be the subject of regional and national debate.

Members made several observations and suggestions for officers to consider further.

The recommendations were moved and seconded.

Mr Z Hamid recorded his appreciation of officers' and partners' work in compiling the National Park Management Plan.

The Chief Executive extended her personal thanks to Emily Fox, Matt Mardling and the whole Strategy and Performance Team.

The recommendations as amended were moved, seconded, put to the vote and carried.

RESOLVED:

1. That the results of the public consultation undertaken as part of the update of the National Park Management Plan and changes made as a result of it be noted.
2. That the timescales for completion of the updated National Park Management Plan be noted.
3. That Members approve extending the current National Park Management Plan: A Partnership for Progress the Peak District National Park Management Plan 2012-2017 until adoption of the updated plan.

47/17 APPROVAL OF MODIFICATIONS TO THE DEVELOPMENT MANAGEMENT POLICIES DOCUMENT (DPD)/ BJT

Brian Taylor, Head of Policy and Communities and Tim Nicholson, Transport Policy Planner, were present for this item.

It was noted that if the recommended modifications were approved by Members, Officers would refer back to consultees ahead of the examination process due in the Spring of 2018.

The recommendations were moved and seconded.

Members requested a shorter and easier to read document and suggested further amendments to the proposed modifications, especially in light of input already made by the steering group.

Officers were thanked for their good work.

The recommendations were put to the vote and carried, with one abstention.

RESOLVED:

1. That Members agree the Statement of Representations as laid out at Appendix 1 of the report.
2. That Members agree the Schedule of Modifications at Appendix 2 of the report.
3. That Members agree the additional text at paragraph 32 regarding major development and that this be added to Appendix 1 and 2 of the report in response to representations and more recent evidence.
4. That delegated authority be granted to the Director of Conservation and Planning in consultation with the Chair and Vice Chair of Planning Committee to agree any further modifications and finalise the documents at Appendix 1 and 2 of the report and other documents necessary for the submission stage; and
5. That Officers produce a further work to establish the weight of emerging policies at this stage and that this is brought back for approval by the Authority.

Cllr J Macrae, Cllr A Law and Cllr Mrs G Heath left the meeting at 11.40am.

A break was taken between 11.40 and 11.50am.

48/17 MARKET SUPPLEMENT POLICY (TR)

David Hickman, Director of Corporate Strategy and Development and Theresa Reid, Head of Human Resources, were present for this item.

The Director introduced the report. He defined the term 'market supplement' and explained that at present, the Authority had no policy on how to calculate such payments. An initial draft policy had been provided for the Authority by the Local Government Association and subsequently amended, following consultation with Officers currently receiving a market supplement plus Senior Leadership Team, Staff Committee and others.

The following spoke under the Authority's Scheme of Public Participation:

- Rosie Olle, Monitoring & Enforcement Officer, on behalf of Staff Committee

Members sought information on several points, including:

- When a market supplement would be awarded
- The criteria and process which the Authority will use to determine the cash value of a post
- The timing of reviews of market supplements and the risk of reviews not being conducted
- When there would be a right of appeal
- How many Authority employees currently receive market supplements
- Transitional arrangements for Officers likely to lose their market supplement
- The development of Authority Officers and work force planning to reduce the need for market supplements
- Budget implications (the Director confirmed that the current cost of market supplements is £15K per annum)

To address Members' concerns about reviews, the Chief Executive suggested an additional paragraph be added to the Guidance Notes:

"In the event of a review not taking place in the specified period and when the member of staff is still in post, that person can formally request a review and the market supplement should remain in place until the review is completed."

The recommendations were moved and seconded.

The Director stressed that the award of market supplements would always be a last resort and only considered after a number of tests had been applied. The Head of Human Resources stated that the Authority had a good benefits package and did not have difficulty recruiting and retaining staff.

The recommendations were voted upon and carried.

RESOLVED:

1. That the Authority approves the Market Supplement Policy, set out in Appendix 1 of the report, and the Guidance Notes relating to the Market Supplement Application and Review Procedure, set out in Appendix 2, to ensure fairness and transparency across the Authority and minimise potential equal pay claims.
2. That the following wording be added to the Guidance Notes: “In the event of a review not taking place in the specified period and when the member of staff is still in post, that person can formally request a review and the market supplement should remain in place until the review is completed”.

49/17 MEMBER LEARNING & DEVELOPMENT ANNUAL REPORT (RC)

Andrea McCaskie, Head of Law and Ruth Crowder, Democratic & Legal Support Team Leader, were present for this item.

The Head of Law introduced the report, stating that Members are encouraged to identify any development opportunities they would like to take up and to commit to 20 hours per year, which for local authority Members could include training provided by their own councils. Changes to the Authority Membership in 2016/17 had affected the performance figures shown in Appendix 1 of the report (page 243 of the pack).

It was noted that Cllr A McCloy was appointed as the Member Representative for Member Learning and Development at the Authority AGM in July 2017. Members were asked to make known by December 2017 any other optional development they would like to see included in the framework.

The recommendations were moved and seconded.

Cllr McCloy reported that he intended to have an informal one-to-one discussion with each Member during the next 10 months, to listen to their views and to encourage them to take up the available opportunities.

In response to Members' questions, the Head of Law confirmed that staff resources affected how much training could be given and that normally, Members were invited to select two or three options. A workshop could not be provided if there was insufficient interest. The National Parks UK New Member Induction course was commended with a request that its scope be broadened to help new Members understand a wide range of issues that apply specifically to national parks.

It was noted that some Members have a long round trip to Aldern House and that online training was a better option for them.

The Chair concluded by reminding Members that there are fewer than 250 National Park Authority Members in the whole of the UK and that they have a special role as advocates of the interests of the National Park.

The recommendations were voted upon and carried.

RESOLVED:

1. That the proposed Member Learning and Development Framework (Appendix 1 of the report) and the event programme for January to December 2018 (Appendix 2 of the report) are agreed.

- 2. That Member learning and development activities continue to be recorded in terms of hours and include personal learning and development by Members outside of events organised by the Authority, with the target of 20 hours per Member in every 12 months.**

The meeting ended at 12.45 pm

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Item No. 3

MINUTES OF THE POLICE AND CRIME PANEL MEETING HELD ON TUESDAY 31 OCTOBER, 2017 AT CHURCHGATE HOUSE, MANCHESTER

Members Present-

BOLTON COUNCIL

Councillor Derek Burrows

BURY COUNCIL

Councillor Tamoor Tariq (in the Chair)

GMCA

Deputy Mayor (Policing and Crime) Beverley Hughes

MANCHESTER CC

Councillor Nigel Murphy

SALFORD CC

Councillor David Lancaster

STOCKPORT MBC

Councillor Wendy Wild

TRAFFORD COUNCIL

Councillor Laura Evans

WIGAN COUNCIL

Councillor - Nazia Rehman

INDEPENDENT MEMBER

Maqsood Ahmed

Also in attendance-

Clare Monaghan
Jayne Stephenson
Dr Peter Langmead-Jones
Gwynne Williams
Melinda Edwards
Claire Millett
John Holden
Jeanette Staley

GMCA
GMCA
GMP
GMCA
Manchester City Council
GMCA
GMCA
Salford City Council & GM Police & Crime
Policy Lead
GMCA

Emma Stonier

PCP/07/17 APOLOGIES

Apologies were received from Councillor Sultan Ali, Councillor Joe Kitchen, Ian Hopkins, Chief Constable, GMP, Eamonn Boylan, GMCA and Diane Curry, Independent Member.

PCP/08/17 DECLARATIONS OF INTEREST

None were received.

PCP/09/17 MINUTES OF THE POLICE AND CRIME PANEL MEETING – 5 NOVEMBER

The minutes of the Police and Crime Panel held on 5 June 2017 were submitted for approval.

RESOLVED/-

1. To approve the minutes of the Police and Crime Panel held on 5 June 2017 as an accurate record.

PCP/10/17 GM POLICE AND CRIME PANEL – RULES OF PROCEDURE

The Greater Manchester Police and Crime Panel received a report which set out the Proposed Rules of Procedure for the Police and Crime Panel. These are set out in relation to governance arrangements and devolution in Greater Manchester.

Members of the Panel asked whether advisors/officers from the relevant local authority were able to attend these meetings to offer support. It was agreed that Members were able to invite lead officers from their areas if they so wished; the Police and Crime Policy lead will liaise with districts to find out which areas would like officers invited and ensure that they are added to distribution lists.

Members raised a query regarding substitutes attending the meeting of the Police and Crime Panel. It was confirmed that advice would be sought regarding the legal position and Members updated accordingly.

RESOLVED/-

1. To approve the Rules of Procedure.

PCP/11/17 DRAFT GM POLICE AND CRIME PLAN

The Deputy Mayor (Policing and Crime) presented a report which updated the Police and Crime Panel on the development of the Police and Crime Plan 2018-2020. The current Police and Crime Plan ends in December 2017 and the plan in development will be ready to launch in January 2018. The Deputy Mayor outlined the priorities taken into consideration within the development of the plan; the Mayor's priorities for the safety and security of Greater Manchester set out in his manifesto; Greater Manchester Strategy priorities, Greater Manchester Police's priorities and through engagement with each local authority to assess what their priorities were. There will also be strong alignment between the Police and Crime Plan and the broader Public Service Reform agenda. The consultation which has taken place with elected members, officers and members of the public has happened across Greater Manchester with a variety of partner organisations. Additionally the strategic needs assessment and strategic threat assessment have been considered. All this information will be formulated into a coherent plan with clear priorities and frameworks to assess the success of these against. The outcomes framework which the Plan will be assessed against is not intended to be numbers driven and a draft will be submitted alongside the draft Plan at the December meeting of the Panel.

The early stages of development have indicated that the priorities will be grouped around a number of themes;

1. Protecting our people - victims and vulnerability which will include the protection of vulnerable and potential victims, safeguarding, care for those who have been victimised and rehabilitation;
2. Preventing and reducing offending which will include anti-social and criminal behaviours, prevention, criminal justice and rehabilitation;
3. Supporting communities and places which will include supporting stronger communities and enabling communities to use their assets and become more resilient, safe places, infrastructure and civil contingencies; and
4. Drivers for change which were identified as those things necessary to achieve the other priorities, this included partnership working, technology, skills and knowledge and health and wellbeing.

The Panel were informed they would receive the draft Plan at the 5 December meeting and following this the final version of the Plan would go out for public consultation.

Members asked what the planned public consultation included due to the fact of short timescales required to ensure the Plan was published in January 2018. The consultation will include a number of engagement events and an online survey to ensure as much feedback as possible was received. Discussion has also taken place with partners, including officers and Councillors, to request that this is publicised through their networks and engagement teams to ensure that across Greater Manchester the Plan has as much input as possible from members of the public.

Members supported the Equality Impact Statement and noted its' importance especially in relation to vulnerable groups. It was also highlighted that some of the most vulnerable groups did not have access to IT or technology to respond to consultations and that it may be useful to hold face-to-face workshops to ensure their voices were heard.

The linking of the Plan to the Mayoral Manifesto commitments was noted as being useful. The reference to increased partnership working and the breakdown of silos within the public sector was also identified as valuable. The need for transparency with the public about what can be delivered within constrained resources was also noted as being important. Members highlighted that the Plan provided an opportunity to start this conversation and to enable people to understand better what the priorities were within Greater Manchester.

Members asked whether consideration had been given to fill any gaps in the consultation. It was also queried how best practice from other areas would be included within the Plan. It was noted that the proposed consultation process had taken this into consideration, and extensive engagement had taken place with the police and a range of partner organisations to ensure that all relevant priorities were identified. In the development of the Plan other areas have been looked at to identify good practice and where appropriate this will be drawn on within the Plan.

A Member asked whether the planned consultation had built in all relevant organisations, for example the Post Office had been carrying out work to assist in tackling fraud and consideration of engagement with wider organisations may be helpful in developing the Plan. The work taking place already to tackle Economic Crime was highlighted; an Economic Crime Unit had been set up within Greater Manchester Police to provide a better response to victims of fraud and it was noted that the continuing growth of fraud/cybercrime and the complexity of tackling this remained a challenge. Members

were informed that the comment about the Post Office as a relevant stakeholder would be taken back to ensure consultation did take place with all appropriate partners.

Members raised issues they and constituents had been experiencing with 101 call response times and asked what the Deputy Mayor planned to resolve these issues and restore public confidence. The Deputy Mayor informed Members that they had raised this with the Chief Constable and action was being taken to address this. There had been vacancies within the call centre due to staff moving to other departments within the police service; new staff had been recruited and more recruitment would be taking place to bring staff numbers up to full establishment. Members were also informed that 999 calls are received within the same call centre and these take priority; calls to 101 are also triaged on contact using the threat, harm and risk approach. Additionally Greater Manchester Police were currently trialling 'livechat' as an alternative method of contact, this has received positive feedback from staff and members of the public and if successful and rolled out would be another way of releasing capacity on phone lines. It was also noted that 101 received calls which were not necessarily for the police and there was a campaign underway to try and reduce the number of these calls and manage expectations. The Deputy Mayor further noted she had recently visited the call centre and had witnessed the complex nature of the role and commended the staff for the way they handled this. Members were also asked to assist with communicating at a district level the campaign underway by Greater Manchester Police regarding when to call 999 and 101.

Members noted it was reassuring that work was underway to redress these issues and asked whether the impact of new recruits on performance were being measured. It was confirmed that call response time was closely monitored and that improvements were expected as staffing levels increased and the other measures were rolled out.

The processes for reporting and logging a crime was also discussed with Members noting that people would like to be able to do this through various access channels, for example online and through social media. Members were informed that Greater Manchester Police were undergoing an IT transformation programme which would begin to be rolled out early next year; it is expected that this will enable the opening up of alternative channels of communication to members of the public and also relieve pressure on call response times.

RESOLVED/-

1. To note the work undertaken and the work planned in relation to the development of the Police and Crime Plan;
2. To consider the emerging themes and provide comments on how community safety partnerships can contribute to the delivery of safer communities across Greater Manchester;
3. To receive the draft Police and Crime Plan at the meeting of the Police and Crime Panel on 5 December 2017.

PCP/12/17 GM STRATEGY AND IMPLEMENTATION PLAN

The Police and Crime Panel considered a report which provided an update on the refresh of the Greater Manchester Strategy and progress with the development of the Greater Manchester Strategy Implementation Plan.

The Greater Manchester Strategy Implementation Plan had been agreed in principle at the meeting of the Greater Manchester Combined Authority (GMCA) at the end of September, at the meeting of the GMCA on 27 October 2017 the Implementation Plan was officially launched. It was highlighted that the development of the strategy had included online consultation, Mayoral Manifesto commitments and the need to improve Greater Manchester's position in the event of receiving further devolved powers from government.

The Deputy Mayor highlighted the Safer and Stronger Communities actions, which will be relevant to the work of the Police and Crime Panel, within the Implementation Plan;

1. Greater Manchester will have strong, inclusive communities where people feel safe;
2. For Greater Manchester to become the most resilient city region in the United Kingdom;
3. Reducing risk and harm to the residents of Greater Manchester; and
4. Protecting and supporting children and young people and those that are vulnerable.

It was further noted that the Strategy was jointly owned by partners across Greater Manchester, including Leaders, business leaders and community groups and that it set out a Greater Manchester approach to doing business; putting people at the heart of everything Greater Manchester is doing and giving communities ownership and control over the work being implemented. The Implementation Plan is the first step in demonstrating the actions underway over the next 6 months to deliver on the Strategy, additionally a performance management dashboard was currently under development with partners. Members were informed that the Police and Crime Plan would be linked to the Strategy and Implementation plan once released.

A Member raised engagement with BME groups and mechanisms for the Panel to directly engage with communities through wider networks. Officers noted that the Implementation Plan presented an opportunity for conversations to take place to ensure that all voices were heard.

RESOLVED/-

1. To note the work that is underway in relation to the development of the GMS Implementation Plan; and
2. To receive regular updates on the GMS Implementation Plan specifically in relation to actions within priority 8.

PCP/13/17 INITIAL CONSIDERATION OF THE MAYOR'S 2018/19 – PRECEPT PROPOSALS

Members received a report which explained the statutory duties of the Police and Crime Panel in relation to the setting of the police precept. The Panel were being informed of the precept setting process ahead of a draft precept report being presented to them at the December meeting. The Chancellor's autumn statement is expected shortly and following this there will be a settlement for police funding from the Home Office, it should be noted that policing receives annual settlements unlike local government which receives 4 year settlements. Timescales for setting the policing precept have taken into

account local authorities timescales and the setting of budgets at full Council meetings with time built in for discussion with local members and early engagement. In light of this the Panel will receive the final precept report on 18 January 2018; at this stage they have the option to veto the precept by formally writing to the Deputy Mayor with notification of this and their recommendations. The Deputy Mayor would then have one week to respond to any veto and by no later than 1 March 2018 the final precept would have to be published. The Panel only have one right of veto which must be agreed to by two thirds of Police and Crime Panel members. If the Panel accepts the precept the proposed precept will be published.

RESOLVED/-

1. To note the statutory duties of the Police and Crime Panel in relation to the setting of the police precept; and
2. To note the timetable for the setting of the 2018/19 police precept.

PCP/14/17 GM POLICE AND CRIME LEAD STEERING AND LEADS GROUP – TERMS OF REFERENCE

The Police and Crime Panel received a report which outlined the proposed terms of reference for the Police and Crime Steering and Leads Groups. Their role is to support and carry out work which is broader than the remit of this panel. The Steering Group is made up Lead Members within districts for Policing and Crime and the Leads Group is comprised of officers. The Terms of Reference have been re-looked at in relation to changes at the GMCA level. Members will receive a draft work for the two meetings at the 5 December meeting of the Panel which takes in to account the Police and Crime Plan and Implementation plan.

Members requested that the structure chart be amended to reflect two-way discussion between Police and Crime Panel Members and the Steering and Leads Groups. It was agreed this amendment would be made.

RESOLVED/-

1. To approve the terms of reference and structure diagram, subject to the amendment above.

PCP/15/17 GM POLICE AND CRIME PANEL – COMPLAINTS PROCEDURE

The Police and Crime Panel considered a report which outlined the revised Complaints Procedure for the Panel regarding the conduct of the Greater Manchester Mayor and the Greater Manchester Deputy Mayor for Policing and Crime. The procedure has been re-written to reflect the changes in Greater Manchester due to devolution. Complaints against the Mayor will be investigated by the Monitoring Officer, the Police and Crime Panel are required by legislation to investigate complaints against the Deputy Mayor (Policing and Crime) and the procedure reflects this.

Members asked whether complaints against the Deputy Mayor were scrutinised prior to being received by the Police and Crime Panel for consideration. It was confirmed that the Lead Chief Executive did look at complaints before they were submitted to the Panel; this is to remove complaints which do not relate to this procedure or lay outside the jurisdiction of the Panel, for example cases which should be referred to the Independent

Police Complaints Commission (IPCC). Members noted that it could be beneficial to have more people involved in the pre-scrutiny of complaints to ensure due-process. It was agreed to include in the annual report the full number of complaints received against the Deputy Mayor, including those which were out of jurisdiction, to provide the appropriate assurance to Police and Crime Panel Members.

RESOLVED/-

1. To approve the revised complaints procedure for the Police and Crime Panel regarding the conduct of the Greater Manchester Mayor and the Greater Manchester Deputy Mayor for Policing and Crime; and
2. To receive, for information, all complaints received against the Deputy Mayor in the annual report.

PCP/16/17 TO NOTE THE FORWARD PLAN 2017/18 – STANDING ITEM

The Police and Crime Panel received the forward plan for the rest of the municipal year. This has been informed by regulations regarding what the Panel has to receive and through conversations between the Chair and the Deputy Mayor about what they would like to receive. Members were asked whether they had any items they would like adding to the forward plan for consideration at future meetings, as this is for all to contribute to. The forward plan will be a working document with all suggested items considered for inclusion.

RESOLVED/-

1. To note the forward plan for 2017/18;
2. To add the draft precept proposals to the forward plan for the 5 December meeting; and
3. To send any additional items to the Chair and/or Jeanette Staley for inclusion in the forward plan.

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GM HEALTH AND SOCIAL CARE STRATEGIC PARTNERSHIP BOARD

MINUTES OF THE MEETING HELD ON 28 JULY 2017

Bridgewater Community Healthcare NHS Trust	Dorothy Whitaker
Bolton CCG	Wirin Bhatiani
Bolton Council	Councillor Linda Thomas Sue Johnson
Bury CCG	Stuart North
Bury Council	Councillor Rishi Shori Pat Jones-Greenhalgh
Central Manchester FT	Kathy Cowell Caroline Davidson
Christie NHS FT	Tom Thornber
GMCA	Eamonn Boylan Julie Connor Lindsay Dunn Liz Treacy
GMCVO	Nathalie Long Alex Whinnom
GM CCGs	Sandy Bering Rob Bellingham
GM H&SC Partnership Team	Laura Browse Warren Heppolette Claire Norman Nicky O'Connor Sarah Price Jon Rouse Stephen Welfare Diane Whittingham Janet Wilkinson Steve Wilson
GM Mayor	Andy Burnham

GM Deputy Mayor Police & Crime	Beverley Hughes
GM Moving	Hayley Lever Janet Wilkinson
GM West Mental Health NHS FT Trust	Bev Humphrey
Healthwatch	Jack Firth
Heywood, Middleton & Rochdale CCG	Chris Duffy Simon Wooton
Manchester CC	Councillor Richard Leese Joanne Roney
NW Boroughs Healthcare NHS FT	John Heritage
Manchester CCG	Joanne Newton
Oldham Council	Councillor Jean Stretton Carolyn Wilkins
Oldham CCG	Julie Daines
Primary Care Advisory Group (Dental)	Mohsan Ahmad
Primary Care Advisory Group (GP)	Tracey Vell
Primary Care Advisory Group (Optometry)	Dharmesh Patel
Primary Care Advisory Group (Pharmacy)	Adam Irvine
Rochdale BC	Councillor Richard Farnell Steve Rumbelow
Salford CC	Councillor John Merry Ben Dolan
Salford CCG	Tom Tasker
Salford Royal NHS FT	Jim Potter
Sport England	Justine Blomeley Mike Diaper Judith Rasmussen
Stockport MBC	Councillor Alex Ganotis Councillor Wendy Wild Laureen Donnan

Tameside MBC	Councillor Kieran Quinn Councillor Brenda Warrington Steven Pleasant
Trafford CCG	Cameron Ward
Trafford Council	Councillor Sean Anstee Councillor John Lamb Joanne Hyde
Wigan CCG	Trish Anderson
Wigan Council	Councillor Peter Smith (in the Chair) Donna Hall
Wigan, Wrightington & Leigh NHS FT	Carole Hudson Neil Turner

SPB 69/17 WELCOME AND APOLOGIES

Apologies were received from; Margaret Asquith, Darren Banks, Simon Barber, Chris Brookes, Derek Cartwright, Barry Clare, Paul Connellan, Karen James, Tim Dalton, Mayor Paul Dennett, Denis Gizzi, Theresa Grant, Majid Hussain, Councillor Cliff Morris, Christine Outram, Colin Scales, Melanie Sirotkin, Roger Spencer, Jim Taylor and Ian Wilkinson.

SPB 70/17 CHAIR’S ANNOUNCEMENTS AND URGENT BUSINESS

The Chair announced that this will be the last monthly meeting of the GM Health and Social Care Strategic Partnership Board to take place on the final Friday of the month. The meeting will take place bi-monthly from now on.

RESOLVED/-

To note the change in frequency.

SPB 71/17 MINUTES OF THE MEETING HELD 30 JUNE 2017

The minutes of the meeting held 30 June 2017 were agreed as a true record

RESOLVED/-

To approve the minutes of the meeting held on 30 June 2017.

SPB 72/17 CHIEF OFFICER’S UPDATE

Jon Rouse, Chief Officer, Greater Manchester Health and Social Care Partnership (GMHSCP), provided an update on key items of interest both within the Partnership and partner organisations.

The following items were highlighted;

- J In response to the collective letter sent to the Secretary of State on behalf of the organisations within the Partnership, the Government has confirmed the immediate release of £10m of capital funding for the implementation of digital strategy. Although the Department of Health is not in a position to release all the funding, GM will receive this amount for the remainder of the year in recognition of the quality of the digital strategy. Along with the announcement on capital for estates, this enables alignment of capital investment with transformation funding.
- J Reports on the agenda included the first GMHSC partnership Annual Report and Accounts 2016/17 and Business Plan 2017/18. Thanks was extended to service user representatives, carers, and leaders across the workforce for the collective effort to make good progress in the first year. This has been demonstrated in the 'advanced' rating of performance for GM in the baseline position of the Sustainability and Transformation Plan (STP) announced recently by the DHE and NHS England (NHSE).
- J The focus for 2017/18 and onwards, was described as delivery at locality level to ensure that locality plans and investment translate to new models of care that reflect the needs of citizens. This will require preventative action and early intervention to be extended, particularly in the context of primary care, to take the pressure off the acute system.
- J The senior management team of GMHSCP will be spending a significantly larger proportion of time visiting localities to gain an understanding of projects and monitor how these are translating into different models of care.

The Board welcomed the announcement with regards to digital capital funding.

RESOLVED/-

1. To note the content of the report.
2. To note the positive announcement with regards to capital funding for the implementation of the digital strategy.

SPB 73/17 TRANSFORMATION FUND UPDATE

Steve Wilson, Executive Lead, Finance and Investment, GMHSCP, introduced a report which provided an update on recent developments within the Transformation Fund. The report had an extended section on the findings and recommendations from the assessment team in their evaluation of the proposals from Healthier Together and Oldham.

The key headlines were;

- J Oldham's bid has been assessed and it has been recommended to approve funding of £21.3m over the next four years. There was a delay to the bid due to wider work across the North-East sector to make sure plans were aligned. Bids will be received from Rochdale and Bury shortly;
- J The Healthier Together bid has been assessed and it was recommended that £17.2m was allocated over 5 years. Over the transition period work will take place regarding minimising risks. Agency staff will be covered under the workforce bid and it is expected that the £3.6m not covered will be contained within the £17.2m allocation.

Funding for both schemes was approved by the GM Health and Social Care Executive on 12 July 2017.

RESOLVED/-

1. To note the progress update reported on the Transformation Fund;
2. To note the Executive's decision to:

Approve a substantive investment of up to £17.2m over five years for Healthier Together:

- Manchester & Trafford sector: £3.19m
- North East sector: £1.86m
- North West sector: £5.26m
- South East sector: £1.19m
- NWAS PMO: £250k
- Potential funding for unmitigated stranded costs of up to £5.5m
- Noting that there are material conditions to funding, only to be released upon their satisfactory completion. These are set out at 2.3.2.

Approve a substantive investment of up to £21.3m for four years for Oldham, phased as follows:

- 2017/18: £4.65m
- 2018/19: £10.56m
- 2019/20: £5.26m
- 2020/21: £0.85m
- Noting that there are material conditions to funding, only to be released upon their satisfactory completion. These are set out at 3.3.2.

SPB 74/17 GREATER MANCHESTER COMMISSIONING REVIEW

Sarah Price, Executive Lead, Population Health and Commissioning introduced a report that set out the findings of the Deloitte review of health and social care commissioning.

Deloitte have engaged closely with all partners including CCGs, Local Authorities and Providers. The report set out a range of approaches the Partnership could take in relation to the level at which services should be commissioned and set alongside the emergence of the new organisational landscapes across GM. The scope of the reform included the design of a place based approach to public service reform and recommends a consistent standardized approach to commissioning and provision of health and social care across GM.

The Association of CCG's offered support for the review and have produced a response to that affect. This has been published and is being used in the delivery and implementation of the recommendations.

RESOLVED/-

To approve the recommendations set out on slide 4 of the pack grouped into; place based recommendations, scale recommendations and support services recommendations.

SPB 75/17 MENTAL HEALTH TRANSFORMATION – NEXT STEPS

Warren Heppolette, Executive Lead, Strategy and System Development introduced a report that outlined the approach to ensure the full implementation of the GM Mental Health Strategy and progress to date.

The paper outlined the investment and implementation framework, including a proposal to the transformation fund to deliver the GM Mental Health and Wellbeing Strategy and GM commitments aligned to NHS England's Five Year Forward View for Mental Health. The Board were asked to agree and endorse the proposal. The strategy has been built on engagement with organisations in the system, service users and carers.

Dr Tom Tasker, Chair Salford CCG and CCG Clinical Lead for Mental Health welcomed the investment and focus on mental health and the emphasis placed on bringing together communities, public services and individuals to improve the mental wellbeing and life chances of the people of GM.

The following key benefits of the strategy for the population were highlighted:

-) By 2021 at least 3.9k children and young people will have access to evidence based mental health services;
-) New mums that experience mental health problems will receive better care;
-) Everyone in mental health crisis will receive immediate access and support;
-) People will not have to travel out of GM for mental health services that they should receive here;
-) People with serious mental illness currently die approximately 15-20 years younger than the rest of the population, therefore there will be better physical healthcare to meet their needs;
-) Extra support will be offered to the long-term unemployed and those with mental health issues at risk of losing employment;
-) Through the suicide prevention strategy, the number of suicides will reduce by at least 10% by 2021;
-) GM will be the best place in UK for those experiencing Dementia and their carers.

Emphasis was placed on the clinical engagement throughout GM in developing the implementation proposal which included outputs from locality visits, the commissioning review and progress so far against the GM Mental Health strategy. Key stakeholder feedback was also included.

The key areas to note from the Commissioning Review included;

-) What services can be commissioned at GM, locality or neighbourhood level;
-) The opportunity through the Joint Commissioning Board to develop standards across GM and an outcome framework for the services that are commissioned;

- J) The utilisation of specialised commissioners' expertise to support the delivery of GM programme.

Bev Humphrey, Chief Executive, GM West Mental Health NHS Foundation Trust offered support for the strategy and investment framework that has been co-produced across the system in GM. The report had been presented recently to the GM Provider Federation Board and the importance of mental health and well-being was prevalent across all providers. The strategy provides a framework to introduce minimum standards and for those that are already meeting these, to further innovate to eradicate complex variable standards. Alongside the social responsibility in the partnership for investment, there is also an economic case for investing in early years, prevention and community services, the evidence of which is compelling.

Members of the Board welcomed the report, the priority it places on children and young people and the work being done on strengthening the links with health and justice. Clarification was sought on plans for a specific facility for those children and young people in mental health crisis. It was confirmed that significant improvement is required on the provision of 24/7 crisis care for children and young people across the whole of GM. It is expected that engagement with localities will highlight the need for consistency of access to a number of facilities rather than just one.

The issue of Section 136 provision in the City of Manchester was discussed. Deputy Mayor, Police and Crime, acknowledged that work is on-going and requested that data and information on the demand for the facility is shared alongside the opportunity for input into the option appraisal document prior to publication.

The Mayor described this as a significant step forward along a journey for Greater Manchester and placed on record appreciation to all those involved in the development of the strategy and implementation framework. He suggested that organisations should work towards the principle that all children and young people in Greater Manchester have access to mental health support; all public services should place a priority focus on mental health and wellbeing with a continued effort to eradicate the stigma that surrounds mental health, particularly with young people.

It was confirmed that as part of the ambition around children and young people, every school in GM will be offered training, development and support to become more skilled in identifying those that are beginning to develop problems that could lead to mental health issues.

RESOLVED/-

1. To note the progress which has been made against the GM Mental Health Strategy over the past year;
2. To agree the proposed Mental Health transformation areas and the investment framework providing an overall envelope of £133.9m;
3. To support the onward process to work with localities to support their investment and transformation plans for mental health;
4. To support the onward process to develop business cases against which transformation funding for the GM mental health programmes can be allocated;
5. To support further work to apply the findings of the GM Commissioning Review to the future commissioning of mental health in localities and across GM;

6. To note the comments from the Board with regard to children and young people and further develop the ambition;
7. To provide data on Section 136 provision for the City of Manchester and make the option appraisal document available for consideration prior to publication.

SPB 77/17 TOBACCO FREE GREATER MANCHESTER STRATEGY

Dr Carolyn Wilkins, Chief Executive, Oldham Council, lead role for Population Health introduced a report and provided a presentation on the Tobacco Free Greater Manchester Strategy.

The presentation highlighted the following;

-) The ambition to reduce smoking by a third by 2021;
-) Full system support to reach into communities with highest prevalence and engage stakeholders, for example social housing providers;
-) Reduce young people's uptake;
-) Introduce innovative and evidence based interventions to support smokers to quit;
-) A crackdown on illegal tobacco to tackle demand and supply;
-) Build on national campaigns such as Stoptober and adapt locally;
-) Consult and engage with communities on the extension of smoke free spaces.

Next steps included the submission of a full business case for transformation funding; the creation of a detailed delivery plan and the setting up of a performance monitoring framework with the support of Public Health England and Cancer Research.

Members offered support and highlighted the role of Leaders in driving the strategy forward and the requirement to understand the issues of those 20% of people that continue to smoke.

RESOLVED/-

To endorse the Tobacco Free Greater Manchester strategy.

SPB 78/17 THEME 1 – POPULATION HEALTH – GM MOVING

Steven Pleasant, Chief Executive, Tameside Council & Accountable Officer Tameside & Glossop CCG, introduced the final version of the Greater Manchester Moving Plan (2017-21) prior to the formal launch event.

The refresh had been taking place since April 2017 in the context of Sport England/GMCA/NHS MOU, The Population Health Plan, GM Mayoral Manifesto and a range of other developments. An extensive engagement process was also undertaken with cross sector partners across GM and in localities, with the development being supported by the GM Moving Leadership Group and other key system leaders. The plan outlined an approach to tackling inactivity and increasing active lives across GM and the intended economic and health benefits of this.

Mike Diaper, Director of Community Sport, Sport England endorsed the plan and the ambitions. It was highlighted that GM is one of nineteen areas shortlisted as a pilot for major investment, the outcome of which will be announced in November.

The Mayor offered support for the GM Moving Plan and noted the importance of commitment and buy in from individual organisations including national bodies to ensure its success. He also announced the appointment of Chris Boardman as the Cycling and Walking Commissioner for GM to be the lead advocate to achieve the ambitions set out in the GM Moving initiative.

RESOLVED/-

1. To receive, endorse and offer support to GM Moving 2017-21;
2. To continue to lead and support the implementation of GM Moving, further embedding physical activity within the work of the Partnership, and continuing to work collaboratively with GMCA and Sport England through the MoU;
3. To support the development of the implementation plan, which will go through the Population Health Board;
4. To note the appointment of Chris Boardman as the Cycling and Walking Commissioner for GM.

SPB 79/17 HOSPITAL DISCHARGE POLICY

Jon Rouse provided a report that introduced three standards which are designed to reduce the number of patients who wait in hospital unnecessarily in order to improve patient flow, improve the patient experience and maximise the optimal use of health and social care resources.

GM have taken a focused approach to the reduction of Delayed Transfers of Care (DToC's) and appropriate implementation of Patient Choice, the Discharge to Assess and Trusted Assessment model are identified nationally as key to reducing the number of DToC's and improving patient flow.

RESOLVED/-

To endorse the implementation of the standards from August 2017 across Greater Manchester.

SPB 80/17 TRANSFORMATION THEME 3 – DEVELOPING A STRATEGY FOR HOSPITAL BASED SERVICES AND REVISED GOVERNANCE TO DELIVER THE STRATEGY FOR HOSPITAL BASED SERVICES

Diane Whittingham, Associate Lead for Theme 3, GMHSCP introduced two reports that set out the proposed approach to develop a GM strategy for hospital based services and the results of a review of the governance required to deliver the strategy.

The proposed approach and process for delivering a GM strategy for hospital based services and how this is achieved so that all the work under Theme 3 is brought together and standardised, was highlighted to the Board. A revised governance structure that suggests roles and responsibilities and makes proposals to support the delivery of the strategy was presented.

Clarification was offered under the links between Theme 3 and the Salford Royal and Pennine Group that point 3.13.1 refers to Salford and the North East sector only and point 3.13.3 assumes that strategies will be complementary, it does not assume there will be a single strategy.

Members asked for confirmation that there had been consideration for the role of the Equalities Group under the proposed governance arrangements. It was confirmed that the equalities agenda is recognised within the proposals for the new arrangements.

RESOLVED/-

1. To approve the approach described to develop a hospital based services strategy;
2. To endorse the proposed governance structure and responsibilities;
3. To approve to proceed within outlined next steps

SPB 81/17 WORKFORCE STRATEGY AND 2017/18 IMPLEMENTATION PLAN

Nicky O'Connor, Chief Operating Officer, GMHSCP introduced a report that presented the Greater Manchester Health and Social Care workforce strategy and outlined the implementation plan for 2017/18.

Stephen Welfare, GMHSCP highlighted the three broad areas of the workforce programme which included developing a comprehensive workforce strategy; supporting localities in improving and implementing their local transformation plans and the establishment of the GM Workforce Collaborative.

Four strategic priorities and eleven related action areas have been identified within the 2017/18 implementation plan. The Board were asked to endorse the strategy, the implementation plan and the new Workforce Collaborative arrangements.

The Chair highlighted the importance of the strategy in light of the recent media attention with regard to the loss of staff and difficulty to recruit in the NHS. The workforce strategy and the implementation plan was commended for the inclusion of the VCSE workforce, volunteers and carers.

RESOLVED/-

1. To endorse the workforce strategy and 2017/18 implementation plan;
2. To endorse the new Workforce Collaborative and Strategic Workforce revised governance arrangements;
3. To note the update on workforce planning scenarios and transformation themes and consider how as a Board it can support ongoing workforce improvement;

SPB 82/17 GMHSCP ANNUAL REPORT AND ACCOUNTS 2016/17

Warren Heppolette presented the GM HSCP Annual Report 2016/17 which described the Partnership's work in the first year of operation. The report highlighted the objectives for the Partnership for 2016/17, system performance and the evaluation process. The output of the engagement process was also captured which informs the Business Plan for 2017/18.

Both the GM HSCP Annual Report and Accounts and the GM Health and Social Care Business Plan 2017/18 will be shared with the Secretary of State for Health and the Chief Executive of NHS England.

RESOLVED/-

To endorse the Annual Report 2016-17.

SPB 83/17 GM HEALTH AND SOCIAL CARE BUSINESS PLAN 2017/18

Warren Heppolette introduced the final version of the GMHSC Partnership Business Plan for 2017/18 for consideration and endorsement by the Strategic Partnership Board prior to publication.

The plan has been developed in conjunction with key leads and stakeholders from across the GM Health and Social Care Partnership and has been subject to extensive review and comment by the key GM leadership groups during May.

Outlined are the key strategic activities that will take place during 2017/18, as Greater Manchester moves into the second year of operation of the GMHSC Partnership and the implementation of Taking Charge.

RESOLVED/-

To approve the 2017/18 GM Health and Social Care Partnership Business Plan for full publication to be shared with key stakeholders.

SPB 84/17 DATES OF FUTURE MEETINGS

The Chair reminded Board members that the dates of future meetings would be changing. The meeting on 25 August is cancelled and dates after this would be confirmed with Members as soon as possible.

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MioCare Group
[Oldham Care and Support Ltd: MioCare Services Ltd]
Minutes of the Board of Directors' Meeting
18th September 2017
Commercial In Confidence

Present:	Board members Cllr Zahid Chauhan (Chair) Peter White – Deputy Chair, Non-Executive Board Member Cllr Jenny Harrison (CllrJH) Cllr John F McCann (CllrJMc) Cllr Ginny Alexander (CllrGA) Karl Dean – Managing Director (KD) Mick Ord – Non Executive Board Member (MO)	In attendance Maggie Kufeldt – OMBC Exec Director acting as shareholder’s advisor to the Board (MK) Paul Whitehead - Director of Finance and Resources (PW) Diane Taylor – Associate Director LD &MH (DT) June Rainford – Associate Director OPS & COoH (JR) Valerie Perrins – Associate Director QPC (VP) Sarah Southern – Business Admin Manager (Minutes)
Apologies:	n/a	

No	Agenda Item	Action
1	Welcome, Introduction, attendees and apologies The Chair welcomed everyone to the meeting and introductions were made.	
2	Declaration of Interest CllrJMc is a member of the Unity Partnership – JVCo Board and Unity Partnership Ltd - Partnership Board.	
For Information		
3	Minutes of Last Meeting a) The confidential minutes of the last Board Meeting held on 31 st July 2017 were agreed as a true and accurate record.	

	<p>b) The public minutes of the last Board Meeting held on 31st July 2017 were agreed as a true and accurate record.</p> <p>c) The board action list was discussed and updated accordingly.</p>	
4	<p>Governance Action Plan</p> <p>Members discussed the Governance Action Plan.</p> <p>Chair requested that a Calendar/menu of activities is created and issued to Board members on a regular basis so that they can prioritise their diaries accordingly.</p> <p>All members requested that they are given as much notice as possible for meeting dates and events.</p> <p>ACTION: VP to look at creating a calendar of events for Board members</p>	VP
For Discussion		
5	<p>Integrated Care Organisation Update – Maggie Kufeldt</p> <p>MK gave an overview on the Integrated Care Organisation (ICO) and update on the progress achieved so far.</p> <p>Members discussed the potential impact on the MioCare Group.</p> <p>ACTION: MK to send Transformation Bid document to Board members</p>	
6	<p>MD update</p> <p>KD gave an update on the following areas:</p> <ul style="list-style-type: none"> - The financial performance across the Group is showing a surplus of £148k - KD and the Chair met with members the Council Leadership and SLT to brief them on the Pay and Reward review. - A recruitment event was recently held in association with ‘Get Oldham Working’. The event was very well attended and a number of vacancies have already been filled. - The ‘We Do Care’ scheme that was introduced last year has been very successful and the 3 trainees have now secured permanent contracts with the MioCare Group. - A staff engagement event is planned for late October where we are planning to launch the Group’s rewards scheme and Fit for Oldham. The scheme offers benefits that have been tailored to the MioCare Group and will strengthen our offer to new employees. - Planning permission has now been secured for the new SHALD (Supported Housing for Adults with a Learning Disability) project. This will be built on the old Limecroft site. DT has had a lot of involvement in the planning and design for this project. - The decommissioning of the Well Being sites, Wildbrook and Recycling is coming to end. We have been able to retain a number of staff members and they have been redeployed into other roles across the company and the new day service. - A redesign of OCS services based at Whitney Court is underway and staff have 	

	<p>now been informed about the changes. The proposal is to have ‘one team’ that will operate across Community Reablement, response and Crisis and then have a separate Helpline team.</p> <ul style="list-style-type: none"> - MioCare Services have been chosen to provide a mobile night time service across all 6 of the Extra Care Housing Schemes. This growth opportunity will also bring in some additional income. - After a comprehensive process, we have been successful in securing a place on the Greater Manchester Ethical Commissioning Framework. This will enable the company to bid for work across the region. <p>The new Day Care service will be launched on Monday 2nd October 2017. Service users have been consulted on the name for the service and they have chosen - MILES@Ena (MioCare Independence Learning and Enablement Service).</p> <p>KD and PWh will be attending the Council’s Performance and Value for Money (PVFM) meeting on 6th October 2017. At the last meeting they were asked to come back after 6 months as they had concerns regarding the 2017 budget.</p> <p>ACTION: KD to send a copy of the PVFM report to board members.</p>	KD
7	<p>Risk Management Framework</p> <p>PW gave an update on the risk register and explained that there have been a significant amount of changes since the last board meeting. These include:</p> <ul style="list-style-type: none"> - The risks have now been renamed and aligned with the strategic objectives of the company - On review some of the risks have now achieved a target score and so it is proposed that these are now removed from the register and kept under review at the relevant committee meeting. - There was a lot of repetition of risks and so some risks have been merged <p>PW stated this he this this is a good step forward however a discussion needs to be held to decide which risks sit with which committee.</p> <p>PW also requested that if there are any high level risks, then a plan should be included in the papers on how the company will minimise / deal with the risk.</p> <p>AGREED: All members present agreed to the removal of the risks that have achieved their target score.</p>	
8	<p>Management Accounts Period 8</p> <p>PW gave an update on the management accounts as they stand at period 8.</p> <p>The performance across MioCare Group shows a positive variance of £148k.</p> <p>Oldham Care and Support has made a surplus of £182k.</p> <p>MioCare Services has made a loss of £27k.</p>	

For Decision	
9	<p>MioCare Review</p> <p>KD stated that as agreed at the last Board meeting, the Project tracker has been brought to board for completeness.</p> <p>KD gave an overview of the project tracker and explained what actions had been completed or superseded.</p> <p>AGREED: Board Members signed off the Strategic Review Project Tracker and were satisfied that all the work was completed or now formed part of other ongoing work.</p>
10	<p>Pay and Reward</p> <p>KD explained that this paper has been included as the Pay and Reward review has now been completed.</p> <p>AGREED: All Board members present agreed to the recommendations and for them to be implemented with effect from 1st January 2018.</p>
11	<p>MioCare Group Strategic Business Plan</p> <p>Sarah Long (SL) – Executive Associate from 3DK Solutions joined the meeting.</p> <p>KD explained that 3DK Solutions had been commissioned to assist with the development of a 3 year business plan for the MioCare Group.</p> <p>SL gave an overview of the brief given by the members of SLT and explained that MioCare are clear on its objectives and understands its business and market place.</p> <p>SL continued and explained about the business modelling that had been undertaken to help further develop the business and identify areas for growth.</p> <p>Work on the business modelling will continue and it is hoped that the final business model will enable SLT to assess new business.</p> <p>KD explained that this is a good starting point and that it will evolve overtime and as the business grows.</p> <p>KD discussed the 2020 Vision – Strategic Plan and explained that a comprehensive SWOT analysis had been undertaken. KD explained the objectives and stated that as the Business Plan was not started until well into 2017, some of the objectives have already been achieved.</p> <p>Some financial assumptions have been made with regards to growth and the figures from the pay and reward review have also been incorporated.</p> <p>There is also an assumption that the Council will continue to cover any increased staff costs in OCS.</p> <p>Chair agreed that it was a good starting point and there is still lot of work to do and it</p>

	will be a working document that will need to adapt to the changes in the market.	
12	AOB and Close No items were discussed.	
	Date and Time of next meeting: Monday 20 th November 2017, 9.30 – 11.30am at Ena Hughes Resource Centre, Failsworth	

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Minutes

Oldham Leadership Board

2 November 2017, 10 am until 12 noon



Lees Suite, Civic Centre Oldham


Present:


<p>Cllr Jean Stretton Maggie Kufeldt Cath Green Julie Daines Stuart Lockwood Alun Francis ACC Rebekah Sutcliffe Helen Lockwood Cllr Barbara Brownridge</p> <p>Jackie Wilson Tim English Dave Smith Cllr John McCann Jack Sharp John Heywood</p>	<p>Leader, Oldham Council (Chair) Health & Wellbeing Oldham Council Chief Executive, First Choice Homes Oldham CCG Oldham Community Leisure Oldham College Greater Manchester Police and Place lead Co-ops & Neighbourhoods, Oldham Council Cabinet Member for Co-ops and Neighbourhoods Oldham Council Strategic Housing, Oldham Council First Choice Homes Liberal Democrats, Oldham Council Pennine Acute Hospital Trust Greater Manchester Police</p>
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Apologies:

<p>Carolyn Wilkins Cllr Abdul Jabbar Jayne Clarke Jonathan Yates Dave Benstead</p> <p>Ray Ward Dr Ian Wilkinson</p> <p>CS Neil Evans Alan Higgins Donna McLoughlin</p>	<p>Chief Executive, Oldham Council Deputy Leader, Oldham Council Oldham Sixth Form College Citizens Advice and VCFP Chair of the Economy and Skills Partnership and Oldham Business Leadership Group Corporate and Commercial, Oldham Council Oldham CCG and Vice Chair of the Health and Wellbeing Board Greater Manchester Police Director of Public Health, Pennine Acute Hospital Trust</p>
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1	<p>Minutes and matters arising from meeting on 13th July</p> <p>The minutes from the July meeting of the Leadership Board were approved.</p> <p>Good News Stories</p> <ul style="list-style-type: none"> - Oldham awarded Gold in the Britain in Bloom, as well as a discretionary award for Community growing. This is awarded where the judges see genuine community involvement in the projects and where growing has helped contribute to improve community cohesion. - Oldham last night received an award for their ambition and activities promoting community energy - This meeting is to be Cath green's last, and Cath was presented with a bunch of flowers on behalf of the Board as a thank you for all her work and efforts over the years. - Feedback from the Your Oldham festival was provided: +2000 conversations, 800 responses to "What does Oldham mean to you", Evaluation being conducted currently and will be brought back to the Board, Co-operative Market Street likely to return next year, with Epic talks being done again in 2019. - Working Together conference feedback provided: 200 delegates (approx. 40% from VCSE), challenge is to now ensure we bring real local voices into the conversation. Was a good start point but still a lot of difficult work to be done. - Oldham College Mentoring scheme: College ranked 240 out of 270 for student standards of numeracy and literacy at point of entry, 2000 students with approx. 400 with safeguarding measures. College aim to use mentor scheme in two ways <ul style="list-style-type: none"> - Elevate – a pastoral type of mentoring - Accelerate – how help those already succeeding to push on and prepare themselves for employment - Alun encouraged all partner organisations to support the mentor programme. <p>ACTION: Julie Daines to discuss with Alun Francis about how the CCG can support the mentor programme</p> <ul style="list-style-type: none"> - The recently published GM Strategy will be brought to the Board at a substantial discussion at a future meeting.
2	<p>GM Strategic Self-Assessment and GM Place Leaders Programme (attached)</p> <div style="display: flex; justify-content: space-around; align-items: flex-start;"> <div style="text-align: center;">  <p>Item 2a GM Strategic Self Assessment Refc</p> </div> <div style="text-align: center;">  <p>Item 2b GM Place Leaders.pptx</p> </div> </div> <p>Rebekah spoke to the two attached presentations.</p> <p>The key points from the discussion were:</p> <ul style="list-style-type: none"> - 1st partnership meeting held this week to discuss how complete the self-assessment, and the next steps. The final self-assessment document will be brought to a future Partnership Board meeting. - Number of over-lapping GM based 'self-assessments' in progress – at least two in the Health & Care world – so need to establish a single Oldham narrative that can be the core of any self- assessment , and then tweaked to meet the specific request.

	<ul style="list-style-type: none"> - Should push back for either a joined up approach between the GMHSCP and GMCA, or if not then strive to ensure a joined up response and approach is delivered in Oldham. Must remember that the GMCA, Mayoral and HSCP structures are far less mature than the Partnership is in Oldham. - Work with middle-managers to increase their understanding of strategic aims, who in turn can then shape and empower their teams to deliver <p>GM Leaders</p> <ul style="list-style-type: none"> - GM programme that has taken on board feedback from the first couple of cohorts that have gone through the programme. - Three aspects to new programme: <ul style="list-style-type: none"> - Personal development - Maturity of the place as a working environment - Specific aspect that is focussed on working within place based challenges - Local nomination process almost complete, with 16 places available and places have been spread right across the partnership.
	<p>Recommendations to the Oldham Leadership Board</p> <ol style="list-style-type: none"> 1. To note and comment on the progress and further plans for the completion of the GM Self-Assessment by March 2018 2. To note and discuss an implications this may have on the Oldham Leadership Board and wider Partnership 3. To note and comment on the plans and nominations for the GM Place Leaders programme.
<p>3</p>	<p>Place Based Initiatives in Oldham: Outcomes, evaluation, next steps and proposed next site (attached)</p> <div style="text-align: center;">  <p>Item 3 OLB PBI presentation - Rebek</p> </div> <p>Rebekah spoke to the paper and the slides</p> <p>The key points from the discussion were:</p> <ul style="list-style-type: none"> - Lot of learning and best practice has been taken from the Holts and Lees work - Location and physical presence within the place. Will need a premises in the new area should anyone have space or ideas. - Ensuring team continues to keep focus on strategic aims and try to stop focus on case work / system work becoming the sole focus - Asset based approach needs to be a core strength of the team and drive the activity of the team. - Need to ensure clear understanding and clarity on the roles and responsibilities of both strategic and tactical leadership. - Support team to continually evaluate, rather than at set points in time. Also ensure so single standard process of evaluation that builds in both professional opinion and resident / service user input. - Another challenge is to understand the “what if” – i.e. what would have happened

	<p>to this person/family had we not done what we did</p> <p>Next Phase of place based working</p> <ul style="list-style-type: none"> - Further test our system definition and understand of place - Area linked closely to the Oldham West Health & Care Integration Early Adopter to test how the two strands of front-line reform work and are interdependent of each other. - Community design of the place-based team will be vitally important - Place isn't solely within one ward – allows engagement of numerous elected members, GPs and community groups <p>Next Steps</p> <ul style="list-style-type: none"> - Workshops, 1-to-1 discussions and community engagements events all need to be developed and commenced. The Partnership will be kept fully up to date on the proposals and will be engaged in the process. <p>Recommendations to the Oldham Leadership Board</p> <ol style="list-style-type: none"> 1. To note and comment on the outcomes and learning from the Holts and Lees Place Based early adopter so far 2. To note the proposals to continue Holts and Lees PBI and for further evaluation 3. To agree the objectives of the next phase of PBI 4. To agree the next place based site 5. To help identify any suitable premises for the next place based site 6. To agree the process for engagement for the set-up of the next place based site and the future of place based working in the borough alongside the wider thriving communities programme.
4	<p>Housing challenges (tabled at meeting)</p> <div style="text-align: center;">  <p>Housing Presentation.pptx</p> </div> <p>Helen, Cath and Tim presented the attached slides.</p> <p>Action: Helen to share the Cabinet report that outlines the anticipated impact of the Homeless Reduction Act that comes into force in April 2018</p> <p>Key points of the presentation were:</p> <ul style="list-style-type: none"> - Currently Oldham is expected to build 350 new homes a year. This figure is due to rise to 684 in the near future - The private rented sector is starting to meet the bulk of the housing demand in Oldham. Need to find a way to work with the sector. i.e. Selective licensing as no capacity to build 19,000 new social houses to meet the housing demand in Oldham - Social Housing stock at its lowest vacant rates for years – currently less than 1% - The full digitisation of Universal Credit, and other benefit and legislative changes



	<p>are almost certain to cause further challenges to the housing & homelessness challenge in Oldham as sanctions and freezing of accounts creates higher rent arrears, higher levels of evictions and less revenue available for reinvestment in the Housing Stock.</p> <ul style="list-style-type: none">- Question about possibility of other councils (London boroughs for example) buying some of Oldham's cheap, poor quality housing stock to house some of their homeless residents out of borough- Challenge of homes being bought by developers and being turned into Houses of Multiple Occupation (HMOs)- Challenge of Council's Building Control team being by-passed by developers in favour of cheaper, private sector 'building control' firms who may not be as scrupulous as the Local Authorities officers when inspecting properties.- The Housing challenge has obvious and substantial links into the Place Based work and GM reform programme, and need to ensure that the Strategy is developed in line with other key transformation programmes going on in Oldham, including the development of the ICO, Holts & Lees etc. <p>Action: Helen and Tim to ensure the Leadership Board will be heavily engaged in the development of the Housing Strategy, and the draft strategy will be brought back to the Board when ready.</p>
	<p>Recommendations to the Oldham Leadership Board</p> <ol style="list-style-type: none">1. To note and comment on the housing challenges presented2. To note and comment on how the new Housing strategy will address these challenges3. To agree any additional focus areas for the Partnership to help combat any of the issues presented
7	<p>Date and time for next meeting</p> <p>Wed 24 Jan 2018 10:00 - 12:00 Crompton Suite, Civic Centre</p>

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COUNCIL

Update on Actions from Council

Portfolio Holder: Various

Officer Contact: Executive Director, Corporate and Commercial Services

Report Author: Elizabeth Drogan, Head of the Constitutional Services
Ext. 4705

13th December 2017

Reason for Decision

The decision is for Elected Members to note the updates to the actions from previous Council meetings.

Executive Summary

1. This report provides feedback to the Council on actions taken at the Council meeting on 8th November 2017.
2. This report also provides feedback on other issues raised at that meeting and previous meetings.

Recommendations

Council are asked to note the actions and correspondence received regarding motions agreed at previous Council meetings.

Update on Actions from Council

1 Background

1.1 The report sets out the actions officers have taken on motions of outstanding business and notice of motions approved at the Council meeting held on 8th November 2017.

2 Current Position

2.1 The current position from actions as a result of motions is set out in the table at Appendix One. Letters are attached at Appendix Two in response to the actions approved at Council.

3 Options/Alternatives

3.1 N/A

4 Preferred Option

4.1 N/A

5 Consultation

5.1 N/A

6 Financial Implications

6.1 N/A

7 Legal Services Comments

7.1 N/A

8. Co-operative Agenda

8.1 N/A

9 Human Resources Comments

9.1 N/A

10 Risk Assessments

10.1 N/A

11 IT Implications

11.1 N/A

12 Property Implications

12.1 N/A

13 Procurement Implications

-
- 13.1 N/A
- 14 **Environmental and Health & Safety Implications**
- 14.1 N/A
- 15 **Equality, community cohesion and crime implications**
- 15.1 None
- 16 **Equality Impact Assessment Completed?**
- 16.1 No
- 17 **Key Decision**
- 17.1 No
- 18 **Key Decision Reference**
- 18.1 N/A
- 19 **Background Papers**
- 19.1 The following is a list of background papers on which this report is based in accordance with the requirements of Section 100(1) of the Local Government Act 1972. It does not include documents which would disclose exempt or confidential information as defined by the Act:
- Agenda and minutes of the Council meeting held 8th November 2017 are available online at: <http://committees.oldham.gov.uk/mgCommitteeDetails>
- 20 **Appendices**
- 20.1 Appendix 1 – actions taken following the Council meeting held on 8th November 2017
- 20.2 Appendix 2 – Letters and other information received in response to actions approved at previous Council meetings.

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Actions from Council 8th November 2017

ACTION	RESPONSE	WHO RESPONSIBLE	DATE COMPLETED
Public Question from Shaun McGrath re Meat Supply	Written response to be sent to Mr. McGrath	Councillor Chadderton	Written response emailed on 9 November 2017
Ward Member Question from Councillor McCann re GMSF	Information was emailed to Councillor McCann with the link to the website.	Councillor Brownridge	14 th November 2017
Ward Member Question from Councillor Murphy	Consultation re Crompton House	Councillor Chadderton	A meeting has been scheduled with ward councillors on 19 December 2017.
Ward Member Question from Councillor Sheldon – progress with the speed reduction scheme at the Royal George Junction and safety at the junctions of Oldham Road & Platting Road at Lydgate and also the junction of Wall Hill Road and Huddersfield Road where the road was slippery	See Note 1 below.	Councillor Hussain	22 nd November 2017
Outstanding Business: Air Quality Plan	<p>Production of Air Quality Improvement Scheme; Support Greater Manchester Bid; Encourage installation of charging points for electric cars</p> <p>Press for more inclusive approach to improvement of Air Quality by TfGM and GMCA</p>	<p>Air Quality Sub-Group</p> <p>Chief Executive</p>	<p>In progress.</p> <p>Letters sent 13th November 2017</p>

Youth Council Motion - Work Experience Opportunities	Letter to be sent to Sectary of State for Education Letters to be sent to the Borough's Three MPs Response received from J McMahon OBE MP dated 24 Nov 17 received 29 Nov 17	Chief Executive Chief Executive	13 th November 2017 13 th November 2017
Leader and Cabinet Question Time – Councillor Sykes Question re Sexual Harassment Procedures	Review Procedure	Leader of the Council / Chief Executive	In progress.
Leader and Cabinet Question Time – Councillor Sheldon re Assistance to Services	See Note 2 Below.	Leader of the Council	4 th December 2017
Leader and Cabinet Question Time – Councillor Goodwin re Firework Safety	Meeting to arranged for members with GMP	Leader of the Council	In progress.
Cabinet Minutes – NSL- appropriate signage for bus lanes	Signage was put into place as defined by legislation and a walk through had also taken place along the three bus lanes to be enforced to ensure all are Department for Transport compliant.	Councillor Hussain	17 th November 2017

	The problematic merge lane on Ashton Road bus lane has been redesigned; the bus lane now starts after the Falcon Street junction to give general motorists greater opportunity to move into the correct traffic lane.		
Administration Business 1 – Children’s Social Care	<p>Representations to be made to the Chancellor of the Exchequer</p> <p>Representation to be made to the Minister of State for Children and Families</p> <p>Letter to be sent to the Local Government Association</p> <p>Letters to be sent to the Borough’s three MPs</p> <p>Response received from J McMahon OBE MP dated 27 Nov 17 received 29 Nov 17</p>	<p>Chief Executive</p> <p>Chief Executive</p> <p>Chief Executive</p> <p>Chief Executive</p>	<p>13th November 2017</p> <p>13th November 2017</p> <p>13th November 2017</p> <p>13th November 2017</p>

Administration Business 2 – HIV Testing	Work with Partners toward attaining Joint United Nation Programme; Introduction of HIV Testing in primary care settings; Review of current services available in the Borough; Support the GM City region approach for the eradication to HIV; Director of Public Health to provide a report outlining what needs to be done; Work with sexual health services to address decline in testing; Adopt the GM Model to increase HIV testing and associated interventions; Support the provider to implement the NHS England PrEP Prevention programme; Promote the National HIV Testing Week and the It Starts with Me Campaign	Health and Wellbeing	In progress.
Administration Business 3 – Greater Manchester Policing Services	Motion to be rolled over to the next Council meeting	Constitutional Services	13 th December 2017

<p>Opposition Business 1 – Combatting Acid Attacks</p>	<p>Overview and Scrutiny Board with the Trading Standards Team and Retailers’ associations examined the introduction of a voluntary scheme</p> <p>Letters to be sent to the Borough’s three MPs and the Mayor of Greater Manchester</p> <p>Response received from J McMahon OBE MP dated 24 Nov 17 received 29 Nov 17</p>	<p>Overview and Scrutiny Board</p> <p>Chief Executive</p>	<p>In progress.</p> <p>13th November 2017</p>
<p>Opposition Business 2 – Ending the Support for Mortgage Interest Scheme</p>	<p>Letter to be sent to the Minister responsible outlining concerns and objections</p> <p>Letters to be sent to the borough’s three MPs to ask to make representations on the matter</p> <p>Cabinet Member to ask officers for briefing paper on the impact of the changes</p> <p>Response received from J McMahon OBE MP dated 27 Nov 17 received 29 Nov 17</p>	<p>Chief Executive</p> <p>Chief Executive</p> <p>Economy, Skills and Neighbourhoods</p>	<p>13th November 2017</p> <p>13th November 2017</p> <p>In progress.</p>

Opposition Business 3 – Halloween and Party Costumes	<p>Letter to be sent to the relevant Government Minister</p> <p>Letter to be sent to the borough's three MPs</p> <p>Response received from J McMahon OBE MP dated 27 Nov 17 received 29 Nov 17</p>	<p>Chief Executive</p> <p>Chief Executive</p>	<p>13th November 2017</p> <p>13th November 2017</p>
Update on Actions from Council	<p>RESOLVED that:</p> <ol style="list-style-type: none"> 1. The Update on Actions from Council be noted. 2. Clarification be sought from United Utilities on flooding at Dovestone Reservoir. 	<p>Council</p> <p>Economy, Skills and Neighbourhoods</p>	<p>The Council noted the report on 8th November 2017.</p> <p>Response from United Utilities regarding Dovestone Reservoir sent 22nd November 2017 (see attachment)</p>
Youth Justice Strategic Plan	<p>RESOLVED that the Youth Justice Strategic Plan for 2017/18 be noted.</p>	<p>Council</p>	<p>The Council noted the report on 8th November 2017.</p>
Parliamentary Boundary Review	<p>RESOLVED that the alternative option proposal as outlined in the 9 November 2016 report be approved.</p>	<p>Council</p>	<p>The Council reiterated the alternative proposal as outlined in paragraph 2.4 of the report of 9 November 2016.</p>
District Plans 2017/18	<p>RESOLVED that the District Plans as agreed by each District Executive be approved.</p>	<p>Council</p>	<p>The Council approved the report on 8th November 2017.</p>

Note 1: Response to Councillor Sheldon's Ward Member Question

The Change to the Speed Limit is not being progressed.

The guidance on the setting of speed limits is contained in the DoT Circular 1/2013 Setting Local Speed Limits. The guidance states that roads suitable for a 40 mph speed limit are those on the outskirts of the urban area with little development. This section of Manchester Road is of this nature but there are sometimes factors which would mean that this was not appropriate. This would include a high level of vulnerable road users i.e. pedestrians, cyclist, horse riders. However, because of the presence of the linear park on the old railway line running parallel to the road much of the vulnerable road user traffic transfers to this path. Circular 1/2013 also states that speed limits should not be used to attempt to solve the problems at an isolated hazard such as a junction

Consequently it is considered that the speed limit on this section of Manchester Road is appropriate.

Incidentally, the accident record of the Royal George junction has been examined and there has been one injury collision recorded during the last 3 years. Such 3 year time scales are used by Oldham (and nationally) to provide an insight into the road safety conditions of a particular location. Highways are then assessed to determine whether or not the collision rate is significantly above what would normally expected with reference to local and national Control Data. The current level of collisions at this junction indicate that it is below Road Safety Intervention levels.

It is worth pointing out that:

- (i) The continuation of the 30mph limit will remove the "Gateway Effect" that the current 30mph signing arrangement provide on the approaches to Mossley and Greenfield.
- (ii) Any changes in Speed Limits must be supported by the Police who are responsible for enforcing Speed Limits.

- 2 (a) The Wall Hill Road issue has been forwarded to the Asset Manager to investigate the road surface and drainage facilities
- (b) Traffic Signs and Road Markings are being enhanced at the junction to better inform drivers of the bend on the approach from Grasscroft.

Note 2: Response to Councillor Sheldon's Leader and Cabinet Member Question:

"Thanks for raising this question. The teams do work together and support each other but often the issue is of a technical and complex nature requiring specific skill sets. I can confirm however, that the work to prepare the necessary reports which will be submitted to the Environment Agency is almost complete. Support from District Teams would not have been appropriate as the investigative work needed to be carried by an engineer with particular knowledge of drainage systems. I understand four Saddleworth schemes are being worked on with the reports detailing both the strategic and local position for each of the sites."

Previous to 8th November Council:

ACTION	RESPONSE	WHO RESPONSIBLE	DATE COMPLETED
Opposition Business 1 – Bin Collection App (13 July 2016)	The merits and costs of the introduction of a bin app for the Oldham Borough be looked at and an update be provided to elected members.	Economy, Skills and Neighbourhoods	As at 22 nd November 2017: Evidence about likely uptake of the app through promotion has now been gathered and the Council are now proceeding with implementation. A technical feasibility exercise has been carried out to inform plans, which are now underway and, if no unexpected technical difficulties are encountered, we are still working towards a new year launch date.
Public Question from Syed Maruf Ali re Tudor Street Pitch (13 Sep 2017)	Officers to respond	Neil Consterdine	Conversations have taken place. A meeting was held on 29 November with Elected Members and officers.
Ward Member Question from Cllr Sheldon re Water Levels in Dovestone’s Reservoirs (13 Sep 2017)	A response from United Utilities was received by Highways. See attached response.	Cllr Hussain	22 nd November 2017
Opposition Business 3: Suffrage to Citizenship (13 Sep 2017)	Appoint an Elected Member Champion as per Lord Porter’s Request Report be brought back to a future Council meeting how the Council	Cllr Stretton Elected Member Champion	Councillor Roberts was appointed as Elected Member Champion. As at 29 November 2017:

	could best support the aims of the Project		<p>Councillor Roberts, as Elected Member Champion for Suffrage to Citizenship, has met with officers from the Strategy, Partnerships and Policy Team to discuss initial ideas to commemorate Oldham's suffrage pioneers including Annie Kenney, Marjorie Lees and Lydia Becker.</p> <p>It is proposed to hold a workshop in the New Year to get ideas from a range of women's organisations to inform a more detailed programme of events throughout the year, including International Women's Day on 8 March 2018 and to commemorate the passing of the Representation of the People Act in November 1918.</p> <p>Further details will be reported in future updates to Council.</p>
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Dovestones Reservoir Query Response

- The video clip is showing water that has run off Greenfield Catchment, through Birchen Tunnel and is heading down to Dovestones reservoir. **It has not been released from a reservoir.**
- **However,** it should be noted when dealing with similar queries regarding discharged from reservoirs that:
- UU must discharge ‘**Compensation Flows**’ from reservoirs to ensure that a minimum flow is maintained in downstream watercourses for ecological reasons – this is a statutory requirement enforced by the EA with controlled discharge volumes and rates.
- Many reservoirs were formed by damming watercourses. The dams hold back flows, and cause the water to pool until the reservoir is full (and can provide a buffer from upstream flows). When the reservoir is full, any additional inflowing water will pass out of the reservoir over the overflow, and down a spillway, re-entering the natural watercourse.
- **This does not mean that any additional water is flowing out of the reservoir.** Once the reservoir is full, any additional inflow to the reservoir passes out through the spillway. The amount of water flowing out is dependent upon the amount of water flowing in, and is not related to the size of the overflow.
- Some reservoirs have “scour valves” to realise water in emergency conditions (e.g. should there be risk of dam collapse). We are required by law to exercise the scour valves on every one of our reservoirs every 6 months. This is permitted by the Environment Agency , but they would not create flows anything we have seen this week. We do not carry out scour tests during flood alerts.
- Some reservoir systems have by-pass gates to divert flows from one reservoir to another. The gates do **NOT** allow water out of the reservoir. They divert inflows only. **UU reservoirs do not have ‘flood gates’.**

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Jim McMahon OBE MP



HOUSE OF COMMONS

LONDON SW1A 0AA

Dr Carolyn Wilkins
Level 3
Civic Centre
West Street
OL1 1UG

Our Ref: SM/WILK01005/01170735

24 November 2017

Dear Dr Wilkins

Re: Oldham Council Resolution – Work Experience Opportunities

Thank you for contacting me regarding the above resolution.

I too believe that work experience is an essential and integral component of a young person's transition into adulthood and the world of work. I am in agreement with Council in observing both the salience of work experience and the need to widen accessibility of work experience programs.

As you will know, my commitments as a Member of Parliament often revolve around the future and development of young people, from Votes at 16 to the Oldham Skilled Trades Summer School, in which I am working in partnership with Oldham College and local secondary schools to give young people practical, on the job experience of skilled trades.

Further to your letter I raised Council's points with The Rt Hon Justine Greening, Secretary of State for Education. Upon receiving a response I will notify you immediately.

I hope this helps.

Yours sincerely

A handwritten signature in black ink that reads "Jim McMahon".

Jim McMahon OBE MP
Member of Parliament
Oldham West & Royton

Serving the Communities of Chadderton, Royton and Oldham

Constituency Office Address: Textile House, 108 Union Street, Oldham OL1 1DU

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Jim McMahon OBE MP



HOUSE OF COMMONS

LONDON SW1A 0AA

Dr Carolyn Wilkins
Level 3
Civic Centre
West Street
OL1 1UG

Our Ref: SM/WILK01005/01170738

27 November 2017

Dear Dr Wilkins

Re: Oldham Council Resolution – Children’s Social Care

Thank you for your letter regarding the above council resolution, though please accept my apologies for the delayed response.

I am in agreement with your concerns, and following your letter, I have contacted the Chancellor of the Exchequer to voice the points you have raised. I have requested that the Government ensure adequate funding is available to maintain that Children’s Services are properly safeguarded, and upon receiving a response I will notify you immediately.

I hope this helps.

Yours sincerely

A handwritten signature in black ink that reads "Jim McMahon".

Jim McMahon OBE MP
Member of Parliament
Oldham West & Royton

Serving the Communities of Chadderton, Royton and Oldham

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Jim McMahon OBE MP



HOUSE OF COMMONS

LONDON SW1A 0AA

Dr Carolyn Wilkins
Level 3
Civic Centre
West Street
OL1 1UG

Our Ref: SM/WILK01005/01170732

24 November 2017

Dear Dr Wilkins

Re: Oldham Council Resolution – Combatting Acid Attacks

Thank you for contacting me recently regarding the above resolution.

Further to your letter, I have raised Council's concerns with the Ministry of Justice, and I am currently awaiting a response. Upon receiving a reply I will notify you immediately.

I am in support with Council in welcoming urgent and refreshed legislation to regulate the sale of corrosive substances and to outlaw under-age sales, in order to prevent such callous and shameful attacks. I have voiced these concerns with the Ministry of Justice, though it remains worthy of noting that cuts to the police force endanger both police officers and the wider community, and it is a manifesto pledge that Labour is committed to recruiting 10,000 more police officers in order to protect communities from such attacks.

I have raised the issue of increasing acid attacks previously with the Home Office and I attach the reply I received in response. This may be useful where the resolution is concerned.

I welcome The Rt Hon David Lidington's comments where this issue is concerned, and I hope that my intervention proves useful.

Yours sincerely

A handwritten signature in black ink that reads "Jim McMahon".

Jim McMahon OBE MP
Member of Parliament
Oldham West & Royton

Serving the Communities of Chadderton, Royton and Oldham

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Home Office

Sarah Newton MP
Minister for Crime, Safeguarding and
Vulnerability

2 Marsham Street,
London SW1P 4DF
www.gov.uk/home-office

Jim McMahon OBE MP
House of Commons
London
SW1A 0AA

11 SEP 2017

CTS Reference: M7053/17
Your Reference: [REDACTED]

Dear Jim,

Thank you for your letter of 17 July to the Home Secretary on behalf of [REDACTED] about charging and sentencing powers to deal with acid attacks. I am replying as the Minister for Crime, Safeguarding and Vulnerability with responsibility for this policy area. I am sorry for the delay.

The use of acid and other corrosives in violent attacks is a very serious matter that can result in huge distress and life changing injuries to the victim. That is why the Government has announced an action plan to tackle the issue. We are clear that there is no place in our society for these sickening attacks and that we must do all we can to prevent these horrendous attacks from happening in the first place.

The Home Office hosted a joint event with the National Police Chiefs' Council on 4 July which I attended, with medical experts, police officers, retailers and officials from a number of government departments, to discuss this important issue. The meeting agreed a set of actions to take forward.

The actions are based on four key strands: ensuring effective support for victims; effective policing; ensuring that legislation is understood and consistently applied; and working to restrict access to acids and other very harmful products.

A key strand of the action plan is to assess whether the powers available to the courts, including sentencing, are sufficient to deal with these serious offences. We are working with the police and Ministry of Justice to ensure that there are no gaps and that sentencing reflects the severity and physical and emotional impact that these attacks have on victims.

We have been clear that life sentences should not be reserved for victims of these horrendous attacks. We need to make sure that everyone working within the criminal justice system has the powers to severely punish those who both carry and use corrosives to commit these appalling crimes.

Anyone using acid or other corrosive substances in an attack has committed a serious offence. Depending on the severity of the injuries of the victim, an offender can be prosecuted with assault occasioning actual bodily harm or grievous bodily harm with intent, which can attract substantial custodial sentences on conviction, including life imprisonment.

I hope that this reassures you about the action the Government is taking to prevent acid and other corrosives being used in attacks. I will be updating MPs this month on the progress we have made with the action plan.

With best wishes,



Sarah Newton MP

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Jim McMahon OBE MP



HOUSE OF COMMONS

LONDON SW1A 0AA

Dr Carolyn Wilkins
Level 3
Civic Centre
West Street
OL1 1UG

Our Ref: SM/WILK01005/01170743

27 November 2017

Dear Dr Wilkins

Re: Oldham Council Resolution – Ending of the Support for Mortgage Interest Scheme

Thank you for getting in touch regarding the above resolution, though please accept my apologies for the delayed response.

Further to your letter, I have raised Council's concerns with the Department for Work and Pensions. I am currently awaiting a response, though I will notify you immediately once I have received a reply.

I hope this helps.

Yours sincerely

A handwritten signature in black ink that reads "Jim McMahon".

Jim McMahon OBE MP
Member of Parliament
Oldham West & Royton

Serving the Communities of Chadderton, Royton and Oldham

Constituency Office Address: Textile House, 108 Union Street, Oldham OL1 1DU

Constituency Office: 0161 652 8485 Westminster Office: 020 7219 6039

Twitter: @jimfromoldham Website: www.jimmcmahon.co.uk

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Jim McMahon OBE MP



HOUSE OF COMMONS

LONDON SW1A 0AA

Dr Carolyn Wilkins
Level 3
Civic Centre
West Street
OL1 1UG

Our Ref: SM/WILK01005/01170741

27 November 2017

Dear Dr Wilkins

Re: Oldham Council Resolution – Halloween and Party Costumes

Thank you for contacting me regarding the above resolution.

I am in agreement with Council in recognising the risk of unnecessary death or injury to children where costumes are not subject to appropriate and adequate fire safety standards. Following your email, I raised these concerns with the Secretary of State for Business, Energy and Industrial Strategy, The Rt Hon Greg Clark MP. Upon receiving a response I will notify you immediately.

I hope this helps, though in the meantime, please don't hesitate to contact my office if you think I can be of any further assistance with this matter.

Yours sincerely

A handwritten signature in black ink that reads "Jim McMahon".

Jim McMahon OBE MP
Member of Parliament
Oldham West & Royton

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Report to COUNCIL

Civic Appreciation Nomination 2018

Report of the Chief Executive

Officer Contact: Carolyn Wilkins, Chief Executive

Report Author: Lewis Greenwood, Chief Executive Support
Officer

Ext. 3542

13 December 2017

Reason for Decision

The purpose of the report is to seek approval to a nomination for Reverend Jean Hurlston to receive the Civic Appreciation Award.

The nomination has been put forward by Group Leaders.

Executive Summary

Reverend Jean Hurlston is being proposed for this award in recognition of her significant voluntary contribution and dedication to the community and borough of Oldham.

Reverend Jean Hurlston, Associate Priest of Oldham Parish Church has recently been appointed as the Borough Dean for Oldham. She is also the first female Church of England chaplain at Manchester Airport.

Jean has worked in the voluntary sector for over 30 years and has contributed and led to the delivery of a broad range of community projects.

Passionate about Oldham and its community, Jean set up a scheme in 2012 – known as Oldham's Street Angels. The scheme, of which Jean is co-ordinator and founder, has volunteers from a number of faiths. Oldham Street Angels help local people and work with a range of partners across the borough, including the council, St John's Ambulance, Greater Manchester Police and the Oldham Clinical Commissioning Group.

Jean and her dedicated band of volunteers give up a number of hours from 11pm every Saturday night to make sure that people feel safe within the Town Centre. They help visitors to our town centre in any way they can; preventing them from becoming involved in crime; offering treatment if they are injured; escorting them to safety; as well as providing other appropriate and sensible support.

Recommendation

It is recommended that Reverend Jean Hurlston is to be considered for the nomination for the Civic Appreciation Award 2018. If the Award is made, the Ceremony will take place prior to the meeting of Full Council on 28 March 2018.

The nomination has been considered and agreed following consultation with Group Leaders.



Report to COUNCIL

Consideration of the Greater Manchester Waste Disposal Levy Allocation Methodology and Approval of a Revised Levy Allocation Model Agreement

Portfolio Holder: Cllr B Brownridge, Cabinet Member for Cooperatives and Neighbourhoods and
Cllr A Jabbar MBE, Deputy Leader and Cabinet Member for Finance and HR

Officer Contact: Helen Lockwood, Director of Economy, Skills and Neighbourhoods

Report Author: Carol Brown, Director – Environment
Anne Ryans, Director of Finance

Ext. 4452 /4902

13 December 2017

Reason for Decision

Following the decision to terminate the Recycling and Waste Management PFI Contract arrangements it is necessary for all constituent Districts to agree a new Levy which would replace the existing Inter Authority Agreement (IAA) with a revised Levy Allocation Methodology Agreement (LAMA) to reflect the revised financial arrangements to apply fully from the 2019/20 financial year onwards with a year of transitional arrangements for the financial year 2018/19.

Executive Summary

The current arrangements for the disposal of household waste in Greater Manchester (save for Wigan) were established in 2009 with the signing of the Recycling and Waste Management (PFI) Contract (the PFI Contract) with Viridor Laing (Greater Manchester) Limited (VLGM). The Greater Manchester Waste Disposal Authority (GMWDA) acquired VLGM (for £1) in October 2017. This will allow existing arrangements to be formally terminated so as to address issues that had arisen within the operation of the Contract and to enable significant efficiency savings to be released. The current IAA, which was signed by all Districts in 2009, falls away with the termination of the PFI Contract and it is therefore necessary to reconsider the Levy apportionment within GM and for all

Districts to approve and enter into a revised Levy Allocation Methodology Agreement (LAMA) which reflects the new arrangements. That Agreement is designed to apply for 10 years, and would be applied in full for the 2019/20 financial year onwards, with transitional arrangements being proposed for the financial year 2018/19.

This issue has been presented to Cabinet for consideration at its meeting on 11 December 2017 with a recommendation that commends Council to approve the proposed Levy Apportionment Methodology Agreement.

Recommendations

It is recommended that:

- 1) Having considered the proposed revised methodology, the revised Levy Apportionment Methodology Agreement be approved, being applied in full from 2019/20 with transitional arrangements in place during 2018/19.

- 2) Authority be delegated to the Director of Legal Services or his nominee to approve and/ or make any minor amendments to the final Levy Apportionment Methodology Agreement, a current draft of which is appended, and to enter into and finalise the Agreement, the transitional arrangements, and any associated documentation relating thereto.

Consideration of the Greater Manchester Waste Disposal Levy Allocation Methodology and Approval of a Revised Levy Allocation Model Agreement

1 Background

- 1.1 The Greater Manchester Waste Disposal Authority (GMWDA) was established on 1 January 1986 as a Statutory Joint Waste Disposal Authority (JWDA) by the Waste Regulation and Disposal (Authorities) Order 1985. The Authority began to carry out its functions on 1 April 1986, following the abolition of the Greater Manchester County Council. The GMWDA is responsible for the disposal of waste collected by the constituent Waste Collection Authorities, for the provision and maintenance of household waste recycling facilities and for compliance with recycling requirements.
- 1.2 The GMWDA is a levying body. In February 2009 the GMWDA and its nine constituent councils, entered into an Inter Authority Agreement (IAA) regulating the levy. The IAA was entered into pursuant to the Joint Waste Disposal Authorities (Levies) (England) Regulations 2006 (SI 2006/248).
- 1.3 The existing IAA was agreed unanimously by all constituent Districts as part of a suite of documents at the time the PFI Contract was adopted in 2009. That moved the Levy allocation method to one that supported Greater Manchester's commitment to both the four waste stream collection system and also to incentivise recycling. That IAA was designed to stay in place for the duration of the Recycling and Waste Management (PFI) Contract arrangements with VLG, to 2034, but has a provision that it would 'fall away' on termination of the PFI. A new locally agreed basis to apportion the Levy is therefore needed to be applied from the 2018/19 financial year onwards.
- 1.4 Whilst the original principles upon which the IAA were founded remain, in practice, it is considered that the IAA should be revised to address a number of issues that have arisen as a result of the current methodology as follows:
 - a) The cost of residual waste is now set at punitive levels. That in turn means that IAA tonnage declarations are not always as accurate as they should be;
 - b) As a result of changes in income levels for recyclates there is now a subsidy on both the paper/ card (pulpables) and cans/ plastic bottles/ glass (commingled) recycling waste streams, which is added to the cost of residual waste;
 - c) The IAA exaggerates the benefits for one District, over wider savings and benefits for the conurbation;
 - d) There is a lack of transparency; and
 - e) A number of perverse results are caused by application of bandings.
- 1.5 All constituent Districts have very recently reached the same capacity for residual waste collections. This therefore provides an opportunity, along with the new operating contract(s) arrangements, to move to a different and more stable agreement.

2 Current Position

- 2.1 Following extensive consultation with Districts the GMWDA made a decision to terminate the existing PFI arrangements in order to reduce costs and to attain operational improvements in order to fulfill the required budget savings.
- 2.2 Upon Termination of the PFI the existing IAA becomes obsolete. Once the PFI Contract is formally terminated in accordance with the decision to this effect, the existing IAA will no longer be binding, and a new IAA must be unanimously agreed by all nine constituent Districts. Failure to agree a new methodology will result in the national default mechanism being applied. That default position allocates cost based upon a mixture of Council Tax Base and overall tonnages. All District Treasurers and Waste Chief Officers recognise that the default basis would not deliver either our savings or environmental aspirations.
- 2.3 Accordingly, an extensive and inclusive process of consultation has now been concluded within Greater Manchester about the replacement process and set out below are the broad proposals for the new levy allocation methodology agreement.

Proposed New Methodology

- 2.4 The key design characteristics for a 10 year duration LAMA and reasoning for their inclusion in the methodology are set out in the table below, presented by:
- A) District collected waste (c £136m or 78.7% of net costs)
 - B) Household Waste Recycling Centres (HWRC) (c. £31m, 17.9% of net costs)
 - C) Authority own costs (c. £5m, 2.9% of net costs) – including direct costs (such as salaries/running costs)
 - D) Non-Key Services (c. £1m, 0.6% of net costs) – this comprises specialised waste services, such as asbestos, plasterboard, clinical waste, dog waste, etc.

A. District Collected Waste (c £136m, 78.6% of net costs)		
	Design Characteristics	Reason for Inclusion in the Methodology
1	Retain the 4 waste stream approach, based upon:- <ul style="list-style-type: none"> a) Commingled/pulpables (as one); b) Organics (food and Garden); c) Trade Waste, and d) Residual Waste 	To reflect collection working practices and to ensure costs and environmental benefits from recycling improvements remain.
2	Retain year-end adjustments for tonnages (introduced from 2017/18). Adjustments to be at a pre-agreed annual rate, reflecting marginal processing costs (subject to items A3 below).	Ensures a direct link to performance and encourages direct link to benefits of improving recycling performance. Marginal costs are used to match any cost/reductions at a District level with broadly corresponding changes in costs paid to the providing contractor.

3	<p>Allocate costs on the basis of an Apportionment Model (AM) which comprises:-</p> <p>a) Fixed element (i.e. are related to costs which do not vary, such as debt charges). These will be allocated to Districts based on adjusted ¹ 2017/18 actual tonnages, and will be reviewed after 5 years for 2022/23</p> <p>b) Variable costs – which reflect marginal processing cost</p>	<p>Increases transparency and stops a mere cost reallocation exercise (as changes in levy are broadly matched by corresponding changes in costs paid to the contractors). Also provides a more stable budget position year on year at district level.</p>
4	<p>For Districts whose recycling falls below 1% of current levels, residual waste to be charged at full cost (i.e. fixed and variable). The 1% assessment to be from the 2017/18 base position.</p>	<p>This provision ensures that one District cannot adversely impact others by reducing its recycling efforts. A 1% variation is proposed to reflect seasonality/past changes etc. (i.e. not a hair trigger) and to have an exception override (to the GMCA Treasurer) in case of exceptional circumstances.</p>
5	<p>Common assumptions to be used in tonnage estimates.</p>	<p>This provision ensures that all future year increases are based upon common factors, such as expected changes in housing type/numbers and population. It will also ensure re-procurement facilities/capacity are correctly sized.</p>
<p>B. Household Waste Recycling Centres (HWRC) (c. £31m, 17.9% of net costs)</p>		
	<p>Cost allocation moved to be based upon:</p> <p>i. 50% Council Tax Base</p> <p>ii. 50% Car Ownership (2011 Office of National Statistics census) but subject to a survey of users (in 2018/19) to establish the district in which they live.</p>	<p>Move is away from 100% based on Council Tax Base and better reflects that usage will be linked to access by cars.</p> <p>To allay any concern that these 'proxy' measures may still not reflect usage there is a proposed review, following a survey of uses, in the 2018/19 financial year (as part of the Waste Composition Analysis work stream).</p>

¹ An adjustment may be made to Salford and Trafford figures (only) to reflect the part year impact of reduced waste capacity roll out and potential impact of charging for Garden Waste (respectively)

	C: <u>Authority Own costs</u> (c. £5m, 2.9% of net costs) – including direct costs (such as salaries/running costs)	
	Equal share	Costs do not vary significantly by activity, and are thus linked to an 11.1% each District allocation basis.
	D: <u>Non-Key Services</u> (c. £1m, 0.6% of net costs) – this comprises specialised waste services, such as asbestos, plasterboard, clinical waste, dog waste, etc.	
	Waste arisings	No change from the existing basis. It is intended that the majority of 'regular' waste will in future be included in the re-procured contracts and thus the value of this will fall further.

2.5 District tonnages need to be revised on an annual basis, to reflect changes in both volumes and in the level of recycling that local residents are achieving. In previous years an inconsistent approach has been taken to those projections, particularly in relation to the possible impacts of population and housing growth. Through the Waste Chief Officers Group, led by Bolton Council, a common approach to growth has been adopted, and has been included in the projections for future years levy. This approach has advantages both in projecting future requirements (for the new operating contracts) and also in minimising the potential for significant in-year fluctuations (which are now a district level risk). Figures used in projections thus take account of 5 months actuals, which is essential given the scope of collection changes made in the last 12 months by many districts, but will still require further refinement and challenge before being finalised in December 2017.

2.6 Based on the revised LAM principles (para. 2.4), and updated tonnages (para. 2.5) the impact on the 2019/20 financial year would be: -

District	Sept 2017 projected levy requirement, revised LAM methodology and Sept 2017 tonnages	February 2017 projection (old IAA and Dec. 2016 tonnages)	Cost/ Saving due to tonnage changes	Cost/ Saving due to levy allocation methodology changes
	£m	£m	£m	£m
Bolton	20.430	20.534	-0.136	0.032
Bury	14.076	13.879	-0.086	0.283
Manchester	30.417	32.985	-0.955	-1.613
Oldham	17.944	17.567	0.515	-0.138
Rochdale	15.743	15.849	0.023	-0.129
Salford	20.526	21.133	-0.132	-0.475
Stockport	20.958	20.659	-0.196	0.495
Tameside	15.524	13.951	0.357	1.216
Trafford	16.858	15.721	0.579	0.558
Total	172.476	172.278	-0.031	0.229

2.7 It is further proposed that, after taking account of tonnage changes year on year, that the levy allocation in 2018/19 be based upon a 'half the difference' (i.e. average of 2017/18 revised estimate and 2019/20 estimates) and will be adjusted at year end to reflect actual tonnages at the marginal tonnage rate change basis.

2.8 Subject to the above methodology being approved it is necessary for each GM District to obtain formal agreement before the 31 December 2017 of the new LAM. Council will be required to make the formal decision for Oldham. Once agreement has been reached it will in turn allow the 2018/19 Levy to be set by the GMWDA (8 February 2018) using the new LAM basis.

3. Options/Alternatives

3.1 The options are:

Option 1 - To approve the proposed revised LAMA and the recommendations set out earlier in the report.

Option 2 - Not to approve the proposed revised IAA and request some alternative arrangement be developed which would have to be approved by all constituent districts.

Option 3 - Do nothing, in which case the statutory default scheme will take effect.

4 Preferred Option

4.1 Option 1 at paragraph 3.1 is the preferred option as it has been provisionally approved by all districts following extensive consultation and is considered to be the most equitable, cost effective and environmentally friendly option.

5 Consultation

5.1 There has been extensive consultation between GMWDA and all of the Districts affected.

6 Financial Implications

6.1 The agreement of the LAMA is an important determinant of the levy that which be charged to the Council by the GMWDA each financial year. The design principles on which the proposed LAMA is based (as set out at Section 2.4) provide a fair and equitable methodology to allocate waste disposal costs. These principles have been determined after extensive discussion by Chief Waste Officers and Chief Finance Officers of the 9 Councils for which the GMWDA provides a service.

6.2 The termination of the existing PFI arrangements and the agreement of the proposed LAMA should mean that the costs for waste disposal will fall but there will be a change to the method by which the costs are allocated to the 9 Councils.

6.3 As part of the annual budget and levy process the GMWDA will determine and publish the LAM Variable Cost rates which will be made available to the Councils. Given the commercial sensitivity of that information it will not be published in an open format, but will be part of the closed budget and levy report, which will be provided on or before the Statutory latest Levy fixing date of 15 February prior to the commencement of each financial year.

6.4 The GMWDA budget for a financial year is set on the basis of estimated tonnages of waste. The actual charge for each year can only be finalised at the end of the year. As soon as practical after the year end, an adjustment will be determined by the GMWDA to vary

district levy allocations to reflect variations in actual costs, income from recyclates and actual tonnages delivered (compared to forecasts). The GMWDA will aim to provide the year end Levy adjustment information by the third week of May, at the latest.

6.5 The LAMA will only be fully implemented from 2019/20 as there will be transitional arrangements in place for 2018/19. These transitional arrangements are as follows:

- a) The 2017/18 GMWDA Levy included an additional Levy sum of £77.800m to provide headroom and facilitate the restructuring of the former Waste PFI Contract. That additional Levy sum was allocated to individual WCAs on the basis of the mid 2015 population figures. The additional Levy sum will be fully reimbursed to WCAs in 2018/19 but based on the mid 2016 population numbers. To ensure the impact of the roll forward of population numbers is corrected an adjustment may need to be made, either through the inclusion of an additional factor in the 2018/19 LAMA, or via the GMCA Treasurer's adjustments on the AGMA budget requirements. The purpose of the adjustment is to ensure that the impact at a district level overall is nil.
- b) A Smoothing Factor will be included for 2018/19 only to cushion the impact of methodology changes. This Smoothing Factor will be calculated by taking 'half the difference' of the impact of methodology changes between the 2017/18 IAA basis and 2019/20 full LAMA basis (i.e. average of 2017/18 revised estimate and 2019/20 estimates). That adjustment will be subject to a further change in May 2019 to reflect actual tonnages at the LAM Variable Cost Tonnage rate.

6.6 The Councils current budget estimate for the waste disposal levy for 2018/19 has been revised based on the estimated impact of the termination of the existing PFI arrangements and the agreement of the proposed LAMA. As such it is expected that the costs will be £0.750m lower than previously expected and this will have a favourable impact on 2018/19 budget estimates. It is expected that the levy costs for 2019/20 will be £17.944m. This is based on increased tonnage levels compared to those previously anticipated and the table at 2.6 highlights the favourable impact to the Council of the proposed allocation methodology. At this stage, the implications for the 2018/19 and 2019/20 budgets must be considered indicative as tonnage figures have yet to be confirmed. It is anticipated that the Council will be formally notified of a revised levy for 2018/19 and potential charge for 2019/20 on 8 February 2018.

7 **Legal Services Comments**

7.1 Legal comments are included in the report.

8. **Co-operative Agenda**

8.1 The maximisation of recycling, the minimisation of waste being sent to landfill sites and therefore the most cost effective means of dealing with household waste is a key component in delivering the Councils co-operative agenda.

9 **Human Resources Comments**

9.1 Not applicable

10 **Risk Assessments**

10.1 If all nine authorities fail to unanimously agree on the proposed revised LAMA, this will result in the default mechanism being applied which is based on a mixture of Council Tax Base and overall tonnages. This default position would fail to generate savings or deliver environmental aspirations. (Mark Stenson)

-
- 11 **IT Implications**
- 11.1 Not applicable
- 12 **Property Implications**
- 12.1 Not applicable
- 13 **Procurement Implications**
- 13.1 Not applicable
- 14 **Environmental and Health & Safety Implications**
- 14.1 Not applicable
- 15 **Equality, community cohesion and crime implications**
- 15.1 Not applicable
- 16 **Equality Impact Assessment Completed?**
- 16.1 No
- 17 **Key Decision**
- 17.1 Yes
- 18 **Key Decision Reference**
- 18.1 Agreement in writing was obtained from the Chair of the Overview and Scrutiny Board under Rule 16 of the Councils Constitution as the inclusion of the matter on the Key Decision document was impractical.
- 19 **Background Papers**
- 19.1 The following is a list of background papers on which this report is based in accordance with the requirements of Section 100(1) of the Local Government Act 1972. It does not include documents which would disclose exempt or confidential information as defined by the Act:
- File Ref: Background papers are included at Appendix 1
Officer Name: Carol Brown/ Colin Brittain / Anne Ryans
Contact No: 4452/ 3012/ 4902
- 20 **Appendices**
- 20.1 Appendix 1 - Current draft of the LAMA

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**CURRENT DRAFT OF LEVY
ALLOCATION METHODOLOGY AGREEMENT**



DATED

2018

- (1) Greater Manchester Waste Disposal WDA
- (2) Bolton Borough Council
- (3) Bury Metropolitan Borough Council
- (4) The Council of the City of Manchester
- (5) Oldham Metropolitan Borough Council
- (6) Rochdale Metropolitan Borough Council
- (7) Salford City Council
- (8) Stockport Metropolitan Borough Council
- (9) Tameside Metropolitan Borough Council
- (10) Trafford Borough Council

WASTE MANAGEMENT LEVY ALLOCATION METHODOLOGY (LAMA) AGREEMENT

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THIS LEVY ALLOCATION METHODOLOGY AGREEMENT (LAMA) is made on the

2018

BETWEEN

- (1) Greater Manchester Waste Disposal Authority of 1st Floor, Churchgate House, 56 Oxford Street, Manchester, M1 6EU (“the WDA”);
- (2) Bolton Borough Council of Town Hall, Victoria Square, Bolton, BL1 1RU;
- (3) Bury Metropolitan Borough Council of Town Hall, Knowsley Street, Bury, BL9 0SW;
- (4) The Council of the City of Manchester, PO Box 532, of Town Hall, Albert Square, Manchester, M60 2LA;
- (5) Oldham Borough Council of Civic Centre, West Street, Oldham, OL1 1UG;
- (6) Rochdale Metropolitan Borough Council of Rochdale OL16 1LQ Number One Riverside, Smith Street, Rochdale, OL16 1XU
- (7) Salford City Council of Civic Centre, Chorley Road, Swinton, Salford, M27 5DA;
- (8) Stockport Metropolitan Borough Council of Town Hall, Edward Street, Stockport, SK1 3XE
- (9) Tameside Metropolitan Borough Council of; and Dukinfield Town Hall, King Street, Dukinfield, Tameside, SK16 4LA
- (10) Trafford Borough Council of Trafford Town Hall, Talbot Road, Stretford, Manchester, M32 0TH;

EACH (other than the WDA) being a Waste Collection Authority and which are (other than the WDA) collectively referred to as “the WCAs”.

RECITALS

- (A) The WDA is a Waste Disposal Authority and has a statutory duty to dispose of waste. From 1st April 2018 the WDA will be abolished and all its functions will transfer to the Greater Manchester Combined Authority (GMCA) under the Greater Manchester Combined Authority (Functions and Amendment) Order 2017. From that time forwards all references to WDA in this agreement will be read as references to GMCA.
- (B) The WCAs have a statutory duty to collect waste and deliver it to the WDA.
- (C) The LAMA is designed to support delivery of the WDA's Waste Management Strategy, delivery of the English 50% minimum recycling target and to promote diversion from landfill in a way that maximises financial and environmental benefits. Policy on waste management is currently being reviewed at a European level, and as such whilst the LAMA is intended to reflect an expected increase in the levels of recycling performance and diversion from landfill that will be required, it will need to be reviewed over its 10 year period to ensure it reflects final policy decisions.
- (D) The Joint Waste Disposal Authorities (Levies) (England) Regulations 2006 established the WDA's power to issue levies on its constituent councils (the WCAs) to meet all liabilities falling to be discharged by the WDA.
- (E) The WDA has continued with a Viridor Operating Contract (VC) and will enter into new Replacement Operating Contracts for the disposal of residual waste and treatment of recyclates, pulpables and green waste (amongst other things). The WCAs have agreed, subject to the terms of this LAMA, to support the WDA in fulfilling its responsibilities under these arrangements, which includes a commitment to deliver recyclable material to VC and the Replacement Operating Contracts.
- (F) For the 10 year duration of the LAMA the WDA is: -
1. Continuing the existing *Operating Contract* with the operator Viridor Waste (Greater Manchester) Limited (VC) which provides a short term 'run off' contract, which is estimated to cease in April 2019;
 2. Proposing to enter into Replacement Operating Contracts which are expected to be awarded covering: -
 - Lot 1 - known as the "Waste and Resource Management Services" (WRMS).
 - Lot 2 - known as the "Household Waste Recycling Centre management services" (HWRCMS).
 - Lot 3 - known as the "Biowaste Management Services" (BMS).

AND

In consideration of £1.00 given by the WDA to each of the WCAs (receipt of which is hereby acknowledged) it is agreed as follows:-

1. DEFINITIONS

1.1 In this Agreement, unless the context otherwise requires terms with an initial capital shall have the meanings set out below.

“2019/20 Base Financial Model”	This is a cost allocation model developed by the WDA and made available to WCA Treasurers, to support the levy allocation process. The model contains commercially sensitive information and is not therefore part of this Agreement
“Administrative Area”	The administrative area(s) of the Parties at the date of this Agreement
“Agreement”	This agreement and the Schedules hereto
“Best Value”	The obligation continuously to improve both the quality and cost of the collection of Residual Waste and Recycling pursuant to the provision of the Local Government Act 1999
“Best Value Duty”	The duty of continuous improvement in relation to, inter alia, the collection of Residual Waste and Recycling imposed on WCAs by Section 3 (1) of the Local Government Act 1999
“Bulky Waste”	District collected waste that by its nature will not fit in the usual residual waste receptacles (such as large items of furniture etc.), often referred to as Bulky Waste
“Change”	Any change agreed in accordance with clauses 6 (WCA Best Value) or 7 (Change) and Schedule 4 (Change Control Procedures)
“Change in Law”	The coming into effect, after the date of this Agreement, of:- <ul style="list-style-type: none">(a) Legislation, other than any Legislation which on the date of this Agreement has been published<ul style="list-style-type: none">(i) in a draft Bill as part of a Government Departmental Consultation Paper;(ii) in a Bill;(iii) in a draft statutory instrument;(iv) as a proposal in the official Journal of the European Union;(b) any Guidance; or(c) any applicable judgement of a relevant court of law which establishes or changes a binding

	precedent
“Commencement Date”	1 st April 2018
“Comingled Waste”	Dry recycling that is usually collected as mixed materials by WCA; initially comprising cans, plastic bottles, and glass
“Delivery Points”	The delivery points for waste to be deposited by type to be agreed by the WCAs on an annual basis as provided for by the process set out in Schedule 2 (Facilities) or such other delivery points as the Parties shall agree.
“EIR”	The Environmental Information Regulations 2004
“EPA”	The Environmental Protection Act 1990
“Exceptional Circumstances”	A decision to be made by the GMCA Treasurer to exercise his/her discretion in circumstances that are outside the direct decision making control of the WCAs under which Recycling Minimum Performance Level is triggered. In these Exceptional Circumstances the GMCA Treasurer shall apply a tonnage adjustment rate that is at the LAM Variable costs, rather than the total cost rate.
“Expiry Date”	Subject to any earlier termination of this Agreement the expiry date shall be 31 st March 2028, and “Expiry” shall be construed accordingly
“Facility”	Each and any facility for the reception of Waste from WCAs including the Delivery Points provided and/or operated or to be provided under the VC or the Replacement Operating Contracts with all supporting infrastructure and equipment
“FOIA”	The Freedom of Information Act 2000 and any subordinate legislation (as defined in Section 84 of the Freedom of Information Act 2000) made under the Freedom of Information Act 2000 from time-to-time together with any guidance and/or codes of practice issued by the Information Commissioner or relevant Government Department in relation to such Act
“GMCA”	Greater Manchester Combined Authority
“HWRC”	Household Waste Recycling Centre
“IVC”	In-vessel Composting Facility
“LAM fixed costs”	The LAM model costs which are not expected to vary by volumes of tonnages processed, and are by definition mostly fixed by their nature. The 2019/20 Base Financial Model applied the following elements as fixed: <ul style="list-style-type: none"> • Finance charges, in respect of the TPSCo and VLG M Compensation Sum; • Facility modification financing costs; • Other Financing costs (including former GMCDF);

	<ul style="list-style-type: none"> • National Non Domestic Rates (NNDR); and • Insurance
“LAM variable costs”	The LAM model costs which are expected to vary by volumes of tonnages processed. The 2019/20 Base Financial Model applied the following elements as variable: <ul style="list-style-type: none"> • Replacement Operating Contracts; • Runcorn RVC; and • landfill costs
“Legislation”	Any Act of Parliament or subordinate legislation within the meaning of Section 21(1) of the Interpretation Act 1978, any exercise of the Royal Prerogative, and any enforceable community right within the meaning of Section 2 of the European Communities Act 1972, in each case in the United Kingdom
“Levy”	The charge to the WCAs in accordance with Schedule 3
“Levy Allocation Model (LAM)”	A financial model that is used to allocate cost between fixed, variable and WDA own costs as set out Schedule 3
“Levy Requirement”	The annual budget requirement, less any contributions for reserves, that the WDA needs to raise from WCA by the Levy to produce a balanced budget.
“MBT”	Mechanical and Biological Treatment Facility, which is expected to be utilised for the financial year 2018/19 only
“MT”	Mechanical Treatment Facility, which is expected to operate from 2019/20 onwards
“Parties”	The WDA and the WCAs, and “Party” shall mean any of them
“Partnering Ethos”	The aspirational aims set out at clause 3.2
“Performance Deductions”	As defined in the VC and the Replacement Operating Contracts
“Performance Standards”	The criteria set out in the VC and the Replacement Operating Contracts as agreed or amended from time-to-time
“Planned Maintenance”	Planned maintenance by VC and Replacement Operating Contractors at any of the Delivery Points
“Recyclable Materials”	Any materials collected separately or otherwise separated from Residual Waste for the purposes of Recycling (and including materials collected and delivered comingled), including the materials listed below: <ul style="list-style-type: none"> (a) paper and cardboard; (b) plastics; (c) ferrous and non-ferrous metals;

	<p>(d) textiles;</p> <p>(e) glass;</p> <p>(f) wood;</p> <p>(g) organic kitchen and garden waste;</p> <p>(h) tyres; and</p> <p>(i) waste electrical equipment,</p> <p>or such other materials as shall be agreed in writing between the Parties from time-to-time</p>
“Recycle”	The delivery of Recyclable Materials for Reprocessing (as evidenced by a Defined Audit Trail) but excluding Energy Recovery or Beneficial Use for inclusion in a reprocessing process, and the terms “Recycling” and “Recycled” shall be interpreted accordingly
“Recyclate Performance Adjustment”	Below the Recyclate Minimum Performance level the level of adjustment applied per tonne shall be the total of LAM fixed and LAM variable costs (both expressed in £ per tonne levels)
“Recyclate Base Performance level (RBP)”	<p>This is the actual level of recycling achieved in 2017/18 at an individual district level expressed as a percentage of total waste arisings less trade waste, as set out in the formula below: -</p> $\text{District RBP} = \frac{dg+dc+dp}{dw-dt}$ <p>where;</p> <p>dg = district food and garden waste tonnes</p> <p>dc = district comingled recycling tonnes</p> <p>dp = district pulpables tonnes</p> <p>dw = district total waste arisings tonnes</p> <p>dt = district trade waste</p>
“Recyclate Minimum Performance level”	<p>This is the level by which recycling levels can reduce, below which the Recyclate Performance Adjustment is applied.</p> <p>It is expressed as shown in the formula below:</p> $\text{RBP} - 1\%$
“Replacement Operating Contracts”	<p>Three waste management operating contracts to be let around April 2019 comprising: -</p> <ul style="list-style-type: none"> • Lot 1 - known as the “Waste and Resource Management Services” (WRMS). • Lot 2 - known as the “Household Waste Recycling Centre management services” (HWRCMS). • Lot 3 - known as the “Biowaste Management Services” (BMS).
“Residual Waste”	All Waste delivered to the WDA that is not recycling, or

	Trade Waste
“Runcorn RVC”	The Residual Value Contract entered into by the Authority and Thermal Power Station (Runcorn) Limited (TPSCo) for the end disposal in a combined heat and power plant by thermal means of the refuse derived fuel produced from residual waste.
“Service Delivery Plans”	The plans in VC and the Replacement Operating Contracts which sets out how the Residual Waste and Recycling services and certain of the standards to which the services must be performed in respect of the relevant Facilities
“Smoothing Factor”	An adjustment to the 2018/19 Levy only to reflect the adjustments caused by methodology changes from the 2017/18 Inter Authority Agreement (IAA) basis, and the 2019/20 LAMA, as set out in Schedule 3, para. 9
“Trade Waste”	Waste of similar composition to Residual Waste which is collected from commercial and office premises for or by the Districts and is treated in accordance with Schedule 3, para. 6
“TRF”	The Thermal Recovery Facility located at Raikes Lane, Bolton
“Transport Levy Base”	The mid-year 2016 population base, as applied to the 2018/19 levy year.
“TLS”	Transfer Loading Station
“Unavailable/Un-availability”	That a Delivery Point is for a period of time or permanently unavailable for the reception of Residual Waste and Recycling, as further defined in VC and the Replacement Operating Contracts
“Waste”	The types of waste described in Schedule 1 (WCA Forecast) to be delivered by the WCAs to the WDA pursuant to this Agreement and other provisions relating thereto
“WCA Collection Contractor”	Any collection contractor engaged by a WCA to collect Contract Waste
“WCA Forecast”	<p>The forecast, made by each WCA, of all Waste arising, for a five year forward period that takes account of expected increase in housing and population, and which is set out at Schedule 1 (WCA Forecast).</p> <p>Each district will prepare at least two forecasts annually, which will be subject to scrutiny by the WDA. Those forecasts will be required each year in: -</p> <ul style="list-style-type: none"> • September - to complement the initial budget forecast and inform the initial allocation of levy at district level; and • December - which will be used as the basis of setting the annual Levy at a district level
“WCA Operations”	The methods of operation from time-to-time of each

	WCA in collecting and delivering its Waste to Delivery Points
“WDA”	The Greater Manchester Waste Disposal Authority
“WET Act”	The Waste and Emissions Trading Act 2003

2. COMMENCEMENT AND DURATION

This Agreement will commence on the Commencement Date and continue in full force and effect until the earlier of:-

- 2.1 the Expiry Date; or
- 2.2 earlier if all of the WCAs and the WDA agree to amend or terminate this Agreement.

3. PARTNERING ETHOS

- 3.1 The Parties will work in good faith and in accordance with the Partnering Ethos.
- 3.2 Partnering Ethos shall mean that each party shall:-
 - 3.2.1 act reasonably and co-operatively with the other Parties;
 - 3.2.2 provide information to each other which they consider (acting reasonably) to be relevant relating to waste collection and waste disposal;
 - 3.2.3 use reasonable endeavours to mitigate any losses arising from a Party’s failure under this Agreement and to reduce the detrimental impact on the other Parties (or the council tax payers of any one of them) of any failure to carry out its obligations under this Agreement;
 - 3.2.4 use reasonable endeavours working together and in co-operation with VC and the Replacement Operating Contractors, to minimise waste, to educate the public and the commercial sector about recycling schemes and why their participation in these schemes is crucial, and to ensure that as much Waste as possible is (in order of priority) reduced, re-used, recycled or recovered; and
 - 3.2.5 without prejudice to the express rights, remedies and obligations of the WCAs under this Agreement and Legislation

the WCAs shall (using reasonable endeavours) not knowingly do anything under their reasonable control which would put the WDA in material breach of VC and the Replacement Operating Contracts.

4. PRINCIPAL OBLIGATIONS OF THE WDA

- 4.1 The WDA will discharge its statutory duties and contractual obligations to the WCAs (to receive and dispose of Waste at the Delivery Points) through VC and the Replacement Operating Contracts referred to in the Recitals.
- 4.2 The WDA will apportion the costs incurred in relation to these obligations pursuant to Schedule 3 (Levy Allocation to WCAs Methodology).
- 4.3 Where an act or omission of the WDA or any relevant Contractor of the WDA, including a failure of VC and the Replacement Operating Contractors to achieve any of the Performance Standards, causes any loss to one or more WCAs, the WDA will use its best endeavours to pursue any appropriate remedies available to it including the recovery of Performance Deductions under the VC and Replacement Operating Contracts referred to in the Recitals and pay such monies to the affected WCA. Where more than one WCA has suffered the same performance failure the payment of any compensation or the Performance Deduction shall be shared between the affected WCAs pro-rata based upon the amount of losses incurred by each WCA arising out of the performance failure. The payment shall be made to WCAs by the WDA through the LAMA in the month following the month in which the Performance Standard was not achieved.
- 4.4 Any money compensation obtained or payable by the WDA pursuant to clause 4.3 will be returned to the WCAs in appropriate proportions through the LAM.
- 4.5 Subject to clauses 4.7 the WDA will use its reasonable endeavours to notify a WCA of any changes within the VC and the Replacement Operating Contracts set out in the Recitals which might be of relevance to it or affect its obligations flowing from that contract or this Agreement.
- 4.6 The WDA shall use its reasonable endeavours to ensure that the VC and the Replacement Operating Contractors achieves the Performance Standards and shall ensure that each WCA is made aware of the Performance Standards and of the current Service Delivery Plans and, where relevant, is consulted about them.

- 4.7 The WDA shall agree the basis for the new contractual arrangements with the Replacement Operating Contractors and the WCAs and once agreed shall use its best endeavours to ensure that any material change to the Replacement Operating Contracts shall be agreed with the WCAs in advance and shall use its best endeavours to mitigate any impact on the WCAs

5. PRINCIPAL OBLIGATIONS OF THE WCAs

- 5.1 Each WCA will deliver or cause to be delivered all Waste to the Delivery Points for that WCA set out in Schedule 2 (Facilities).
- 5.2 Without prejudice to clauses 6 (WCA Best Value) and 7 (Change to the VC and the Replacement Operating Contracts), each WCA shall commit Residual Waste and Recycling (to the extent set out in Schedules 1 & 2) to the WDA.
- 5.3 If any act or omission of a WCA causes loss to the WDA (including, without limitation, through entitling the VC or the Replacement Operating Contractors of the WDA to increase its charges or seek any other remedy from the WDA) or to any other WCA, then that WCA will bear the cost of the relevant losses, so that they do not fall equally, through the LAM, on those WCAs which were not at fault.
- 5.4 The WCAs will pay the WDA for the waste disposal services it provides to the WCAs pursuant to the Levy Regulations as defined in Schedule 3 in accordance with the principles set out in Schedule 3 (Levy Allocation to WCAs Methodology).
- 5.5 Prior to the start of the initial WCA Forecast projections (annually in September) the WDA will facilitate the production of guidance on the impact of population and housing growth on potential levels of waste arisings. Each WCA shall, in preparing the WCA Forecast for its Administrative Area, take account of those expected impacts. The WDA will act as a 'critical friend' to challenge the WCA Forecasts produced, and seek explanations that it deems appropriate. Comments by the WDA will be given due consideration by the WCA and if no changes are proposed the WCA will be required to supply a written explanation of why changes have not been made to the WCA Forecast. The WCA Forecast shall be provided annually and will cover a 5-year rolling period, or other shorter period as the WDA deems appropriate.
- 5.6 Nothing contained in this Agreement and no consent or approval given by any party to this Agreement shall prejudice restrict interfere with or otherwise affect any of the statutory or other rights powers or obligations and duties for the time being vested in that party or the performance by that party of any such obligations

or duties or the means by which that party shall in its absolute discretion exercise its respective rights or powers or fulfil or discharge any such obligations or duties.

6. WCAs' BEST VALUE DUTY

- 6.1 The WDA acknowledges that WCAs are subject to the Best Value Duty and it agrees to assist WCAs in discharging the Best Value Duty in relation to the continuous improvement in the delivery of their waste collection services.
- 6.2 The WDA shall comply with requests for information, data or other assistance made by WCAs in pursuance of the Best Value Duty.

7. CHANGE TO VC AND THE REPLACEMENT OPERATING CONTRACTS

- 7.1 WCAs may request a change to the VC and the Replacement Operating Contracts in accordance with the provisions of Schedule 4 (Change Control Procedures).

8. EXIT AND ENTRY ARRANGEMENTS

- 8.1 Expiry and Termination
 - 8.1.1 Not before 1st April 2025 the Parties shall meet to discuss and, all acting reasonably and in good faith, determine the arrangements for the disposal of waste after the expiry of the Agreement and the Replacement Operating Contracts.
- 8.2 New Entrant
 - 8.2.1 If at any time during the term of this Agreement, any third party wishes to utilise any part of the Replacement Operating Contracts, the Parties will meet to discuss and, acting reasonably and in good faith, determine whether agreement should be given to that third party utilising the Replacement Operating Contracts and, if so, the terms of that agreement with the intention that the WCAs are in no worse position as a result of the third party's use, and that such third party is not put in any better position than the WCAs.

9. NO WORSE/NO BETTER

- 9.1 Any reference in clause 8 to leaving the WCAs in a “no worse position” shall be construed by reference to the WCAs:-
- 9.1.1 rights, duties and liabilities under or arising pursuant to performance of this Agreement; and
 - 9.1.2 their ability to perform their obligations and exercise their rights under this Agreement, so as to ensure that:
 - 9.1.3 each WCA is left in a position which is no worse in relation to its financial position under this Agreement and its operating methods for the collection and delivery of Waste had the third party not utilised the Replacement Operating Contracts; and
 - 9.1.4 the ability of the WCAs to comply with this Agreement is not adversely affected as a consequence of that utilisation.
- 9.2 Any reference in clause 8 to putting the third party in “any better position than the WCAs” shall be construed by reference to the WCAs’ rights and financial position under this Agreement.

10. FREEDOM OF INFORMATION

- 10.1 Each Party acknowledges that each of the other Parties is subject to the requirements of the Freedom of Information Act 2000, the Environmental Information Regulations 2004 and the General Data Protection Regulation Data Protection Act 2018 and shall assist and co-operate with the other Parties to comply with these information disclosure requirements.

11. PRIVACY

- 11.1 No term of this Agreement is enforceable under the Contracts (Rights of Third Parties) Act 1999 by a person who is not a party to this Agreement.

12. NO AGENCY

- 12.1 None of the parties shall hold itself out as being the servant or agent of any other Party, otherwise than in circumstances expressly permitted by this Agreement.

12.2 None of the parties shall hold itself out as being authorised to enter into any contract on behalf of any other Party or in any other way to bind any other Party to the performance, variation, release or discharge of any obligation.

12.3 No WCA shall in any circumstances hold itself out as having the power to make, vary, discharge or waive any bye-law or any regulation of any kind relating to the disposal of Waste.

13. NO PARTNERSHIP

13.1 Nothing in this Agreement is intended to, or shall operate to create, a partnership as defined by the Partnership Act 1890 or joint venture of any kind between the Parties or any of them, or to authorise any Party to act as agent for any other, and no Party shall have the WDA to act in the name or on behalf of or otherwise to bind any other in any way (including but not limited to the making of any representation or warranty, the assumption of any obligation or liability and the exercise of any right or power).

14. ENTIRE AGREEMENT

14.1 Except where expressly provided in this Agreement, this Agreement constitutes the entire agreement between the Parties in connection with its subject matter and supersedes all prior representations, communications, negotiations and understandings concerning the subject matter of this Agreement.

14.2 Each of the Parties acknowledges that:-

14.2.1 it does not enter into this Agreement on the basis of and does not rely, and has never relied, upon any statement or representation (whether negligent or innocent) or warranty or other provision (in any case whether oral, written, express or implied) made and agreed to by any person (whether a party to this Agreement or not) except those expressly repeated or referred to in this Agreement and the only remedy or remedies available in respect of any misrepresentation or untrue statement made to it shall be any remedy available under this Agreement; and

14.2.2 this clause 14 shall not apply to any statement, representation or warranty made fraudulently, or to any provision of this Agreement which was induced by fraud, for which the remedies available shall be all those available under the law governing this Agreement.

15. LAW OF THE CONTRACT AND JURISDICTION

- 15.1 This Agreement shall be governed by the laws of England and Wales and the Parties submit to the exclusive jurisdiction of the courts of England and Wales.

SCHEDULE 1

GMWDA						
Summary of Inter-Authority Agreement Tonnages - September 2017						
		2017/18	2018/19	2019/20	2020/21	2021/22
BOLTON	Residual	45,433	45,659	45,856	46,053	46,251
	Pulpables	11,279	11,331	11,376	11,420	11,465
	Dry recyclables (excl. pulpables)	13,090	13,160	13,220	13,279	13,339
	In-Vessel Composting (IVC)	20,182	20,305	20,409	20,514	20,618
	Trade waste	4,854	4,878	4,903	4,927	4,952
	TOTAL	94,838	95,333	95,764	96,193	96,625
BURY	Residual	28,987	29,132	29,278	29,424	29,571
	Pulpables	7,815	7,854	7,893	7,933	7,972
	Dry recyclables (excl. pulpables)	9,291	9,337	9,384	9,431	9,478
	In-Vessel Composting (IVC)	17,961	18,051	18,141	18,232	18,323
	Trade waste	4,790	4,814	4,838	4,862	4,887
	TOTAL	68,844	69,188	69,534	69,882	70,231
MANCHESTER	Residual	70,087	70,087	70,087	70,087	70,087
	Pulpables	14,598	14,598	14,598	14,598	14,598
	Dry recyclables (excl. pulpables)	18,537	18,722	18,910	19,099	19,290
	In-Vessel Composting (IVC)	30,074	30,074	30,074	30,074	30,074
	Trade waste	0	0	0	0	0
	TOTAL	133,296	133,481	133,669	133,858	134,049
OLDHAM	Residual	41,000	41,200	41,400	41,600	41,800
	Pulpables	7,600	7,500	7,400	7,300	7,200
	Dry recyclables (excl. pulpables)	9,150	9,200	9,250	9,300	9,350
	In-Vessel Composting (IVC)	15,300	15,375	15,450	15,525	15,600
	Trade waste	8,800	8,900	9,000	9,100	9,200
	TOTAL	81,850	82,175	82,500	82,825	83,150
ROCHDALE	Residual	35,731	35,874	36,053	36,224	36,415
	Pulpables	6,964	6,999	7,034	7,069	7,104
	Dry recyclables (excl. pulpables)	8,695	8,738	8,782	8,826	8,870
	In-Vessel Composting (IVC)	18,692	18,785	18,879	18,974	19,069
	Trade waste	0	0	0	0	0
	TOTAL	70,082	70,396	70,748	71,093	71,458
SALFORD	Residual	47,425	47,175	47,675	48,175	48,675
	Pulpables	9,360	9,560	9,660	9,760	9,860
	Dry recyclables (excl. pulpables)	10,450	10,500	10,600	10,700	10,800
	In-Vessel Composting (IVC)	17,250	17,400	17,500	17,600	17,700
	Trade waste	9,150	9,250	9,250	9,250	9,250
	TOTAL	93,635	93,885	94,685	95,485	96,285
STOCKPORT	Residual	42,000	42,170	42,330	42,500	42,660
	Pulpables	13,115	13,167	13,218	13,270	13,322
	Dry recyclables (excl. pulpables)	13,156	13,208	13,260	13,311	13,363
	In-Vessel Composting (IVC)	36,540	36,684	36,828	36,972	37,115
	Trade waste	0	0	0	0	0
	TOTAL	104,811	105,229	105,636	106,053	106,460
TAMESIDE	Residual	30,949	31,104	31,259	31,416	31,573
	Pulpables	8,398	8,440	8,482	8,525	8,567
	Dry recyclables (excl. pulpables)	12,872	12,936	13,001	13,066	13,131
	In-Vessel Composting (IVC)	18,920	19,015	19,110	19,205	19,301
	Trade waste	6,759	6,793	6,827	6,861	6,895
	TOTAL	77,898	78,288	78,679	79,073	79,467
TRAFFORD	Residual	32,237	32,479	32,804	33,132	33,463
	Pulpables	9,831	9,800	9,800	9,800	9,800
	Dry recyclables (excl. pulpables)	10,623	10,676	10,729	10,783	10,837
	In-Vessel Composting (IVC)	26,505	25,525	25,653	25,781	25,910
	Trade waste	7,000	7,070	7,141	7,212	7,284
	TOTAL	86,196	85,550	86,127	86,708	87,294
WCA TOTAL	Residual	373,849	374,880	376,742	378,611	380,495
	Pulpables	88,960	89,249	89,461	89,675	89,888
	Dry recyclables (excl. pulpables)	105,864	106,477	107,136	107,795	108,458
	In-Vessel Composting (IVC)	201,424	201,214	202,044	202,877	203,710
	Trade waste	41,353	41,705	41,959	42,212	42,468
	TOTAL	811,450	813,525	817,342	821,170	825,019
HWRCs	Residual	158,506	162,425	166,441	170,556	174,773
	Dry recyclables	80,818	82,816	84,863	86,961	89,111
	Windrow	17,495	17,928	18,371	18,825	19,291
	Rubble	48,394	49,590	50,816	52,073	53,360
	TOTAL	305,212	312,759	320,491	328,415	336,535
	TOTAL CONTRACT WASTE		1,116,662	1,126,284	1,137,833	1,149,585

SCHEDULE 2

Facilities

The Facilities set out at **clause 5.1** will be agreed with each WCA on an annual basis and will cover by waste stream type (e.g. pulpables, Comingled, Food and Green Waste, and Residual (including Trade and Bulky Waste)), in a format similar to the template table set out below. Any changes to these Delivery Points, whether temporary or permanent will be dealt with in accordance with the Change Control Procedure (Schedule 4). For the avoidance of doubt ‘tipping away’ payments will be applied in the event of temporary changes necessitated by unavailability of named facilities.

	Delivery Point
Pulpables	
Comingled	
Kitchen & Garden	
Residual (including Bulky and Trade Waste)	

Notes:

- **Excludes** clinical waste, which is directed to third party sites for disposal.
- **Excludes** hazardous waste, which is directed to WDA specific sites licensed accordingly.
- **‘Third Party - WDA’**: This waste stream is delivered by the WCA to an agreed WDA third party site. Disposal is committed to the WDA VC or Replacement Operating Contracts at the Commencement Date.

SCHEDULE 3

LEVY ALLOCATION METHODOLOGY

1. Payment by the WCAs to the WDA for the waste disposal services received, and apportionment of the Levy under the Joint Waste Disposal Authorities (Levies) (England) Regulations 2006 (“the Levy Regulations”) will be established in accordance with the principles set out in this Schedule 3. Therefore, the levy allocation mechanism set out in this Schedule represents an agreed basis for apportioning the Levy under Regulation 4 (1) (a) of the Levy Regulations.

2. Under the proposed post April 2019 Replacement Operating Contracts the WDA is expected to have costs which comprise:
 - a) A Fixed Cost element, such as financing costs (LAM Fixed Costs);
 - b) A Variable Cost element, such as the Replacement Operating Contracts (LAM Variable Costs). The variable element is directly linked to the expected tonnages processed via the Facilities, as set out in Schedule 1; and
 - c) The WDA’s own direct costs.

Collectively these costs will be used to determine annual budget requirements, which after application of any reserves, generates a Levy Requirement.

3. The following table sets out the key design characteristics, and reasons for their inclusion (based on expected 2019/20 costs) using the volumes of Residual Waste and Recycling arisings set out in Schedule 1 in apportioning the Levy.

Key design characteristics	Reasons for their inclusion
A. District Collected Waste (c £136m, 78.6% of net costs)	
<p>1. Retain 4 waste stream approach, based upon:-</p> <ul style="list-style-type: none"> i. Comingled/pulpables (as one); ii. Organics (food and Garden); iii. Trade Waste, and iv. Residual Waste. <p>2. Retain year-end adjustments for tonnages (introduced from 2017/18). Adjustments to be at a pre-agreed annual rate, reflecting LAM Variable Costs of processing (subject to items A3 below).</p> <p>3. Allocate costs on the basis of an Levy Apportionment Model (LAM) which comprises:-</p> <ul style="list-style-type: none"> i. LAM Fixed Costs element (i.e. are related to costs which don't vary, such as debt charges). These will be allocated to Districts based on adjusted¹ 2017/18 actual tonnages, and will be reviewed and reset after 5 years for the 2022/23 financial year. ii. LAM Variable Costs - which reflect marginal processing cost. 	<p>Reflects current WCA collection working practices and ensures costs/environmental benefits from improvements are retained.</p> <p>Ensures a direct link to performance and encourages direct link to benefits of improving recycling performance. Variable costs are used to match any cost/reductions at a WCA level with broadly corresponding changes in costs paid to the Replacement Operating Contractors.</p>

¹ An adjustment may be made to Salford City and Trafford Council figures (only) to reflect the part year impact of reduced waste capacity roll out and potential impact of charging for Garden Waste (respectively).

	<p>4. For WCAs whose recycling falls below the Recycling Minimum Performance Level they will be required to make an additional levy contribution calculated by:</p> <ul style="list-style-type: none"> i. expected total Recycling tonnes arisings as per 2017/18 actuals (total Recycling calculated as dc+dp+dg) ii. less actual total Recycling tonnes arisings in year iii. equals additional tonnes of waste to be charged iv. cost allocation additional sum is additional tonnes of waste multiplied by LAM Fixed Costs per tonne for Residual Waste. <p>5. Common assumptions to be used in tonnage estimates, as per schedule 1.</p>	<p>Ensures that one District can't adversely impact others by reducing its recycling performance.</p> <p>In case of Exceptional Circumstances this additional levy contribution can be over-ridden by the GMCA Treasurer.</p> <p>Ensures that all future year increases are based upon common factors and also ensure re-procurement facilities/capacity are correctly sized.</p>
<p>B. Household Waste Recycling Centres (c. £31m, 17.9% of net costs)</p>		
	<p>Cost allocation to be based upon:</p> <ul style="list-style-type: none"> i. 50% Council Tax Base (Band D equivalent) ii. 50% Car Ownership (2011 Office of National Statistics census) <p>but subject to a survey of users (in 2018/19) to establish the WCA in which they are resident.</p>	<p>Move is away from 100% based on Council Tax Base (Band D equivalent), to better reflect that usage will be linked to access by cars.</p> <p>Validation of these 'proxy' designed to reflect usage measures, to be undertaken by conducting a survey of HWRC site users in the 2018/19 financial year (as part of a Waste Composition Analysis work stream).</p> <p>Cost allocation factors to be reviewed and amended, as needed, for future years LAM.</p>
<p>C: WDA Own costs (c. £5m, 2.9% of net costs) - including direct costs (such as salaries/running costs)</p>		
	<p>Equal share to each WCA</p>	<p>Costs don't vary much by activity, and are thus linked to an 11.1% each WCA allocation basis.</p>
<p>D: Non-Key Services (c. £1m, 0.6% of net costs) - this comprises specialised waste services, such as asbestos, plasterboard, clinical waste, dog waste, etc.</p>		

	Waste arisings	No change from the existing basis. It is intended that the majority of 'regular' waste will in future be included in the Replacement Operating Contracts and thus the value of this element of the LAM will fall further.
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4. As soon as practical after the year end an adjustment will be determined by the WDA to vary district Levy allocations to reflect variations in actual costs, income from recyclates and actual tonnages delivered (compared to WCA Forecasts). The WDA will aim to provide the year end Levy adjustment information by the third week of May, at the latest.
5. As part of the annual budget and levy process the WDA will determine and publish the LAM Variable Cost rates which will be made available to the WCA Treasurers. Given the commercial sensitivity of that information it will not be published in an open format, but will be part of the closed budget and levy report, which will be provided on or before the Statutory latest Levy fixing date of 15th February prior to the commencement of each financial year. The 2019/20 Base Financial Model results for those LAM Variable Costs have already been shared.
6. For the WCA declarations for Trade Waste (offices, shops, traders etc.) the WDA will set an annual rate per tonne in accordance with the 2013/14 rate inflated in accordance with the RPIx. An adjustment to the Trade Waste element of the Levy will be carried out as part of the financial year end reconciliation process and any difference between actual WCA tonnages and WCA Forecasts will be made at the pre-agreed per tonne rate.

A review of the Trade Waste area has been commissioned, for completion in 2018/19, and the recommendations from that will be used to inform a review of this paragraph of the LAMA for 2019/20

2018/19 only Transitional Arrangements.

7. The 2017/18 WDA Levy included an additional Levy sum of £77.8m to provide headroom and facilitate the restructuring of the former Waste PFI Contract. That additional Levy sum was allocated to individual WCAs on the basis of the mid 2015 population figures as set out below: -

	Mid 2015 Population
Bolton	281,619
Bury	187,884
Manchester	530,292
Oldham	230,823
Rochdale	214,195

Salford	245,614
Stockport	288,733
Tameside	221,692
Trafford	233,288
	2,434,140

8. The additional Levy sum will be fully reimbursed to WCAs in 2018/19 but based on the mid 2016 population numbers. To ensure the impact of the roll forward of population numbers is corrected and adjustment may need to be made, either through the inclusion of an additional factor in the 2018/19 LAMA, or via the GMCA Treasurer's adjustments on the AGMA budget requirements. The purpose of the adjustment is to ensure that the impact at a district level overall is £nil.

9. A Smoothing Factor will be included for 2018/19 only to cushion the impact of methodology changes. That is calculated by taking 'half the difference' of the impact of methodology changes between the 2017/18 IAA basis and 2019/20 full LAMA basis (i.e. average of 2017/18 revised estimate and 2019/20 estimates). That adjustment will be subject to a further change in May 2019 to reflect actual tonnages at the LAM Variable Cost Tonnage rate.

SCHEDULE 4

Change Control Procedures

- A. Change to the VC and the Replacement Operating Contracts and WCA Operations from the operations set out in the agreed Service Delivery Plan will be governed by the procedures set out in this Schedule 4

1. Principles

- 1.1 Where a WCA sees a need for a change to the services provided under the VC and the Replacement Operating Contracts affecting a WCA then a WCA may at any time request a change in accordance with the procedure set out in paragraph 2 below.
- 1.2 The WDA shall not unreasonably withhold its agreement to any change.
- 1.3 The obligations of the Parties shall not be effected until a Change Control Note has been signed by the relevant WCA and sent to the WDA.

2. Procedure

- 2.1 The WCA and the WDA shall discuss changes proposed by the WCA and such discussion shall result in:
- 2.1.1 a decision not to proceed further; or
- 2.1.2 a written request for a change by the WCA.
- 2.2 Each Change Control Note shall contain details of the change including, where applicable:
- 2.2.1 the title of the change;
- 2.2.2 the originator and the date of the request or recommendation for the change;
- 2.2.3 the reason for the change;

- 2.2.4 full details of the change including any specifications;
 - 2.2.5 a timetable for implementation, together with any proposals for acceptance of the change;
 - 2.2.6 the impact, if any, of the change on other aspects of the VC and the Replacement Operating Contracts;
 - 2.2.7 the date of expiry of validity of the Change Control Note; and
 - 2.2.8 provision for signature by the WCA/WDA if the change is agreed.
- 2.3 For each Change Control Note submitted to the WDA, the WDA shall, within twenty working days from receipt of the Change Control Note, evaluate the Change Control Note and notify the relevant WCA whether the WDA (acting reasonably) agrees to the change.
- 2.4 A Change Control Note signed by both Parties shall constitute a variation to this Agreement.

B. Amendment to the Agreement

No amendment to or modification of this Agreement (other than an amendment under paragraph A of this Schedule) shall be valid or binding on any Party unless it is made in writing, refers expressly to this Agreement and is executed by all of the Parties.

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Report to COUNCIL

Treasury Management Half Year Review 2017/18

Portfolio Holder: Cllr Abdul Jabbar MBE, Deputy Leader and Cabinet Member for Finance and HR

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13 December 2017

Reason for Decision

The report advises Council of the performance of the Treasury Management function of the Council for the first half of 2017/18, and provides a comparison of performance against the 2017/18 Treasury Management Strategy and Prudential Indicators.

Executive Summary

The Council is required to consider the performance of the Treasury Management function in order to comply with the Chartered Institute of Public Finance and Accountancy's (CIPFA) Treasury Management Revised Code of Practice. This report therefore sets out the key Treasury Management issues for Members' information and review and outlines:

- An economic update for the first six months of 2017/18;
- A review of the Treasury Management Strategy Statement and Annual Investment Strategy;
- The Council's capital expenditure (prudential indicators);
- A review of the Council's investment portfolio for 2017/18;
- A review of the Council's borrowing strategy for 2017/18;
- Why there has been no debt rescheduling undertaken during 2017/18;
- A review of compliance with Treasury and Prudential Limits for 2017/18.

The Treasury Management Half Year Review 2017/18 report was presented to and approved by Cabinet on 20 November 2017. Cabinet commended the report to Council. It will also be considered by the Audit Committee at its meeting of 11 January 2018.

Recommendations

That Council approves Council the:

- a) Treasury Management activity for the first half of the financial year 2017/18 and the projected outturn position
- b) Amendments to both Authorised and Operational Boundary for external debt as set out in the table at section 2.4.5 of the report.
- c) Amendments to the Capital Financing Requirement (CFR) as set out at section 2.4.4 and in the table at section 2.4.5

Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2017/18

1 Background

1.1 The Council operates a balanced budget, which broadly means cash raised during the year will meet its cash expenditure. Part of the treasury management operations ensure this cash flow is adequately planned, with surplus monies being invested in low risk counterparties, providing adequate liquidity initially before considering optimising investment return.

1.2 The second main function of the treasury management service is the funding of the Council's capital plans. These capital plans provide a guide to the borrowing need of the Council, essentially the longer term cash flow planning to ensure the Council can meet its capital spending operations. This management of longer term cash may involve arranging long or short term loans, or using longer term cash flow surpluses, and on occasion any debt previously drawn may be restructured to meet Council risk or cost objectives.

1.3 As a consequence treasury management is defined as:

"The management of the local authority's investments and cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks."

2 Current Position

2.1 Requirements of the Treasury Management Code of Practice

2.1.1 The Council adopted the revised Chartered Institute of Public Finance and Accountancy's (CIPFA) Code of Practice on Treasury Management (revised 2011) on 23rd February 2011.

2.1.2 The primary requirements of the Code are as follows:

- a) Creation and maintenance of a Treasury Management Policy Statement which sets out the policies and objectives of the Council's treasury management activities
- b) Creation and maintenance of Treasury Management Practices which set out the manner in which the Council will seek to achieve those policies and objectives
- c) Receipt by the full Council of an annual Treasury Management Strategy Statement - including the Annual Investment Strategy and Minimum Revenue Provision Policy - for the year ahead, a **Mid-year Review Report** and an Annual Report (stewardship report) covering activities during the previous year
- d) Delegation by the Council of responsibilities for implementing and monitoring treasury management policies and practices and for the execution and administration of treasury management decisions. In Oldham, this responsibility is delegated to the Director of Finance.
- e) Delegation by the Council of the role of scrutiny of treasury management strategy and policies to a specific named body. In Oldham, the delegated body is the Audit Committee.

2.1.3 This mid-year report has been prepared in compliance with CIPFA's Code of Practice, and covers the following:

-
- An economic update for the first six months of 2017/18;
 - A review of the Treasury Management Strategy Statement and Annual Investment Strategy;
 - The Council's capital expenditure (prudential indicators);
 - A review of the Council's investment portfolio for 2017/18;
 - A review of the Council's borrowing strategy for 2017/18;
 - Why there has been no debt rescheduling undertaken during 2017/18;
 - A review of the compliance with Treasury and Prudential Limits for 2017/18;

2.2 Economic Performance for the First Six Months of the Year

2.2.1 The UK economy cannot be considered in isolation and the impact of the financial and economic performance of other countries and groups of countries has a significant influence on the global economic position as well as that of the UK. This section of the report therefore sets out key issues relating to the UK and other key regions.

The United Kingdom (UK)

- 2.2.2 After the UK economy surprised on the upside with strong growth in 2016, growth in 2017 has been disappointingly weak; quarter 1 came in at only +0.3% (+1.7% year on year (y/y)) and quarter 2 was +0.3% (+1.5% y/y) which meant that growth in the first half of 2017 was the slowest for the first half of any year since 2012.
- 2.2.3 The main reason for this has been the sharp increase in inflation, caused by the devaluation of sterling after the referendum, feeding increases in the cost of imports into the economy. This has caused, in turn, a reduction in consumer disposable income and spending power and so the services sector of the economy, accounting for around 75% of Gross Domestic Product (GDP), has seen weak growth as consumers cut back on their expenditure.
- 2.2.4 However, more recently there have been encouraging statistics from the manufacturing sector which is seeing strong growth, particularly as a result of increased demand for exports. It has helped that growth in the EU, our main trading partner, has improved significantly over the last year. However, this sector only accounts for around 11% of GDP so expansion in this sector will have a much more muted effect on the average total GDP growth figure for the UK economy as a whole.
- 2.2.5 The Monetary Policy Committee (MPC) meeting of 14 September 2017 surprised markets and forecasters by suddenly switching to a much more aggressive tone in terms of its words around warning that Bank Rate will need to rise.
- 2.2.6 The Bank of England Inflation Reports during 2017 have clearly flagged up that they expected Consumer Price Index (CPI) inflation to peak at just under 3% in 2017, before falling back to near to its target rate of 2% in two years' time. Inflation actually came in at 2.9% in August, (with the data was released on 12 September), and so the Bank revised its forecast for the peak to over 3% at the 14 September meeting MPC.
- 2.2.7 This marginal revision can hardly justify why the MPC became so aggressive with its wording; rather, the focus was on an emerging view that with unemployment falling to only 4.3%, the lowest level since 1975, and improvements in productivity being so weak, that the amount of spare capacity in the economy was significantly diminishing towards a point at which they now needed to take action.
- 2.2.8 In addition, the MPC took a more tolerant view of low wage inflation as this now looks like a common factor in nearly all western economies as a result of increasing globalisation.

This effectively means that the UK labour market faces competition from overseas labour e.g. in outsourcing work to third world countries, and this therefore depresses the negotiating power of UK labour. However, the Bank was also concerned that the withdrawal of the UK from the EU would effectively lead to a decrease in such globalisation pressures in the UK, and so would be inflationary over the next few years.

2.2.9 It therefore looked very likely that the MPC would increase the Bank Rate to 0.5% in November (which it did on 2 November 2017). The big question after this will be whether this will be a one off increase or the start of a slow, but regular, increase in Bank Rate. Current forecasts are indicating that the financial markets do not expect the Bank Rate to increase again until November /December 2018.

2.2.10 However, some forecasters are flagging up that they expect growth to improve significantly in 2017 and into 2018, as the fall in inflation will bring to an end the negative impact on consumer spending power while a strong export performance will compensate for weak services sector growth. If this scenario were to materialise, then the MPC would have added reason to embark on a series of slow but gradual increases in Bank Rate during 2018. While there is so much uncertainty around the Brexit negotiations, consumer confidence, and business confidence to spend on investing, it is far too early to be confident about how the next two years will pan out.

European Union (EU)

2.2.11 Economic growth in the EU, (the UK's biggest trading partner), has been lack lustre for several years after the financial crisis despite the European Central Bank (ECB) eventually cutting its main rate to -0.4% and embarking on a massive programme of Quantitative Easing (QE).

2.2.12 Growth picked up in 2016 and now looks to have gathered ongoing substantial strength and momentum thanks to this stimulus. GDP growth was 0.5% in quarter 1 (2.0% y/y) and 0.6% in quarter 2 (2.3% y/y). However, despite providing massive monetary stimulus, the European Central Bank is still struggling to get inflation up to its 2% target and in August inflation was 1.5%. It is therefore unlikely to start on an upswing in rates until possibly 2019.

United States of America (USA)

2.2.13 Growth in the American economy has been volatile in 2015 and 2016. This year is following that path again with quarter 1 coming in at only 1.2% but quarter 2 rebounding to 3.1%, resulting in an overall annualised figure of 2.1% for the first half year.

2.2.14 Unemployment in the US has also fallen to the lowest level for many years, reaching 4.4%, while wage inflation pressures, and inflationary pressures in general, have been building. The Federal Reserve (Fed) has started on a gradual upswing in rates with three increases since December 2016; and there could be one more rate rise in 2017 which would then lift the central rate to 1.25 – 1.50%. There could then be another four more increases in 2018.

2.2.15 At its June meeting, the Fed strongly hinted that it would soon begin to unwind its \$4.5 trillion balance sheet holdings of bonds and mortgage backed securities by reducing its reinvestment of maturing holdings.

China and Japan

2.2.16 Chinese economic growth has been weakening over successive years, despite repeated rounds of central bank stimulus; medium term risks are increasing. Major progress still needs to be made to eliminate excess industrial capacity and the stock of unsold property, and to address the level of non-performing loans in the banking and credit systems.

2.2.17 Japan is struggling to stimulate consistent significant growth and to get inflation up to its target of 2%, despite huge monetary and fiscal stimulus. It is also making little progress on fundamental reform of the economy.

2.3 Interest Rate Forecast

2.3.1 The Council's treasury advisor, Capita Asset Services, which has been acquired and recently changed its name to Link Asset Services, has provided the following bank rate and Public Works Loan Board (PWLB) interest rate forecast at the end of quarter 2:

	Dec-17	Mar-18	Jun-18	Sep-18	Dec-18	Mar-19	Jun-19	Sep-19	Dec-19	Mar-20
Bank rate	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.50%	0.50%	0.75%	0.75%
5yr PWLB rate	1.50%	1.60%	1.70%	1.70%	1.80%	1.80%	1.90%	1.90%	2.00%	2.00%
10yr PWLB rate	2.20%	2.30%	2.30%	2.40%	2.40%	2.50%	2.50%	2.60%	2.60%	2.70%
25yr PWLB rate	2.90%	2.90%	3.00%	3.00%	3.10%	3.10%	3.20%	3.20%	3.30%	3.30%
50yr PWLB rate	2.70%	2.70%	2.80%	2.80%	2.90%	2.90%	3.00%	3.00%	3.10%	3.10%

2.3.2 Link Asset Services undertook its last review of interest rate forecasts on 9 August after the quarterly Bank of England Inflation Report. There was no change in MPC policy at that meeting. However, the MPC meeting of 14 September revealed a sharp change in sentiment whereby a majority of MPC members said they would be voting for an increase in Bank Rate "over the coming months".

2.3.3 As previously mentioned, this was increased to 0.5% at the November MPC meeting. The question is now whether the MPC will stop at just withdrawing the emergency Bank Rate cut of 0.25% in August 2016, after the result of the EU withdrawal referendum, or whether they will embark on a series of further increases in Bank Rate during 2018. The financial markets do not expect the Bank Rate to increase again until November/December 2018.

2.3.4 The overall balance of risks to economic recovery in the UK is currently to the downside but huge variables over the coming few years include just what final form Brexit will take, when finally agreed with the EU.

2.3.5 Downside risks to current forecasts for UK gilt yields and PWLB rates currently include:

- UK economic growth and increases in inflation are weaker than currently anticipated.
- Weak growth or recession in the UK's main trading partners - the EU and US.
- Geopolitical risks in Europe, the Middle East and Asia, which could lead to increasing safe haven flows.
- A resurgence of the Eurozone sovereign debt crisis.
- Weak capitalisation of some European banks.
- Monetary policy action failing to stimulate sustainable growth and to get inflation up consistently to around monetary policy target levels.

2.3.6 The potential for upside risks to current forecasts for UK gilt yields and PWLB rates, especially for longer term PWLB rates include: -

- The pace and timing of increases in the Fed. Funds Rate causing a fundamental reassessment by investors of the relative risks of holding bonds as opposed to equities and leading to a major flight from bonds to equities.
- UK inflation returning to significantly higher levels causing an increase in the inflation premium inherent to gilt yields.

2.4 Treasury Management Strategy Statement and Annual Investment Strategy Update

2.4.1 The Treasury Management Strategy Statement (TMSS) for 2017/18 was approved at the Council meeting on 1 March 2017. The underlying TMSS approved previously now requires revision in the light of economic and operational movements during the year. The proposed changes and supporting detail for the changes are set out in the next sections of this report.

2.4.2 A decrease is required to both the overall Authorised Limit (the “affordable borrowing limit” required by Section 3 of the Local Government Act 2003 above which the Council does not have the power to borrow) and Operational Boundary (the expected borrowing position of the Council during the year) for external debt. This indicator is made up of external borrowing and other long term liabilities, Private Finance Initiatives (PFI) and Finance Leases. The revision to the limits aligns to the reduction in the Capital Financing Requirement (£32.853m) as outlined at paragraph 2.4.4 below.

2.4.3 The Council has the following PFI and Public Private Partnership (PPP) Schemes each contributing to the Other Long Term Liabilities element of the Authorised Limit and the Operational Boundary:

- Gallery Oldham and Library
- Sheltered Housing (PFI2)
- Radclyffe and Failsworth Secondary Schools
- Chadderton Health & Well Being Centre
- Street Lighting
- Housing (PFI4)
- Blessed John Henry Newman RC College (Building Schools for the Future)

2.4.4 It will be necessary to decrease the Capital Financing Requirement (CFR) by £32.853m. Whilst approved capital expenditure/ funding carry forwards from 2016/17 (£4.129m) caused an initial increase, this is more than offset by estimated re-phasing and re-alignment and other anticipated adjustments in the 2017/18 capital programme resulting in the reduced CFR.

2.4.5 Members are therefore requested to approve the key changes to the 2017/18 prudential indicators as set out in the table below which show the original and recommended revised figures:

Prudential Indicator 2017/18	Original £'000	Recommended Revised Prudential Indicator £'000
Authorised Limit	585,000	555,000
Operational Boundary	560,000	530,000
Capital Financing Requirement	554,403	521,550

2.5 The Council's Capital Position (Prudential Indicators)

2.5.1 This section of the report presents the Council's capital expenditure plans and their financing, the impact of the changes in the capital expenditure plans on the prudential indicators and the underlying need to borrow together with compliance with the limits in place for borrowing activity.

Prudential Indicator for Capital Expenditure

2.5.2 The table below shows the half year position and the revised budget for capital expenditure (as per table 2 of the month 6 Capital Investment Programme monitoring report). It therefore highlights the changes that have taken place and are forecast since the capital programme was agreed at the Council meeting on 1 March 2017.

Capital Expenditure by Service	2017/18 Original Estimate £'000	2017/18 Current Position £'000	2017/18 Forecast Estimate £'000
Corporate and Commercial Services	3,904	4,880	4,880
Health and Wellbeing	2,518	2,588	1,338
Funds yet to be allocated	7,400	1,129	1,129
Economy, Skills and Neighbourhoods	53,113	31,318	30,488
General Fund Services	66,935	39,915	37,835
Housing Revenue Account	2,848	1,085	1,044
Total	69,783	41,000	38,879

2.5.3 The above table shows a decrease in the capital programme of £28.783m to the month 6 budgeted position with current forecast spend of £41m, this decreases further by £2.121m to the forecast year end position with an expected spend of £38.879m. The original estimate was initially increased by slippage of £4.129m brought forward into the 2017/18 programme from the previous year. During July and August 2017 the Annual Review of the Capital Programme took place alongside the usual capital monitoring process. A number of schemes were identified that required the re-phasing, realigning and removal of budgets within existing schemes. The significant budget variations were the revision to the Prince's Gate development, and the re-phasing of the Schools Capital Programme, mainly due to planning related issues.

Changes to the Financing of the Capital Programme

2.5.4 The table below draws together the main strategy elements of the capital expenditure plans (above) highlighting the original supported (£37.550m) and unsupported elements i.e. requiring borrowing (£32.233m) of the capital programme, and the expected financing (revised position) arrangements of this capital expenditure. The borrowing need element of the table increases the underlying indebtedness of the Council by way of the Capital Financing Requirement (CFR), although this will be reduced in part by revenue charges for the repayment of debt (the Minimum Revenue Provision). This direct borrowing need may also be supplemented by maturing debt and other treasury requirements.

- 2.5.5 The overall net reduction in the capital programme has resulted in a change in the mix of funding sources required in 2017/18; an increased reliance on capital receipts is offset by a reduced reliance on capital grants, revenue contribution, reducing the forecast borrowing need by £17.219m from £32.233m to £15.014m.

Capital Expenditure	2017/18 Original Estimate £'000	2017/18 Current Position £'000	2017/18 Forecast Position £'000
General Fund Services	66,935	39,915	37,835
Housing Revenue Account	2,848	1,085	1,044
Total spend	69,783	41,000	38,879
Financed by:			
Capital receipts	(6,221)	(7,738)	(7,738)
Capital grants	(28,581)	(16,807)	(15,155)
Revenue	(2,748)	(1,013)	(972)
Total financing	(37,550)	(25,558)	(23,437)
Borrowing need	32,233	15,442	15,014

Changes to the Prudential Indicators for the Capital Financing Requirement, External Debt and the Operational Boundary

- 2.5.6 The table below shows the CFR, which is the underlying external need to incur borrowing for a capital purpose. As previously mentioned in paragraph 2.4.4 the CFR needs to decrease by £32.853m. It also shows the expected debt position over the period (the Operational Boundary). This indicator has decreased to reflect the revisions to the forecast year end position of the capital programme.

	2017/18 Original Estimate £'000	2017/18 Revised Estimate £'000
Prudential Indicator – Capital Financing Requirement		
CFR – non housing	554,403	521,550
CFR – housing	0	0
Total CFR	554,403	521,550
Net movement in CFR		(32,853)
Prudential Indicator – External Debt / the Operational Boundary		
Borrowing	310,000	275,000
Other long term liabilities	250,000	255,000
Total debt 31 March	560,000	530,000

Limits to Borrowing Activity

- 2.5.7 The first key control over the treasury activity is a prudential indicator to ensure that over the medium term, net borrowing (borrowings less investments) will only be for a capital purpose.
- 2.5.8 Gross external borrowing should not, except in the short term, exceed the total of CFR in the preceding year plus the estimates of any additional CFR for 2017/18 and next two financial years. This allows some flexibility for limited early borrowing for future years. The Council has approved a policy for borrowing in advance of need which will be adhered to if this proves prudent.
- 2.5.9 The CFR calculation is shown in the table below and the Director of Finance reports that no difficulties are envisaged for the current or future years in complying with this prudential indicator as there is £116.693m headroom between total debt and the CFR.

	2017/18 Original Estimate £'000	2017/18 Revised Estimate £'000
Gross borrowing	176,613	148,656
Plus other long term liabilities*	255,971	256,201
Total Debt	432,584	404,857
CFR* (year-end position)	554,403	521,550
Headroom	121,819	116,693

*- includes on balance sheet PFI schemes and finance leases

- 2.5.10 A further prudential indicator controls the overall level of borrowing. This is the Authorised Limit which represents the limit beyond which borrowing is prohibited, and needs to be set and revised by Members. It reflects the level of borrowing which, while not desired, could be afforded in the short term, but is not sustainable in the longer term. It is the expected maximum borrowing need with some headroom for unexpected movements. This is the statutory limit determined under section 3 (1) of the Local Government Act 2003. Presented in the table below is the original and the revised Authorised Limit.

Authorised limit for external debt	2017/18 Original Indicator	2017/18 Revised Indicator
Borrowing	330,000	295,000
Other long term liabilities*	255,000	260,000
Total	585,000	555,000

* - Includes on balance sheet PFI schemes and finance leases.

2.6 Investment Portfolio 2017/18

- 2.6.1 In accordance with the Code, it is the Council's priority to ensure security of capital and liquidity, and to obtain an appropriate level of return which is consistent with the Council's risk appetite. As set out in Section 2.3, it is a very difficult investment market in terms of earning the level of

interest rates commonly seen in previous decades as rates are very low and in line with the 0.25% Bank Rate which prevailed at the end of quarter 2. The continuing potential for a re-emergence of a Eurozone sovereign debt crisis, and its impact on banks, prompts a low risk short term strategy. Given this risk environment and the fact that increases in Bank Rate are likely to be gradual and unlikely to return to the levels seen in previous decades, investment returns are likely to remain low.

- 2.6.2 The Council held £70.155m of investments, including property funds as at 30 September 2017 (£73m at 31 March 2017). A full list of investments as at 30 September is included in Appendix 1. A summary of investments by type is included in the table below.
- 2.6.3 The Council ensures enough funds are kept in either instant access accounts and/ or on-call accounts to meet its short term liquidity requirements. As at 30 September the Council held £30.655m in such accounts (Notice Accounts and Money Market Funds).

Investment Type	Total at 30 September 2017
Property	5,000
Fixed (Term Deposits) Bank / Building Society	29,500
Fixed (Term Deposits) LA's / Public Bodies	5,000
Notice Accounts	3,000
Money Market Funds	27,655
TOTAL	70,155

- 2.6.4 The Director of Finance confirms that the approved limits within the Annual Investment Strategy were not breached during the first six months of 2017/18.
- 2.6.5 The Council's investment strategy looks to achieve a return on its investment of London Interbank Bid Rate (LIBID) plus a 5% mark up. The Council will maintain sufficient cash reserves to give it its necessary liquidity and may place investments up to 5 years if the cash flow forecast allows and the credit rating criteria is met. Performance against this benchmark was as follows:

Benchmark	Benchmark Return LIBID +5%	Council Performance
7 days	0.11%	0.37%
1 month	0.13%	0.32%
3 months	0.18%	0.42%
6 months	0.32%	0.50%
1 year	0.53%	0.86%
Return first 6 months		0.43%

2.6.6 The Council's performance on its cash investments exceeded its target on all benchmarks as can be seen in the table above.

2.6.7 Furthermore the Director of Finance confirms that the approved limits within the Annual Investment Strategy were not breached during the first six months of 2017/18.

Property Fund

2.6.8 In the first six months of the year the Council's investment within the CCLA property fund has generated a return of 4.51% and it is anticipated that this revenue return will continue throughout the year. As advised within the TMSS, due to the anticipated fluctuations in price this is an investment with a minimum time horizon of 5 years.

2.6.9 Following the Brexit decision, in the initial months property funds saw a small decline in the value due mainly to valuer caution rather than any significant increase in pressure to sell properties. In contrast, occupier trends continued to strengthen. This initial decline in value has started to unwind and prices are now at the same levels prior to Brexit.

2.6.10 In order to be able to maximise investment income to support the overall financial position of the Council, a revision to the maximum Property Fund investment was approved by Council on the 13 September in the Treasury Management Review 2016/17 report. The approval was given to increase the maximum investment in the Property Fund from £10m to £25m. This revision gives the Council the flexibility to be able to take advantage of opportunities that satisfy the Treasury Management investment criteria, in accordance with the 2017/18 Treasury Management Strategy approved by full Council on 1 March 2017. Members should be assured that any investments will only be undertaken after an appropriate due diligence exercise and having regard to the Treasury Management principles of security, liquidity, yield and ethical investments.

Investment Counterparty Criteria

2.6.11 The current investment counterparty criteria selection approved in the TMSS and included at appendix 3 is meeting the requirement of the treasury management function.

2.7 **Borrowing**

2.7.1 It is proposed in this report that the Council's CFR for 2017/18 is revised to £521.550m and this denotes the Council's underlying need to borrow for capital purposes. If the CFR is positive the Council may borrow from the PWLB or the market (external borrowing) or from internal balances on a temporary basis (internal borrowing). The balance of external and internal borrowing is generally driven by market conditions.

2.7.2 The table within paragraph 2.5.9 shows the Council has expected year end borrowings of £404.857m and will have utilised £116.693m of cash flow funds in lieu of borrowing. This is a prudent and cost effective approach in the current economic climate but will require ongoing monitoring in the event that upside risk to gilt yields prevails.

2.7.3 The Council has not undertaken any borrowing in the first half of the year, and did not undertake any debt rescheduling during the first half of 2017/18. Due to current cash balances it is not anticipated that any borrowing will be undertaken in the rest of 2017/18, unless there is a further decline in interest rates attached to borrowing.

2.7.4 Current PWLB certainty rates are set out in the following table and show for a selection of maturity periods over the first half of 2017/18, the range (high and low points) in rates and the

average rates over the period. In addition, Appendix 2 tracks the movement in the PWLB certainty rate over the period April to September 2017 across the same range of loan terms as is used in the table below.

Maturity Rates	1 Year	5 Year	10 Year	25 Year	50 Year
03/04/17	1.05%	1.52%	2.19%	2.82%	2.57%
29/09/17	1.33%	1.85%	2.43%	2.98%	2.72%
Low	0.80%	1.14%	1.78%	2.52%	2.25%
Date	03/05/17	15/06/17	15/06/17	08/09/17	08/09/17
High	1.16%	1.62%	2.22%	2.83%	2.57%
Date	15/09/17	28/09/17	28/09/17	7/07/17	7/07/17
Average	0.94%	1.30%	1.95%	2.65%	2.39%

2.8 Debt Rescheduling

2.8.1 Debt rescheduling opportunities have been very limited in the current economic climate given the consequent structure of interest rates, and following the increase in the margin added to gilt yields which has impacted PWLB new borrowing rates since October 2010. No debt rescheduling has therefore been undertaken to date in the current financial year.

2.9 Overall Position at the Mid –Year 2017/18

2.9.1 The position at the mid-year 2017/18 shows that the Council is continuing to follow recommended practice and manage its treasury affairs in a prudent manner.

2.10 Other Key Issues

Revised CIPFA Codes

2.10.1 The Chartered Institute of Public Finance and Accountancy, (CIPFA), is currently conducting an exercise to consult local authorities on revising the Treasury Management Code and Cross Sectoral Guidance Notes, and the Prudential Code. CIPFA is aiming to issue the revised codes by the end of 2017.

2.10.2 A particular focus of this exercise is how to deal with local authority investments which are not traditional treasury investments e.g. by investing in purchasing property in order to generate income for the authority at a much higher level than can be attained by treasury investments. One recommendation is that local authorities should produce a new report to Members to give a high level summary of the overall capital strategy and to enable Members to see how the cash resources of the authority have been apportioned between treasury and non-treasury investments.

2.10.3 Officers are monitoring developments and have briefed the Audit Committee on the proposed changes and potential impact to Oldham Council. Consultation feedback has been provided to CIPFA and final versions of the codes are expected by the end of 2017. Once final versions have been issued by CIPFA, future reports will be prepared to reflect the new requirements of the Treasury Management Code.

Markets in Financial Instrument Directive II (MIFID II)

- 2.10.4 The Council currently operates under the Markets in Financial Instrument Directive (MIFID) when dealing with financial instrument such as Money Market Fund, Certificates of Deposits and Government Bills and Bonds. MIFID is the EU legislation that regulates firms who provide services to clients linked to financial instruments. Under the current MIFID regulations the Council is considered to be a “Professional Client” which allows access to appropriate Financial Institutions. This is now being revised to strengthen consumer protection and improve the functioning of markets in light of the 2008 financial crisis.
- 2.10.5 The new regulations would mean that the Council’s status would automatically change to a “Retail Client” which would restrict access to a range of Financial Instruments as mentioned in 2.10.4. This would be detrimental to the treasury management position.
- 2.10.6 The EU has now set a deadline of 3 January 2018 for the introduction of new regulations under MIFID II. These regulations will govern the relationship that financial institutions conducting lending and borrowing transactions will have with local authorities from that date.
- 2.10.7 The new regulations will allow the Council the ability to opt up to a “Professional Client”. To enable access to Financial Instruments currently used the Council will be opting up to Professional Client Status. This requires evidence of past treasury transactions including quantity, value and the experience of the Finance team involved in Treasury Management activities. The Treasury Management team are currently in the process of providing this evidence to financial institutions and no problems are envisaged in gaining professional status.

3 Options/Alternatives

- 3.1 In order that the Council complies with the Chartered Institute of Public Finance and Accountancy’s (CIPFA) Code of Practice on Treasury Management the Council has no option other than to consider and approve the contents of the report. Therefore no options/alternatives have been presented.

4 Preferred Option

- 4.1 As stated above the preferred option is that the contents of the report are approved

5 Consultation

- 5.1 Consultation has taken place with Link Asset Services (the Councils Treasury Management Advisors), and senior officers. The report was presented to and approved by Cabinet on 20 November 2017. Cabinet also commended the report to Council for approval. It should be noted that the report will also be presented to the Audit Committee for scrutiny at its meeting of 11 January 2018.

6 Financial Implications

- 6.1 All included within the report.

-
- 7 Legal Services Comments**
- 7.1 None.
- 8 Co-operative Agenda**
- 8.1 The Council ensures that any Treasury Management decisions comply as far as possible with the ethos of the Cooperative Council.
- 9 Human Resources Comments**
- 9.1 None.
- 10 Risk Assessments**
- 10.1 There are considerable risks to the security of the Authority's resources if appropriate treasury management strategies and policies are not adopted and followed. The Council has established good practice in relation to treasury management which have previously been acknowledged in both Internal and the External Auditors' Reports presented to the Audit Committee.
- 11 IT Implications**
- 11.1 None.
- 12 Property Implications**
- 12.1 None.
- 13 Procurement Implications**
- 13.1 None.
- 14 Environmental and Health & Safety Implications**
- 14.1 None.
- 15 Equality, community cohesion and crime implications**
- 15.1 None.
- 16 Equality Impact Assessment Completed?**
- 16.1 No.
- 17 Key Decision**
- 17.1 Yes
- 18 Key Decision Reference**
- 18.1 CFHR -19-17
- 19 Background Papers**
- 19.1 The following is a list of the background papers on which this report is based in accordance with the requirements of Section 100(1) of the Local Government Act 1972. It does not

include documents, which would disclose exempt or confidential information as defined by that Act.

File Ref: Background paper are contained with Appendix 1, 2 and 3.
Officer Name: Anne Ryans
Contact No: 0161 770 4902

20 Appendices

Appendix 1 Investments as at 30 September 2017
Appendix 2 Borrowing as at 30 September 2017
Appendix 2A PWLB Certainty Rate Variations 2017/18
Appendix 2B Comparison of Borrowing parameters to actual external borrowing - Table
Appendix 2C Comparison of Borrowing parameters to actual external borrowing - Graph
Appendix 3 Investment Counterparty Criteria

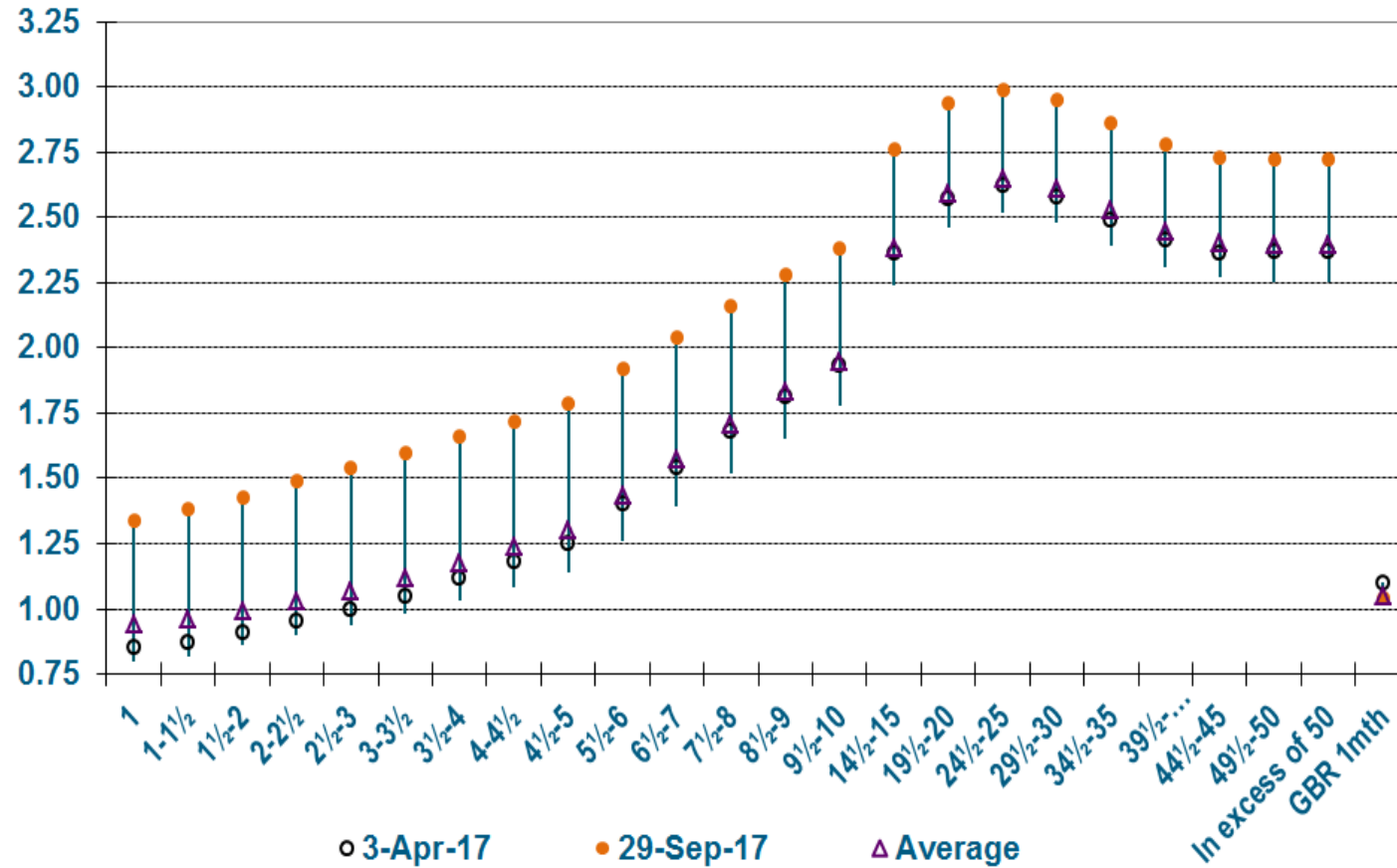
Appendix 1 Investments as at 30 September 2017

Investments	Type	30th September 2017 £'000	Interest Rate	Date of Investment	Date of Maturity
CCLA Property Fund	Property	5,000	4.51%	30/10/2015	Open
Total Property Fund		5,000			
Bank of Scotland plc	Fixed	3,000	0.55%	11/05/2017	10/11/2017
Santander	Fixed	2,500	0.38%	24/05/2017	24/11/2017
Nationwide Building Society	Fixed	2,500	0.37%	24/05/2017	24/11/2017
Bank of Scotland	Fixed	2,000	0.55%	08/06/2017	08/12/2017
Nationwide Building Society	Fixed	2,500	0.37%	08/06/2017	08/12/2017
Santander	Fixed	5,000	0.70%	27/07/2017	26/01/2018
Goldman Sachs International Bank	Fixed	5,000	0.58%	28/07/2017	26/01/2018
Goldman Sachs International Bank	Fixed	2,500	0.56%	18/08/2017	16/02/2018
Santander	Fixed	2,500	0.45%	18/08/2017	19/02/2018
Barclays	Fixed	2,000	0.47%	08/06/2017	08/03/2018
GMWDA	Fixed	5,000	0.40%	26/09/2017	29/03/2018
Total Fixed Investments		34,500			
Bank of Scotland plc	32 day call	3,000	0.32%	21/09/2017	Open
Total Investments on call		3,000			
Federated Prime Rate Sterling Liquidity 3	MMF	7,900	0.19%	29/09/2017	01/10/2017
SLI Sterling Liquidity/CI 2	MMF	12,755	0.19%	29/09/2017	01/10/2017
Federated Cash Plus Fund	MMF	7,000	0.45%	27/09/2017	01/10/2017
Total MMF		27,655			
Total		70,155			

Appendix 2 Borrowing as at 30 September 2017

2A) PWLB Certainty Rate Variations 2017/18

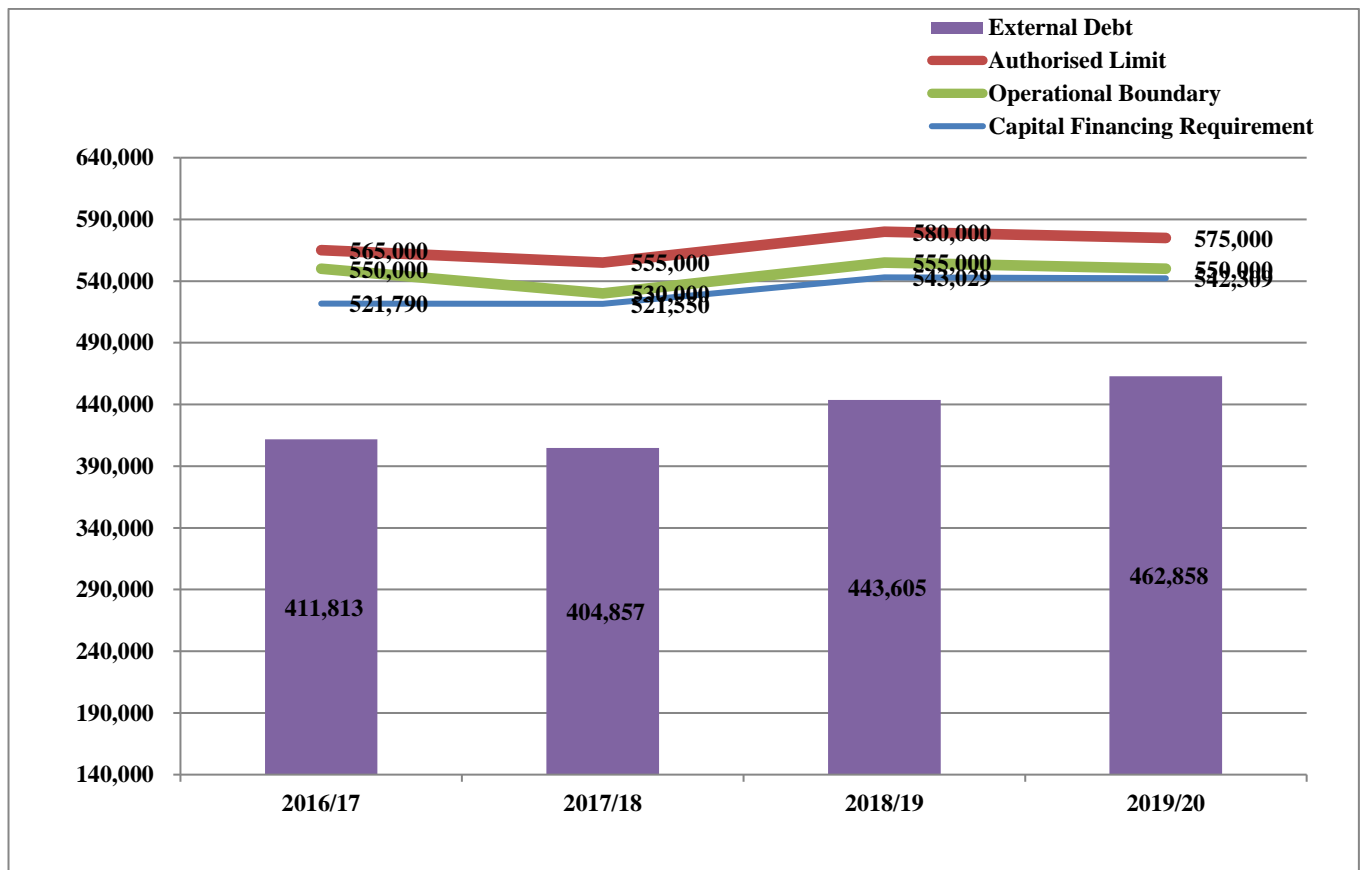
PWLB certainty rate variations April - Sep 2017



2B) Comparison of borrowing parameters to actual external borrowing (Table)

Actual / Expected	2016/17 £'000	2017/18 £'000	2018/19 £'000	2019/20 £'000
Authorised Limit	565,000	555,000	580,000	575,000
Operational Boundary	550,000	530,000	555,000	550,000
Capital Financing Requirement	521,790	521,550	543,029	542,309
External Debt	411,813	404,857	443,605	462,858

2C) Comparison of borrowing parameters to actual external borrowing (Graph)



Appendix 3 Investment Counterparty Criteria

	Capita Colour Band and Long Term Rating where applicable	Maximum Duration	Maximum Principal Invested per Counterparty
Banks	Yellow (Note 1)	5 Years	£10m
Banks	Dark Pink (Note 2)	5 Years	£10m
Banks	Light Pink (Note 3)	5 Years	£10m
Banks	Purple	2 Years	£20m
Banks	Blue (Note 4)	1 Year	£20m
Banks	Orange (Note 5)	1 Year	£15m
Banks	Red	6 months	£10m
Banks	Green	100 days	£10m
Banks	No Colour	Not to be used	Not to be used
Local Authorities	Internal Due Diligence	5 Years	£10m
GMWDA	Internal Due Diligence (Note 6)	5 Years	£30m
GMCA	Internal Due Diligence (Note 6)	5 Years	£30m
Money Market Funds (MMF)	AAA	Liquid	£20m
Debt Management Account Deposit Facility (DMADF)	AAA	6 months	£20m

Note 1 – UK Government debt or equivalent

Note 2 – Enhanced money market funds (EMMF) with a credit score of 1.25

Note 3 - Enhanced money market funds (EMMF) with a credit score of 1.5

Note 4 – Blue Institutions only applies to nationalised or semi nationalised UK Banks, which currently include the RBS Group (Royal Bank of Scotland, Natwest Bank and Ulster Bank).

Note 5 - Includes the Council's banking provider (currently Barclays), if it currently falls into category below this colour band.

Note 6 – The higher maximum principal is to facilitate joint initiatives and activities related to the devolution agenda.



Report to COUNCIL

The 2018/19 Council Tax Reduction Scheme

Portfolio Holder: Cllr Abdul Jabbar MBE, Deputy Leader and Cabinet Member for Finance and HR

Officer Contact: Anne Ryans, Director of Finance

Report Author: Caroline Lee, Head of Revenues and Benefits
Ext. 4905

13 December 2017

Reason for Decision

The purpose of the report is to seek approval of the Council Tax Reduction Scheme for 2018/19.

Executive Summary

Members will recall that there is a requirement to have a Council Tax Reduction scheme to support residents who qualify for assistance in paying Council Tax. The Local Government Finance Act 2012 places a requirement that each year a Billing Authority must consider whether to revise its Council Tax Reduction (CTR) scheme or to replace it with another scheme. Any change to the 2018/19 scheme must be agreed by full Council no later than 31 January 2018. For Oldham, this requires the Council to agree a revised 2018/19 scheme at the 13 December 2017 Council meeting.

The Councils CTR scheme has been largely un-amended since April 2015 when the Council introduced a scheme that:

- Limited CTR to a maximum of 85% of a Band A property
- Removed second adult rebate for those of working age

The scheme was calculated to generate an amount of funding that when taken alongside the direct grant received and additional income from technical reforms, made the scheme viable. The CTR element of this calculation works on the basis of a presumed collection rate.

Since 2016, there have been a number of legislative changes (which include both advantageous and disadvantageous changes for the claimant), to the Housing Benefits Regulations and these have not been aligned to the CTR scheme. This increases both the income and administrative costs of the scheme for the Council and could create confusion for residents.

In April 2017, Universal Credit Full Service (UC) commenced its roll out in Oldham and this presents the Council with an opportunity to reconsider its scheme for 2018/19 given the particular challenges UC presents in relation to managing changes of circumstance for CTR claimants and resulting impacts on Council Tax collection.

Full consideration of all the options available for the 2018/19 scheme will ensure that the impact on residents of proposed changes are fully developed and considered and will ensure that the scheme continues to remain fit for purpose for all CTR claimants and for the Council.

The options set out for consideration within the report are:

- 1) Maintaining the present level of support i.e. limiting the level of support at 85% of a Band A property as the maximum amount available.
- 2) Limiting the maximum level of support from 2018/19 to 82.5% of a Band A property
- 3) Aligning the Council Tax Reduction scheme to reflect some or all of the changes made to Housing Benefit since April 2016
- 4) Changing the method of assessment for Universal Credit Council Tax Reduction cases
- 5) Introducing a minimum income floor for self-employed Council Tax Reduction claimants

After evaluation of proposed options, it is recommended that no change is made to the current CTR scheme and that the scheme operating in 2017/18 continues into 2018/19. This recommendation was presented to Cabinet at its meeting on 20 November 2017. Cabinet has commended approval of this recommendation to Council.

Recommendation

It is recommended that Council approves the continuation of the current CTR scheme for 2018/19 and that the 2018/19 scheme is therefore the same as that operating in 2017/18.

The 2018/19 Council Tax Reduction Scheme**1 Background**

- 1.1 Prior to April 2013, Council Tax Payers who qualified for assistance could apply for Council Tax Benefit (CTB) to help pay their Council Tax. The Council Tax Benefit (CTB) scheme was administered by Local Authorities on behalf of the Department for Work and Pensions (DWP), and was assessed on a means tested basis. Under this national scheme, Council Tax payers could receive benefit of up to 100% of their Council Tax liability. The Council then received full funding from the Government for all correct Council Tax Benefit awards made. Changes introduced by the Government abolished CTB from 1 April 2013 and made Local Authorities responsible for setting up their own local Council Tax Reduction schemes (CTR) for working age people. The Government also reduced the amount of funding given to Councils to pay for the schemes in 2013/14 by 10%. The CTR scheme for pensioners is set by the Government and is not subject to the funding cuts. In devising new CTR schemes, the majority of Local Authorities have largely adopted schemes that replicate the old CTB schemes and then applied a minimum payment for working age customers to make up the funding difference.
- 1.2 Since 2014/15, the amount of grant received from Government to pay for CTR has been included within the general grant (Revenue Support Grant) that the Council receives and the amount to support CTR schemes is not specifically identified year on year. Revenue Support Grant (RSG) continues to be significantly reduced each year and with the introduction of the pilot of 100% Business Rates Retention and the subsuming of RSG into the Councils Business Rates Top Up Grant, it is fair to say the link between Central Government funding and Central Government support for CTR has been cut.
- 1.3 The legislation confers an obligation on the Council to consider whether to review this scheme on an annual basis. This consideration needs to be given by full Council on a date before 31 January 2018. The last Council meeting before this date is 13 December 2017.

2 Current Position

- 2.1 The Council currently has a CTR scheme that awards a maximum payment of 85% of a Band A rate of Council Tax and has removed the provision to award second adult rebate for claimants of working age. Other than these changes, the scheme is almost identical to the old CTB scheme.
- 2.2 Early indications are that collection rates on the debt due for 2017/18 are 75% and this suggests a collection rate above the estimated 70% and an outturn position which could be as high as 80% for working age CTR cases. An additional 5% collection could result in an extra £225k in Council Tax receipts for 2017/18. However, the impact of the roll out of the full service of Universal Credit which began on 26 April 2017 has still yet to be fully felt across the borough and this could impact on CTR take up and collection levels into 2018/19.

2.3 There have been a number of changes to the Housing Benefit scheme from April 2016 and this means that the CTR scheme does not align with revised Housing Benefit regulations. The main changes are:

- The family premium was removed for all new claimants
- In households with two or more children, any subsequent children born after April 2017 are no longer be eligible for further support
- Limiting backdating to one month (previously this was six months)
- Changes to the temporary absence for a rule (this limits housing benefit payments to 4 weeks from 13 weeks for those travelling abroad)
- There is an Employment and Support Allowance Work related activity component from 3 April 2017
- There is a disregard of Post Graduate Master's degree loan and special support loans
- Disregard of bereavement payments from 3 April 2017
- Severe Disability Premium has been withdrawn for all cases where a person received Universal Credit (carers element)
- Payments received from the We Love Manchester Emergency Fund (WLMEF) and the London Emergencies Trust (LET) should be disregarded (both funds were set up following the terrorist attacks in Manchester and London).

2.4 The roll out of the Universal Credit full service commenced in Oldham in April 2017 and by 2018/19, there will be a significant number of CTR claimants in receipt of Universal Credit. These cases will result in multiple changes in the assessment of CTR with potentially as many as 40% of cases changing each month. This is because the DWP issue real time earnings information and other changes for each 5 week assessment period to the Council even for very slight changes in income. This increases administration for Local Authorities and impacts on Council Tax collection and recovery particularly if a new Council Tax bill and payment instalment plan is issued every month.

3 Options/Alternatives

3.1 Five options have been considered in assessing the recommendation to Council. These are set out below in summary and in detail in paragraphs 3.2 to 3.6. A CTR working group of Council officers was formed to review and analyse the current scheme and to help inform whether to recommend further CTR proposals for 2018/19. The group was made up of representatives from Finance, Policy, Business Intelligence, Legal, Communications and Revenues and Benefits Services.

The group discussed 5 options:

- 1) Maintaining the present level of support i.e. limiting the level of support at 85% of a Band A property as the maximum amount available.
- 2) Limiting the maximum level of support from 2018/19 to 82.5%
- 3) Aligning the CTR scheme to reflect some or all of the changes made to HB
- 4) Changing the method of assessment for UC CTR cases

5) Introducing a minimum income floor for self- employed CTR claimants

3.2 **Option 1 - Maintain the current 85% maximum scheme**

The advantage of maintaining the current scheme is that it has relatively high collection rates, it is understood and established within Oldham and is very similar to the Housing Benefit and Pensioner CTR scheme. A 75% collection rate would deliver the income needed to meet the Council Tax income requirements for 2018/19. The scheme has not aligned with the welfare reform changes applied to Housing Benefit since 2016. This option protects financial support to residents of working age on low incomes following welfare reform changes.

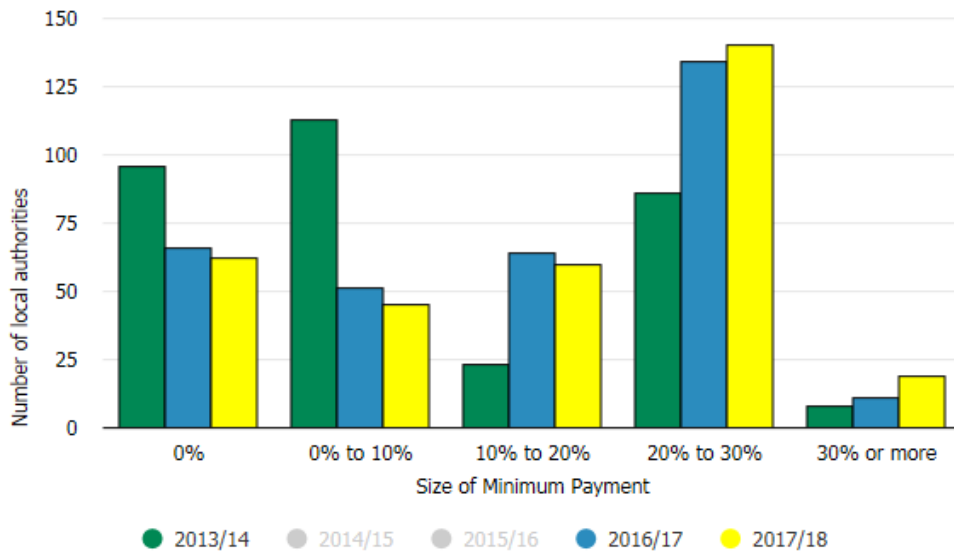
3.3 **Option 2 – Reducing the maximum support to 82.5%**

For Oldham, Council Tax income would increase by £223k for each 2.5% reduction in Council Tax support assuming a collection rate of 75%; Oldham's share of this income, once the GMCA has received its share of Council Tax for Police and Fire Services, would be £194k.

Increasing the charge by reducing the support available for Council Tax per annum year on year has been a common approach by Local Authorities since 2013; charges vary across the Country with the highest minimum payment currently set at 45%. There has been a large and steady drop in the number of Councils with smaller minimum payments levels (of 10% or less); from 113 in April 2013 to 45 in April 2017. The number of Councils with a minimum payment of between 10% and 20% has fallen slightly to 60 in April 2017, four fewer than last year but up from 23 in April 2013. A level of 20% to 30% is the most common minimum payment, with 140 Councils choosing this level in April 2017, six more than the previous year and up from 86 in April 2013. The largest increase in April 2017 was among Councils setting a minimum payment at 30% or above. Currently, 19 Councils have a minimum payment of 30% or over, up from 11 the previous year and 8 in April 2013. The following graph illustrates the comparative position.

A minimum payment of 17.5% for Oldham would still place the Council at the lower end of minimum payments required from residents across the country.

The graph below shows the number of councils by the level of minimum payment:



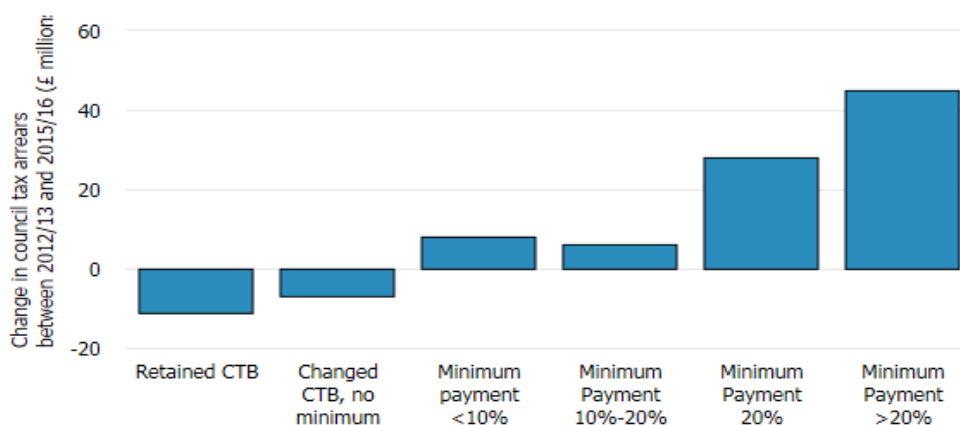
Source: www.counciltaxsupport.org

Neighbouring Local Authority minimum weekly CTR payments for 2017/18 are detailed below:

Local authority	Band A Charge 17/18	Maximum Support %	Minimum weekly payment if in receipt of full CTR.
Oldham	£1,149.56	85%	£3.31
Rochdale	£1,114.25	85%	£3.21
Tameside	£1,045.36	75%	£5.01
Stockport	£1,162.67	100%	£0.00
Manchester	£1,001.41	82.50%	£3.36
Trafford	£937.21	100%	£0.00
Bury	£1,096.26	80%	£4.20
St Helens	£1,043.35	80%	£4.00
Warrington	£1,553.63	100%	£0.00
Halton	1,033.33	78.45%	£4.27
Wigan	£983.13	80%*	£3.77

**except for households with children under 5*

However, it is important to note that an increase in minimum payments can impact collection levels and result in Council Tax becoming a more regressive tax for low income residents than for those on higher incomes.



The graph above takes into account the change in the council tax bases between the years to calculate the additional amounts of uncollected taxes in 2015/16 compared with 2012/13, the last year of CTB. Although arrears include residents who are not in receipt of CTS, it shows that those Councils with a larger increase in minimum payment saw a bigger increase in arrears. Local Authorities with a 20% increase in minimum payment had an additional £27.7 million in uncollected taxes in 2015/16 when compared with 2012/13. Local Authorities with a minimum payment of more than 20% had an additional £45.0 million in uncollected taxes in 2015/16 when compared with 2012/13. In contrast, Local Authorities who effectively retained CTB have seen a decrease of £10.6 million.

3.4 **Option 3 – Aligning the CTR scheme with some or all of the Housing Benefit changes since April 2016**

Changes to Housing Benefit (HB) were introduced from 1 April 2016 which meant that the Council Tax Reduction Scheme from 2016/17 does not align with the revised Housing Benefit Regulations. The Government has amended the Council Tax Prescribed Regulations for Pension Age applicants in line with these changes where appropriate. The administration of Council Tax reduction is undertaken alongside the administration of Housing Benefit. With that in mind, some Local Authorities feel that it is important to align the Council Tax Reduction scheme as much as possible for ease of administration, to provide certainty for claimants and to ensure changes that are both advantageous and disadvantageous for claimants are factored into the scheme. The Council chose not to align changes in 2016 and more changes have now been introduced in 2017. One of the issues arising from aligning the schemes is that Housing Benefit can be amended at any point in the year but the Council Tax Reduction scheme can only be changed from 1 April in any year after prior consultation.

Neighbouring Local Authority CTR schemes for 2017/18 are detailed below

Authority	Reduction	Aligned scheme to HB
Oldham	85% maximum Band A	No
Rochdale	Increased maximum amount from 80% to 85%	Yes – removed Family Premium, 2 child limit and changed temporary from GB to 4 weeks
Tameside	Maximum award for working age 75% of Band A	Removed Family Premium last year, no change to the temporary absence rule
Stockport	100% liability but capped to Band A/Band B depending on size requirements	No
Manchester	Reduced maximum amount from 85% to 82.5%	Yes – removed Family Premium, 2 child limit and changed temporary absence from GB to 4 weeks
Trafford	100% up to Band D	Yes – removed Family Premium, 2 child limit and changed temporary absence from GB to 4 weeks
Bury	Changed scheme to 80%	Capped number of children to 2
St Helens	80% of band A	No
Warrington	Band A 100% Band B-H 91.5%	Removed Family premium for new claims and reduced backdating claims from 6 month to 1 month
Halton	No change to scheme remained at 78.45% reduction	No
Wigan	Remain 80% except for households with children under 5	Brought into line with HB changes last year

The differences between the HB scheme and the impacts of aligning them with the Council Tax Reduction scheme can be summarised as follows:

- **Removal of the Family Premium for all new claimants**

Claimants, based on their individual circumstances, have a maximum amount of weekly income they can receive before their income starts to affect the amount of CTR received. This figure is called the applicable amount and is compared against the household's income and capital to work out how much CTR the claimant will receive.

The applicable amount has three main parts, these are:

- An amount for the claimant and partner - the personal allowance
- An amount for any dependent children - the children's personal allowance.
The dependants allowance for each child is £66.90

- A premium - an element which the household may qualify for to cover any special needs they have e.g. the family premium. The family premium is a premium of £17.45 added to the applicable amount if there are any dependent children in the household

CTR is calculated by comparing the income of the household with the applicable amount. If income is less than or equal to the applicable amount, the claimant receives the maximum CTR (for Oldham this is 85% of Band A liability); If income exceeds the applicable amount then for every extra £1 of income received; 20p is deducted from CTR (this is the 20% taper).

In 2016, the Government removed entitlement to family premium for new claims and new families but retained entitlement to family premium for existing cases. The Council chose to continue to award family premium for new CTR cases. This decision meant that new families did not lose out on this premium but that £112k was foregone in 2016/17 and a projected £108k will be foregone in 2017/18. The impacts on CTR claimants and the loss of family premium is illustrated in the table below.

Impacts on claimants of loss of family premium on CTR cases in 2017/18		
Weekly impact (per claimant)	No of cases	Impact per annum (per claimant)
Nil - Number still below applicable amount and entitled to maximum CTR	352	Nil
£1.87 average	69	£97.51
£3.49 per week (20% of £17.45)	561	£182
Total	982	

The Council could choose to implement this change to align the treatment of family premium with Housing Benefit in 2018/19. Existing claimants would continue to be protected so any change would only affect new claimants and those who have a first child. The change would mainly affect in-work households as claimants on benefits such as income related Jobseekers Allowance and income related employment and support allowance are 'passported' i.e. entitled to the maximum CTR award automatically.

- **Restricting dependants allowance in households with two or more children**

From April 2017, the number of children attracting the dependants allowance of £66.90 in Housing Benefit was restricted to two children for new claims and for claims where there is a new dependent child joining the household after this date. The Government made this change in Housing Benefit so that claimants did not receive a higher award of Housing Benefit because the individual child element payment in Child Tax Credit award had also been restricted to two children.

The Council has chosen not to apply this restriction in 2017/18 but could elect to do so in 2018/19. The change would impact new claims and those where there has been an increase in the family. There are exceptions to this restriction e.g. for multiple births. Existing claimants with large families would continue to be protected. Further detailed financial modelling would be required to further estimate the direct

cost of this change as many of the same new claimants may have already lost entitlement to CTR as a result of the loss of the family premium but would also have a reduction in income as a result in child tax credit restrictions. Most recent information indicates that about 179 claims would be affected by this restriction.

- **Limit backdating of CTR claims from six months to one month**

From April 2016, Housing Benefit claims for those of working age can only be backdated for one month; previously it could be awarded for six months. The Council could choose to reduce CTR backdating limits to one month; retaining the six month provision in 2017/18 is estimated to cost the Council £21k. Making this change in 2018/19 is not recommended because of the roll out of Universal Credit (UC) full service. This change may result in residents claiming UC and omitting to claim CTR at the same time (Housing Benefit and CTR are currently claimed simultaneously). Maintaining the current 6 month backdating period would maximise the Councils opportunity to support residents during the UC migration period and allow a six month backdating award where residents would potentially have missed out on their entitlement.

- **Other CTR changes that could be aligned with Housing Benefit changes**

- Reducing payments of CTR on the grounds of temporary absence from 13 weeks to 4 weeks. Housing Benefit rules were amended in July 2016 to reduce the payment of HB from 13 to 4 weeks for periods of absence from home outside Great Britain.
- Removal of Employment and Support Allowance Work Related Activity component from Housing Benefit applicants (Working Age only) from 3 April 2017. The work related activity component was removed from the calculation of new Housing Benefit claims from April 2017.
- Withdrawal of Severe Disability Premium for CTR claims where a person is in receipt of Universal Credit (carers element) for them
- Disregard of Bereavement Support payments which were introduced in April 2017. This replaced Bereavement Allowance and is paid at a rate of £350 per month (children) or £100 per month (no children)
- Disregard of post graduate master's degree loan and special support payments.
- Disregard payments received from the We Love Manchester Emergency Fund (WLMEF) and the London Emergencies Trust (LET) set up following the terrorist attacks in Manchester and London.

These changes affect a very small number of CTR claimants For example, in 2017/18 to date there is only 1 claim where Bereavement Support Allowance is in payment in 2017/18 and 13 claims where the Employment and Support allowance work related activity component applies. The changes include allowing new income to be disregarded which is beneficial for claimants. The impact of applying the changes is not material for the Council at an estimated £10k. Any disproportionate impacts of these changes for claimants could also be mitigated through the use of the Exceptional Hardship Fund.

3.5 Option 4 – Amending the CTR scheme for Universal Credit claimants

The roll out of the full service of Universal Credit (UC) commenced in Oldham from 26 April 2017. Universal Credit replaces six working age benefits including Housing Benefit. This means that for new claims and for existing Housing Benefit claims from working age customers who have a relevant change in circumstances, Universal Credit will now be claimed online directly at Gov.uk and Council Tax Reduction applied for separately online with the Council. The DWP then reassesses UC every month for claimants and notifies the Council of the change to the award. There can be large numbers of multiple changes for one claimant and these changes can be for very small changes in income. If reassessed each month, this results in a new assessment of CTR, new Council Tax bill issued and new payment instalment plan for the customer. This can cause confusion for the customer and negatively impacts Council Tax collection and administration.

A Greater Manchester (GM) workshop was held in July 2017 to fully assess impacts of UC roll out on CTR and to consider potential changes to the GM schemes from 2018/19. The changes considered included:

- Introducing a fixed income period for CTR UC claims - claims could be reassessed every three months or six months at a flat rate regardless of changes to the customer's income over that period. Extensive modelling will need to be carried out to determine the costs and benefits of implementing such as scheme and the impacts on CTR administration and the customer.
- Introducing a 'tolerance' within the scheme to allow for multiple changes. This would continue with the current CTR scheme but changes to entitlement which would increase or decrease entitlement below an agreed level would not affect the award of CTR. The Council would need to decide:
 - the level of change in financial terms that would not be actioned
 - whether the tolerance would apply to both increases and decreases in entitlement equally
 - whether changes should be accumulated and then actioned when all changes 'add up' to more than the tolerance level and
 - whether the tolerance level should apply to all applicants irrespective of the income/benefits they receive

The Department for Work and Pensions is planning to automate the monthly notifications of changes in income from the UC data hub to Local Authorities in 2018/19 and also plans to review the data set provided to Local Authorities. This is to reduce the numbers of duplicate, incorrect and other notices that are of no value to Councils while retaining the transfer of important customer information. This may have a positive effect on UC CTR processing which could render an early change in scheme unnecessary. With that in mind, it is considered appropriate to continue to manage workloads and the assessment of changes in the short term until technological improvements are in place and evaluated. The effect on Council Tax collection of the UC system for Oldham's CTR caseload will continue to be monitored over the coming months and impacts factored in to any proposed re-design of the CTR scheme in 2019/20.

3.6 **Option 5 – Adopt a minimum income floor for self-employed cases**

The Council could choose to implement a minimum income floor for self-employed applicants. This would replicate the treatment of self-employed earnings in Universal Credit whereby any applicant commencing in self-employment would be allowed to declare zero income for the first year from the date of start up on the new business. Thereafter, the scheme would assume that income generated from the business would be at least the National Minimum/Living wage x 35 hours per week. This could create an incentive for self-employed claimants to develop their business and reduce reliance on other benefits such as Tax Credits. There are 1,048 CTR claims with a self-employed claimant and/or partner.

4 **Preferred Option**

- 4.1 The preferred option is Option 1. As current collection levels are deemed sufficient to meet the 2018/19 budgeted Council Tax requirements, the preferred option is to maintain the Council Tax Reduction scheme as is for 2018/19. This option protects financial support to residents of working age on low incomes following welfare reform changes. It is also prudent to wait to fully evaluate the impact of the roll out of the full service of Universal Credit on CTR administration and include this within the review of the CTR scheme for 2019/20. The 2017/18 CTR scheme documentation will therefore be unchanged except for any national revisions to allowances introduced by the DWP in early 2018

5 **Consultation**

- 5.1 The legislation requires consultation prior to the making of a change to the Council Tax Reduction scheme but there is no such requirement when no change is being made. Accordingly, there has been no public consultation in respect of the CTR scheme for 2018/19. Consultation has taken place with the Greater Manchester Combined Authority as the major preceptor for Police and Fire Services. The proposed CTR scheme was reported to and approved by Cabinet at its meeting of 20 November 2017.

6 **Financial Implications**

- 6.1 The direct grant previously paid by the Department of Communities and Local Government for Council Tax Reduction Support has now been subsumed within the Council's Settlement Funding Assessment and Revenue Support Grant (RSG) figure which has itself been incorporated within Business Rate Top Up grant under the piloting of 100% Business Rate Retention. The link between CTR arrangements and grant compensation is no longer evident, given the level of grant funding that has been reduced under the Government's austerity agenda.
- 6.2 As at the time of preparing this report, 83% of claimants have made some payment towards their 2017/18 Council Tax bills, suggesting a collection rate above that of the estimated 70%. As outlined above, data is not available to assess how many of these claimants making payments will fall into arrears during the rest of the year, however, it is envisaged that proactive collection methods implemented by the Unity Partnership will enable the Council to collect an amount of at least 70% and

possibly between 75% and 80% of the amount due in 2017/18. Weekly monitoring of the collection rate is being maintained to manage the risk of non-collection. One perceived risk at this stage is that the present collection rate will reduce throughout the remainder of the financial year and beyond as the Government's welfare change programme is phased in. The amount of disposable income many of the scheme's claimants will have available to meet Council Tax and other financial commitments is likely to reduce. This will have the impact of increasing the risk of arrears from those who are currently paying their Council Tax.

- 6.3 The table below summarises the current scheme and potential options for consideration. Each option assumes a collection rate of 75% (deemed feasible given current projected collection levels).

Scheme Options	% Band A Property	CTR Billed	Collection Rate	CTR Income
	%	£m	%	£m
	87.5	4.267	75	3.200
	85	4.564	75	3.423
	82.5	4.861	75	3.646
	80	5.159	75	3.869

- 6.4 For each 2.5% movement of CTR benefit, Council Tax income shifts by approximately £223k. It is worth noting that this is the Council Tax income figure prior to apportionment over the appropriate precepting percentages. In 2017/18 the prevailing allocation percentages are Oldham Council 87.15%, GMCA for Police Services 9.39% and finally GMCA for Fire Services at 3.46%. Therefore a £223k movement would benefit Oldham Council's available funding by approximately £194k.
- 6.5 The average impact to claimants assuming current caseload numbers of 14,450 claimants remain constant is that for each 2.5% CTR move, a claimant is likely to see a +/-£15.43 adjustment to their CTR benefit depending on whether the CTR scheme is made more or less beneficial.
- 6.6 As a consequence of not including the Housing Benefit changes within the Council Tax Reduction Scheme, this scheme is effectively more generous to its recipients than the Housing Benefit regime.
- 6.7 Under new Housing Benefit changes, claims can now only be backdated for one month whereas under the current CTR scheme, cases can be backdated for up to six months. By not aligning both schemes, current financial forecasts are that approximately £21k will be foregone in Council Tax income in 2017/18 and also in 2018/19. This amount is in addition to the £17k already foregone in 2016/17.
- 6.8 Under new HB changes, the family premium allowance has been removed however the intention is that this allowance will continue to be assumed as part of the deductible allowance when calculating eligibility for the CTR scheme. By still considering this now obsolete allowance for CTR purposes, current financial

forecasts suggest a further £108k will be foregone in Council Tax income in 2017/18 and 2018/19. This amount is in addition to the £112k already foregone in 2016/17.

- 6.9 Further HB amendments such as the impact of a third child being born into a family will again have an impact on the levels of Council Tax foregone, if the CTR scheme is not aligned. There are difficulties in quantifying the financial impact of this adjustment given that the information required would be an informed estimation of the percentage of families in Oldham likely to be affected and that information is currently not considered sufficiently robust for an accurate estimate to be made.
- 6.10 Further decisions regarding the allocation of temporary absence, disregarded bereavement support and postgraduate loan claimants are deemed immaterial from a financial perspective given the very limited numbers of cases within these fields estimated to amount for less than £10k cumulatively.
- 6.11 However, as set out in paragraph 2.2 of this report, the collection rate is on an upward trajectory and expected to achieve somewhere in the region of 75-80%. This level of collection in addition to the growing Council Tax tax base is deemed sufficient enough to meet the 2018/19 budgeted Council Tax Income requirements of £86.953m as included in the current Medium Term Financial Strategy. Clearly, the ability to generate more than the currently anticipated amount would reduce the Councils budget reduction requirement. (John Hoskins)

7 Legal Services Comments

- 7.1 The legislation states that each year an authority must give consideration to whether to revise its council tax reduction scheme.
- 7.2 The revision of a scheme is a decision that the legislation reserves to full council. Any revision to apply to the scheme for the following year must be made by 31st January.
- 7.3 No revision of a scheme can occur unless the authority has, in the following order:
1) Consulted with major precepting authorities (fire and police)
2) Published a draft proposed scheme
3) Consulted with others likely to have an interest in the scheme
- 7.4 In order to discharge its duties under the Equality Act 2010 the authority will need to consider the effects of proposals on people with a protected characteristic as defined by the act, which as can be done by way of an equality impact assessment as happened before the present scheme was made. (Alex Bougatef)

8. Co-operative Agenda

- 8.1 The approval of support for residents who are of working age and on low incomes is consistent with and embraces the principles of the co-operative agenda.

9 Human Resources Comments

- 9.1 N/R

10 Risk Assessments

10.1 There are a number of risks to be managed in this process:

- Ensuring the revised scheme is not subject to a legal challenge on the basis of equality legislation
- Developing a scheme which is both fair and affordable to the Council particularly as it will only be based upon limited collection rates information early in the financial year
- Linking in Council Tax Collection Processes to the Council's Corporate Fair Debt Policy (Mark Stenson)

11 IT Implications

11.1 None

12 Property Implications

12.1 None

13 Procurement Implications

13.1 None

14 Environmental and Health & Safety Implications

14.1 None

15 Equality, community cohesion and crime implications

15.1 Work has been carried out to understand the impact of the current scheme on protected groups in Oldham.

16 Equality Impact Assessment Completed?

16.1 A Stage 1 Equalities Impact Assessment has been completed to cover the impact of maintaining the existing scheme for 2018/19. This is included at Appendix 1. No further action is required. (Dominic Coleman)

17 Key Decision

17.1 Yes

18 Key Decision Reference

18.1 CFHR-09-17.

19 Background Papers

19.1 The following is a list of background papers on which this report is based in accordance with the requirements of Section 100(1) of the Local Government Act

1972. It does not include documents which would disclose exempt or confidential information as defined by the Act:

File Ref: Background Papers are included at Appendix 1
Officer Name: Caroline Lee
Contact No: 4905

20 **Appendices**

20.1 Appendix 1 - Equality Impact Assessment Tool – Initial Screening

APPENDIX 1

Stage 1: Initial screening

Lead Officer:	Caroline Lee
People involved in completing EIA:	Caroline Lee Amanda Cawdron Yvette Maguire
Is this the first time that this project, policy or proposal has had an EIA carried out on it? If no, please state date of original and append to this document for information.	No An EIA on the 2013/14 scheme accompanied the scheme for approval to Council on 12 December 2013. An EIA was also completed for the review of the scheme for 2014/15, 2015/16, 2016/17 and 2017/18. This EIA is for the scheme for 2018/19 onwards.

General Information

1a	Which service does this project, policy, or proposal relate to?	This proposal relates primarily to the revenue and benefits section of the Customer Service Team (which works with the Council Tax Reduction Scheme). There are also close links into the finance team on this project.
1b	What is the project, policy or proposal?	<p>The proposal is the approval of Oldham's Council Tax Reduction Scheme for 2018/19 onwards.</p> <p>From 2013/14, all local authorities were given a duty to agree a localised Council Tax Support Scheme at full Council to replace Council Tax Benefit (CTB) by 31st January prior to the start of the financial year. Previous to this, the Council Tax Benefit Scheme was administered nationally.</p> <p>There was additional complexity in developing a scheme given that the resource envelope, in which we had to deliver any scheme, was 10% smaller than the funding we had received to cover CTB the previous year. The Councils desire was to ensure the scheme was self-financing to ensure no additional burden to the Authority's financial position.</p> <p>The scheme was calculated to generate an amount of funding that when taken alongside the direct grant received and additional income from technical reforms made the scheme viable. The CTR element of this calculation works on the basis of a presumed collection rate.</p>

		<p>There is an obligation within existing the legislation (Local Government Finance Act 2012) on the council to consider whether to review this scheme on an annual basis. If the Council wants to revise the scheme, any revised scheme for 2018/19 needs to be approved by full Council on a date before 31st January 2018.</p> <p>The council made a change to the Council Tax Reduction Scheme in 2015/16 increasing the maximum reduction awardable from 80% of the Band A rate of Council Tax to 85%. That meant an extra £53.43 per year for someone who is entitled to the maximum award. This was agreed by Full Council in December 2014.</p> <p>There is currently no proposal to amend the scheme.</p>
1c	<p>What are the main aims of the project, policy or proposal?</p>	<p>There are three key proposals:</p> <p>1. To continue to use a scheme that is affordable. As in 2017/18, Oldham is once again aiming to put in place a scheme that is affordable. The 2017/18 council tax reduction scheme assumed a collection rate of 70%. We estimate that this will at least be the same in 2018/19.</p> <p>The Authority continues to face significant challenges in order to balance the budget over the next financial year, having already saved over £200m over the last 9 years, Oldham Council still cannot afford to increase its financial pressures. We are therefore once again looking to maintain a local scheme that is affordable and balance the impact against the cost of providing a local council tax support scheme.</p> <p>2. To continue to use a scheme that limits the financial impact across all Council Tax benefit recipients We will maintain our protection of pensioners in line with the current scheme, and maintain our consideration of protecting vulnerable groups and providing incentives to work.</p> <p>Whilst not providing a specific definition for vulnerable groups, the Government did advise that authorities should consider their duties under specific legislation when designing a scheme, namely:</p> <ul style="list-style-type: none"> • The Equality Act 2010 • Child Poverty Act 2010 • The Housing Act 1996

Whilst we have no legal duty to protect people on low incomes (this was revoked in December 2010), as a borough with a number of deprived areas, Oldham still chooses to continue considering the impact of any decisions on this group. Oldham continued to consider people on low incomes as part of our equality impact assessment (EIA) process.

We have undertaken in-depth research into the scale of the impact of welfare reforms on Oldham and its people.

A report in January 2015 on the impact of welfare highlighted the following groups as particularly vulnerable:

- single people, in particular young single people in rented accommodation
- younger people in general
- older people with disabilities

A report in August 2015 looking at the new government proposals for welfare and tax reform (now the 2016 Welfare Reform and Work Act) shows showed that those not in work, especially those with children as well as lone parents overall and families with only one earner will be the most heavily affected by the latest changes.

In January 2016, we looked in detail into one of the groups most affected by these reforms, namely those aged between 18-24

In September 2016, we investigated the impact of welfare reform on the debt and finances of local people

The findings of this need to be considered when identifying those who are most vulnerable under the scheme.

3. To continue to maintain a scheme that will enable the Council to collect as much Council Tax as possible, whilst supporting residents to meet their payments. Early indications are that collection rates on the debt due for 2017/18 are 75% and this suggests a collection rate above the estimated 70% and an outturn position which could be as high as 80% for working age CTR cases. An additional 5% collection could result in an extra £225k in Council Tax receipts for 2017/18. However, the impact of the roll out of the full service of Universal Credit which began on 26 April 2017 has still yet to be felt across the borough and this could impact

		<p>on CTR take up and collection levels. The number of recipients of working age CTR has reduced from 16,206 when the scheme was agreed in December 2013 to 14,450 in November 2017 and this could indicate that there is less overall requirement for financial support. Once again, through this process we will endeavour to do things differently, to do things co-operatively, which will help the residents of Oldham and in doing so, enable the Council to collect the funds it needs to continue to provide services. We are acutely aware that shortfalls in Council Tax mean creating a budget pressure that has the potential to require further savings to be made from within Council services.</p>
1d	<p>Who, potentially, could this project, policy or proposal have a detrimental effect on, or benefit, and how?</p>	<p>The proposal for the 2018/19 scheme is to maintain the current support provided through the CTR scheme, on this basis there will be no disproportionate detrimental impact on equality groups from the proposal put forward.</p> <p>There will be a small number of claimants who will be affected by changes to housing benefit which have not been aligned with the CTR scheme.</p> <ul style="list-style-type: none"> • Disregard of Bereavement Support payments which were introduced in April 2017. This replaced Bereavement Allowance and is paid at a rate of £350 per month (children) or £100 per month (no children) • Disregard payments received from the We Love Manchester Emergency Fund (WLMEF) and the London Emergencies Trust (LET) set up following the terrorist attacks in Manchester and London <p>It is proposed that any disproportionate impacts of these changes will be mitigated by the use of the Exceptional Hardship Fund.</p>

1e. Does the project, policy or proposal have the potential to <u>disproportionately</u> impact on any of the following groups? If so, is the impact positive or negative?				
	None	Positive	Negative	Not sure
Disabled people	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Particular ethnic groups	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Men or women (include impacts due to pregnancy / maternity)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
People of particular sexual orientation/s	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
People in a Marriage or Civil Partnership	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
People who are proposing to undergo, are undergoing or have undergone a process or part of a process of gender reassignment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
People on low incomes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
People in particular age groups	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Groups with particular faiths and beliefs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are there any other groups that you think may be affected negatively or positively by this project, policy or proposal?				
<i>E.g. vulnerable residents, homeless people, individuals at risk of loneliness, carers or serving and ex-serving members of the armed forces</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	

If the answer is “negative” or “not sure” consider doing a full EIA

1f. What do you think that the overall NEGATIVE impact on groups and communities will be? <u>Please note that an example of none / minimal impact would be where there is no negative impact identified, or there will be no change to the service for any groups. Wherever a negative impact has been identified you should consider completing the rest of the form.</u>	None / Minimal	Significant
		<input checked="" type="checkbox"/>

1g	Using the screening and information in questions 1e and 1f, should a full assessment be carried out on the project, policy or proposal?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
1h	How have you come to this decision?	The proposal for the 2018/19 scheme is to maintain the support provided through the scheme, on this basis it felt that there will be no disproportionate impact from the proposal or the scheme.

Stage 5: Signature



Lead Officer: Amanda Cawdron Date: 01.12.17

Approver signature: Caroline Lee Date: 01.12.17

EIA review date: April 2018

Appendix (i) to EIA

A number of actions identified in developing the 2017/18 scheme were intended to mitigate the impact of CTR and the wider welfare reform, below are the actions with an update under each.

Activity	Update
Continue to promote existing flexible payments method	<p>Through a range of difference communication channels</p> <p>External:-</p> <ul style="list-style-type: none"> • Social media (Facebook and Twitter) • Website and web banner • Council Tax booklet • Media release • Promotion on revs and bens letters • Call waiting message • Residents Magazine <p>Internal communications:-</p> <ul style="list-style-type: none"> • Articles in Team Brief • Cllr and staff briefing
Review effectiveness and take up of current payment methods and introduce new payment options where appropriate	<p>As at 24th November 2017 the collection rate for CTR customers was 57.72% as opposed to 57.20% for the same period last year, which indicates that people are paying and the payment provisions in place are sufficient.</p> <p>A fortnightly direct debit was introduced in 2013 to help customers manage their finances.</p>
<p>Continue to deliver energy switching campaigns and auctions</p> <p>Identify and establish referral arrangements to a wider range of support services</p>	<p>The Warm Homes Oldham service offers energy switching advice to residents in their homes and over the phone. The service also offers heating and insulation measures to low income households, support with fuel debt and income maximisation, and other activities to reduce energy bills.</p> <p>We are exploring the process of referrals to Step Change national debt charity to refer vulnerable residents to them.</p> <p>We have also used the Personal Budgeting Support team (PBS) to support residents with money management and debt advice.</p>

Activity	Update
Further develop the Welfare Rights Service to support residents to maximise their income	<p>One of the key actions for Oldham Council's Welfare Rights Service for 2017/18 is to ensure a consistent and targeted approach towards communicating with service users through greater proactivity and enhanced partnership working, in order to increase public engagement with the service.</p> <ol style="list-style-type: none"> 1. Increase uptake of welfare benefits and raise awareness of the Welfare Rights Service 2. Help tackle poverty and improve health and wellbeing amongst the most vulnerable groups <p>A number of potential communications initiatives have been identified which are primarily designed to increase awareness of the team's presence and will contribute to increased public engagement which includes:</p> <ul style="list-style-type: none"> • Regular activity to publicise changes to benefit rules • Regular activity to publicise success stories • Increased social media efforts • Support for increased number and quality of public engagement sessions • Support for increased partnership working with potential resulting communications activity <p>In addition, the service has developed and produced 'Make The Most Of your Money' packs, which are being distributed at community events and we have produced a quarterly newsletter which is distributed to our stakeholders.</p> <p>The team has continued to be extremely successful and has again this year exceeded its target of £1million income generation, and has generated additional income for the residents of Oldham of over £2.5 million</p>
Work with partner organisations to provide targeted support to residents	Dedicated welfare reform and financial inclusion working groups are in place, delivering coordinated action in partnership with the Council, DWP and the voluntary sector.
Continue to monitor the collection rates on a weekly basis	This allows swift action to be taken if collection slows. Oldham has introduced SMS texting to remind people at an early opportunity to pay on time. It is anticipated that this will improve collection.

Activity	Update
<p>Continue to monitor the wider impact of welfare reform ensuring effective partnership working continues to support those affected</p> <p>Identify and support those affected by the future changes to welfare reform, particularly the benefit cap and Universal Credit</p>	<p>A Greater Manchester (GM) workshop was held in July 2017 to fully assess impacts of UC roll out on CTR and to consider potential changes to the GM schemes from 2018/19. The changes considered included:</p> <ul style="list-style-type: none"> • Introducing a fixed income period for CTR UC claims - claims could be reassessed every three months or six months at a flat rate regardless of changes to the customer's income over that period. Extensive modelling will need to be carried out to determine the costs and benefits of implementing such as scheme and the impacts on CTR administration and the customer. • Introducing a 'tolerance' within the scheme to allow for multiple changes. This would continue with the current CTR scheme but changes to entitlement which would increase or decrease entitlement below an agreed level would not affect the award of CTR. The Council would need to decide • What level of change in financial terms would not be actioned • Whether the tolerance would apply to both increases and decreases in entitlement equally • Whether changes should be accumulated and then actioned when all changes 'add up ' to more than the tolerance level and • Whether the tolerance level should apply to all applicants irrespective of the income/benefits they receive <p>Sharing learning with national DWP Strategy stakeholders to inform wider Universal Support policy (holistic support for vulnerable claimants)</p>

Activity	Update
Link to Get Oldham working initiatives	<p>Key achievements for Get Oldham Working between May 2013 and 31st March 2017 have included:</p> <ul style="list-style-type: none"> • 5,729 work related opportunities created. • 5,729 job opportunities created and 4,533 filled. • 856 apprenticeships created and 675 filled. • 277 traineeships created and 249 filled. • 932 work experience placements created and 845 filled
Undertake an annual review of the Council Tax Reduction scheme	The scheme will continue to be reviewed on an annual basis

Appendix (ii) to EIA

No	Action	Required outcomes	By who?	By when?	Review date
1	Continue to promote existing flexible payments method	Increase collection rates Increased take up of 12 monthly and fortnightly payment	Joe Robinson	November 2017	April 2018
2	Review effectiveness and take up of current payment methods and introduce new payment options where appropriate	Increase collection rates More flexible options available	Adam Parsey	April 2018	July 2018
3	Warm Homes Oldham to continue to provide support with energy bills and related issues	1,000 people out of fuel poverty.	James Sommerville	March 2018	Jan 2019
4	Identify and establish referral arrangements to a wider range of support services	Maximise access to support for residents	Amanda Cawdron	April 2018	July 2018
5	Further develop the Welfare Rights Service to support residents to maximise their income	Ensure the Council can provide help and assistance to those who experience difficulties linking support to outcomes from the Public Health Transformation Agenda. Allow us to undertake benefit checks and referring residents for budgeting support and debt advice.	Amanda Cawdron	April 2018	August 2018
6	Work with partner organisations to provide targeted support to residents	Early identification of residents affected by Welfare Reform changes allows support to be put in place at the earliest point	Amanda Cawdron	April 2018	August 2018

7	Continue to monitor the collection rates on a weekly basis	Increase collection rates and take swift action if collection slows	Caroline Lee	April 2018	August 2018
8	Continue to monitor the wider impact of welfare reform ensuring effective partnership working continues to support those affected	<p>Early identification of residents affected by Welfare Reform changes allows support to be put in place at the earliest point.</p> <p>Following the announcement a report has been developed highlighting potential impact to residents from 2017 onwards.</p> <p>We will continue to monitor the implications</p>	Amanda Cawdron	April 2018	August 2018
9	Identify and support those affected by the future changes to welfare reform, particularly Universal Credit	Early identification of residents affected by Welfare Reform changes allows support to be put in place at the earliest point	Amanda Cawdron	April 2018	August 2018
10	Review approach to debt collection by the Council and seek to develop single view of the debts an individual owes to the Council	Increase collection rate across all debts. Agree more affordable payment arrangements with residents	Adam Parsey	September 2018	December 2018
11	Link to Get Oldham working initiatives	Reduced number of unemployed	Jon Bloor	June 2018	September 2018
12	Undertake an annual review of the Council Tax Reduction scheme	<p>The scheme is reviewed in light of information gathered from the performance indicators and recommendations for changes are put to Council.</p> <p>Report to Council recommending any changes to the scheme.</p>	Caroline Lee	June 2018	December 2018
13	Identify how the breadth and quality of the data collected can be improved	A stronger, more robust and comprehensive data base.	Caroline Lee	April 2017	January 2018



Report to COUNCIL

Amendment to Financial Procedure Rules – Write Off Authorisation Limits

Portfolio Holder:

Cllr Abdul Jabbar MBE Deputy Leader and Portfolio Holder for
Finance and HR

Officer Contact: Anne Ryans Director of Finance

Report Author: Caroline Lee Head of Revenues and Benefits
Ext. 4905

13th December 2017

Reason for Decision

To seek Council approval for an amendment to the authorisation limits for write offs in the Financial Procedure Rules of the Council's Constitution.

Recommendation

That the write off approval limits are amended as follows for debts including Council Tax, Business Rates, Sundry Debt and Housing Benefit Overpayments:

- | | |
|----------------------------------|---------------------------|
| a) Individual Debts up to £60 | The Unity Partnership Ltd |
| b) Individual Debts up to £2,500 | Head of Service |
| c) Individual Debts up to £5,000 | Director of Finance |
| d) Individual Debts over £5,000 | Cabinet |

Amendment to Financial Procedure Rules – Write Off Authorisation Limits**1 Background**

- 1.1 The Council is responsible for the approval of the Financial Procedure Rules to be used by all Members and officers, including any amendments or additions presented by the Director of Finance.
- 1.2 The Financial Procedure Rules of the Council's Constitution sets out the authorisation limits for the writing off of debts including Council Tax, Business Rates, Sundry Debt and Housing Benefit overpayments.
- 1.3 The Director of Finance is responsible for maintaining a continuous review of the Financial Procedure Rules and the submission of any additions or changes necessary for Council approval. The write off authorisation limits have not been renewed for a number of years.
- 1.4 Following a recent review, it was felt that although most of the limits are still fit for purpose, amendments that aligned the limits and revised the delegated authority to authorise these limits would now be appropriate for consideration by Council. Any changes must be submitted to Council for approval and insertion into the Council's Constitution - Part 4 Rules of Procedure.

2 Current Position

- 2.1 The current limits are set out in paragraphs 12.16 and 12.17 of the Financial Procedure Rules. These are replicated below:-

Debts including Sundry Debt, Housing Benefit and NNDR

12.16 Heads of Service must regularly consider debts due and ensure adequate year end provisions for bad and doubtful debts. Authorisation of write off of individual bad debts is as follows at this stage

- (a) Individual debts less than or equal to £2,500 – Head of Service
- (b) Individual debts less than or equal to £5,000 – Executive Director subject to documented consultation with the Director of Finance.
- (c) Individual debts in excess of £5,000 – Cabinet.

Council Tax Bad Debts

12.17 The Head of Service responsible for managing the contract to administer housing benefits and collect Council Tax/NNDR shall regularly review the level of debts due and ensure in conjunction with the Director of Finance the adequate provisions required for bad and doubtful debts. Authorisation of write off for individual debts is as follows at this stage.

- a) Individual debts less than £150 by Unity as the agreed Council contractor. Each month they shall submit a report to the Director of Finance detailing these write offs.
- b) Individual debts up to £1,000 - Head of Service.
- c) Individual debts up to £2,500 – Executive Director subject to documented consultation with the Director of Finance.
- d) Individual debts over £2,500 – Cabinet

3 Options/Alternatives

- 3.1 **Option 1 – Update the limits.** The limits could be changed to ensure that there is consistency of approach and standardisation of limits across all debts. While much would be unchanged, this option would bring the write off of Council Tax debt in line with the approach for other Council debts and ensure a standard write off process for The Unity Partnership Limited to write off smaller debts. Proposed wording for the revised Financial Procedure Rules is set out below:

Debts including Council Tax, Business Rates, Sundry Debt and Housing Benefit Overpayments

The Head of Service responsible for managing the contract to collect Council Tax, Business Rates, Sundry Debt and Housing Benefit Overpayments shall regularly review the level of debts due and ensure, in conjunction with the Director of Finance, the adequate provisions required for bad and doubtful debts. Authorisation of write off for individual debts is as follows at this stage:

- a) Individual debts less than £60 by The Unity Partnership Ltd as the agreed Council contractor. Each quarter The Unity Partnership Ltd shall submit a report to the Director of Finance detailing these write offs.
 - b) Individual debts up to £2,500 by the Head of Service.
 - c) Individual debts up to £5,000 by the Director of Finance.
 - d) Individual debts over £5,000 by Cabinet.
- 3.2 **Option 2 – Do nothing** The Council could elect to retain the existing write off limits and keep the constitution as is. This would mean that the limits for Council Tax would remain out of alignment with all other debts.

4 Preferred Option

- 4.1 Option 1 is the preferred option following the officer review. While the overall write off process is still fit for purpose, aligning the limits across the board is appropriate given that approval limits have not been adjusted for some time. Parity across all debts will ensure that debts are written off consistently and in line with the Council's Constitution.

5 Consultation

- 5.1 The Unity Partnership Limited have been consulted on the new proposals and are in agreement with them.

6 Financial Implications

- 6.1 The alignment of write off authorisation limits was recommended in the review of the Council's fundamental financial systems in 2017 and is an appropriate step to take to standardise procedures. There is no anticipated cost to the Council of making this change.
Mark Stenson

7 Legal Services Comments

- 7.1 No substantive comments. Colin Brittain

8 Co-operative Agenda

- 8.1 Not applicable

9 Human Resources Comments

9.1	Not applicable
10	Risk Assessments
10.1	Not applicable
11	IT Implications
11.1	Not applicable
12	Property Implications
12.1	Not applicable
13	Procurement Implications
13.1	Not applicable
14	Environmental and Health & Safety Implications
14.1	Not applicable
15	Equality, community cohesion and crime implications
15.1	Not applicable
16	Equality Impact Assessment Completed?
16.1	No
17	Key Decision
17.1	No
18	Key Decision Reference
18.1	Not applicable
19	Background Papers
19.1	None
20	Appendices
20.1	None

Financial Procedure Rules – Tracked changes for Council Report for 13.12.2017

Debtors

12.13 Wherever possible, payment should be obtained in advance or at the time of provision of a service, goods, letting or works.

12.14 Where credit is given, Heads of Service must ensure that the credit status of each customer is satisfactory. Heads of Service are responsible for arranging for staff to raise debtor accounts using the financial ledger approved by the Director of Finance immediately a debt falls due. Each Head of Service, in conjunction with the Director of Finance must maintain adequate records to ensure that all credit income due to the Council is promptly recovered. Where services are proposed through the years accounts, they should be raised on a monthly basis to the body in receipt of the service.

12.15 Each Executive Director's own Scheme of Delegation must identify employees authorised to act on that Executive Director's behalf, or on behalf of the Cabinet, in respect of: income collection, together with the limits of each person's authority

Debts including Council Tax, Business Rates, Sundry Debt and, Housing Benefit Overpayments and NNDR

12.16 Heads of Service must regularly consider debts due and ensure adequate year end provisions for bad and doubtful debts. Authorisation of write off of individual bad debts is as follows at this stage

(a) Individual debts less than or equal to £2,500 – Head of Service (b) Individual debts less than or equal to £5,000 – Executive Director subject to documented consultation with the Director of Finance.

(c) Individual debts in excess of £5,000 – Cabinet.

Council Tax Bad Debts

12.17 The Head of Service responsible for managing the contract to administer housing benefits and collect Council Tax, NNDR, Business Rates, Sundry Debt and Housing Benefit Overpayments shall regularly review the level of debts due and ensure in conjunction with the Director of Finance the adequate provisions required for bad and doubtful debts. Authorisation of write off for individual debts is as follows at this stage.

a) Individual debts less than £15060 by The Unity Partnership Ltd as the agreed Council contractor. Each month-quarter, The Unity Partnership Ltd they shall submit a report to the Director of Finance detailing these write offs.

b) Individual debts up to £1,000- 2,500 by the -Head of Service.

c) Individual debts up to £2,500- 5,000 by the – Executive Director subject to documented consultation with the Director of Finance.

d) Individual debts over £2,500- 5,000 by –Cabinet

12.18 As part of the closure of the final accounts the Director of Finance shall undertake a detailed review of the outstanding debts owed to the Council and write off amounts deemed irrecoverable prior to the draft annual accounts being submitted to the Audit Committee for approval. The individual debts written off as part of this process shall be reported to the Cabinet Member Finance and HR

12.19 The 'writing off' of a debt does not absolve a Head of Service of the responsibility to collect such debts, and the position in relation to such debtors is to be monitored by the Head of Service.

12.20 Where the Director of Finance considers that individual services have not raised debtors accounts in a prompt manner the officer may circulate the interest lost to the Council and charge this amount to the service budget.

12.21 On an annual basis Heads of Service will review the level of debtors accounts in their particular area which remain unpaid. This will be discussed with the Director of

Finance and/or their representative and provision made for any amounts which require a provision to be made for bad debts at the end of the financial year.

12.22 The amount of income to be credited in respect of sundry debts to individual Directorate accounts shall be determined by the Director of Finance with a clear reference to the actual cash amount received by the Council.

Report to COUNCIL**Independent Members on the Independent Remuneration Panel and Independent Persons on the Standards Committee**

Report Author: Paul Entwistle, Director of Legal Services

Officer contact: Paul Entwistle, Director of Legal Services
Ext. 4822

13th December 2017

Reason for Decision

The Council is required to appoint independent members on the Independent Remuneration Panel and the independent persons on the Standards Committee.

The current independent members have agreed to continue beyond their existing term and it is considered that, to ensure consistency and continuity, appointments should be reconfirmed.

The independent members on the Independent Remuneration Panel are:

- Peter Claber
- John Barlow
- David Wilcock

The independent persons on the Standards Committee are:

- David Parkin
- Ghazala Koosar
- Charles Bourne

It is recommended that the new term of office for the aforementioned is extended for three years.

There is a vacancy on both the Independent Remuneration Panel and the Standards Committee and it is proposed to advertise for the Independent Members. In accordance with previous practice, the two largest groups will appoint a representative to participate in the recruitment process and a report to Full Council will follow to make the appointment.

Recommendations

Members are recommended to appoint the independent members on the Independent Remuneration Panel and independent persons on the Standard Committee as detailed in the report.

To commence a recruitment process to make recommendation to Council on filling the vacancies as detailed in the report.

Background papers

The following is a list of background papers on which this report is based in accordance with the requirements of Section 100(1) of the Local Government Act 1972. It does include documents which would disclose exempt or confidential information.

- Membership of Independent Remuneration Panel/ Standards Committee.



Report to COUNCIL

Council Calendar 2018/2019

Officer Contact: Paul Entwistle, Director of Legal Services

Report Author: Liz Drogan, Head of Constitutional Services
Ext. 4705

13th December 2017

Reason for Decision

This report sets out the draft calendar of meetings for the 2018/19 municipal year.

Recommendations

It is recommended that:

1. The current version of the Council's calendar of meetings for 2018/19 be approved, as set out at Appendix 1.
2. Approval of any outstanding dates or changes to dates be delegated to the Chief Executive in consultation with Group Leaders.

Council Calendar 2018/19

1 Background

1.1 This report sets out the draft Calendar for the 2018/19 Municipal Year.

2 Options/Alternatives

2.1 The Council is entitled to amend any of the dates in the calendar, but should note it is required to approve a version of the calendar at its annual meeting.

3 Preferred Option

3.1 To approve the calendar as set out in Appendix 1.

4 Consultation

4.1 Consultation has taken place with relevant officers and Councillors.

5 Financial Implications

5.1 n/a

6 Legal Services Comments

6.1 There are no legal comments (Paul Entwistle).

7 Human Resources Comments

7.1 There are no human resources issues.

8 Risk Assessments

8.1 A risk assessment is not required.

9 IT Implications

9.1 There are no IT implications.

10 Property Implications

10.1 There are no property implications.

11 Procurement Implications

11.1 There are no procurement implications.

12 Environmental and Health & Safety Implications

12.1 There are no environmental or health and safety implications.

13 Equality, community cohesion and crime implications

13.1 There are no community cohesion implications.

14 **Equality Impact Assessment Completed?**

14.1 No

17 **Key Decision**

17.1 No

18 **Key Decision Reference**

18.1 n/a

19 **Background Papers**

19.1 The following is a list of background papers on which this report is based in accordance with the requirements of Section 100(1) of the Local Government Act 1972. It does not include documents which would disclose exempt or confidential information as defined by the Act:

Council's calendar of meetings 2018/19
Liz Drogan tel: 0161 770 4705
Level 4 Civic Centre
Oldham
OL1 1UL

20 **Appendices**

20.1 Appendix 1 – Council Calendar 2018/19

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CALENDAR OF MEETINGS

1 MAY 2018 - 31 MAY 2019

MAY, 2018				
Monday	Tuesday	Wednesday	Thursday	Friday
	1	2	3 Elections	4
7 Bank Holiday	8	9	10	11
14	15	16 *	17	18
21	22	23 12.00 pm (Annual), Council	24	25
28 Bank Holiday Half-Term Starts	29	30	31	

***16 May – Ramadan Starts**

JUNE, 2018				
Monday	Tuesday	Wednesday	Thursday	Friday
				1 Half-Term Ends
4 6.00 pm Royton DE	5 9.30 am Licensing Committee	6 6.00 pm Planning	7 9.30 am Appeals 5.00 pm TRO Panel	8
11 3.30pm Leadership	12 9.30 am Licensing Driver Panel 6.00 pm East Oldham DE 6.00 pm Shaw and Crompton DE	13 6.00 pm Chadderton DE 6.00 pm West Oldham DE	14 7.00 pm Failsworth and Hollinwood DE 7.00 pm Saddleworth and Lees DE Eid-al-Fitr	15
18	19 9.30 am Licensing Panel 6.00 pm O&S Board	20	21 4.00 pm Standards	22
25 3.30 pm Leadership 6.00 pm Cabinet	26 2.00 pm Health and Wellbeing Board 5.30 pm Unity Partnership Board	27	28 6.00 pm PVFM	29

JULY, 2018

Monday	Tuesday	Wednesday	Thursday	Friday
2 4.30 pm Audit Committee (Final Accounts)	3 9.30 am Licensing Driver Panel 6.00 pm Health Scrutiny (LGA Conference)	4 (LGA Conference)	5 9.30 am Appeals (LGA Conference)	6
9 3.30 pm Leadership	10 9.30 am Licensing Panel 2.00 pm Local NJC	11 6.00 pm Council	12	13
16 6.00 pm Royton DE	17 6.00 pm East Oldham DE 6.00 pm Shaw & Crompton DE	18 6.00 pm Planning	19 7.00 pm Failsworth & Hollinwood DE 7.00 pm Saddleworth & Lees DE	20
23 3.30 pm Leadership 6.00 pm Cabinet	24 2.00 pm Health and Wellbeing Board (Development Session) 6.00 pm O&S Board	25 6.00 pm Chadderton DE 6.00 pm West Oldham DE	26 5.00 pm TRO Panel	27
30 Recess starts	31			

AUGUST, 2018				
Monday	Tuesday	Wednesday	Thursday	Friday
		1	2	3
6	7	8	9	10
13	14	15	16	17 Recess Ends
20 3.30 pm Leadership 6.00 pm Cabinet	21 Eid Al Adha	22 6.00 pm Planning	23 6.00 pm PVFM	24
27 Bank Holiday	28	29	30	31

SEPTEMBER, 2018

Monday	Tuesday	Wednesday	Thursday	Friday
3 3.30 pm Leadership 6.00 pm Cabinet	4 9.30 am Licensing Driver Panel 6.00 pm O&S Board	5	6 9.30 am Appeals 6.00 pm Audit Committee	7
10 5.30 pm Unity Partnership Board	11 9.30 am Licensing Panel 6.00 pm Health Scrutiny	12 6.00 pm Council	13 4.00 pm Standards	14
17 Liberal Democrat Party Conference 3.30 pm Leadership 6.00 pm Cabinet	18 Liberal Democrat Party Conference 2.00 pm Health and Wellbeing Board	19 Liberal Democrat Party Conference 6.00 pm Planning	20 Liberal Democrat Party Conference 5.00 pm TRO Panel	21 Liberal Democrat Party Conference
24 Labour Party Conference	25 Labour Party Conference 2.00 pm Local NJC 5.30 pm Unity Partnership Board	26 Labour Party Conference	27 Labour Party Conference	28 Labour Party Conference

OCTOBER, 2018				
Monday	Tuesday	Wednesday	Thursday	Friday
1 Conservative Party Conference	2 Conservative Party Conference 9.30 am Licensing Driver Panel	3 Conservative Party Conference	4 Conservative Party Conference 6.00 pm PVFM	5 Conservative Party Conference
8 3.30 pm Leadership	9 9.30 am Licensing Panel 6.00 pm East Oldham DE 6.00 pm Shaw and Crompton DE	10 6.00 pm Chadderton DE 6.00 pm West Oldham DE	11 7.00 pm Failsworth and Hollinwood DE 7.00 pm Saddleworth and Lees DE	12
15 6.00 pm Royton DE	16 6.00 pm O&S Board	17 6.00 pm Planning	18	19
22 3.30 pm Leadership 6.00 pm Cabinet	23 6.00 pm Health Scrutiny	24	25	26
29 (Half-term starts)	30	31		

NOVEMBER, 2018

Monday	Tuesday	Wednesday	Thursday	Friday
			1	2 (Half term ends)
5 3.30 pm Leadership	6 9.30 am Licensing Committee	7 6.00 pm Council	8 9.30 am Appeals 6.00 PVFM for Administration Budget	9
12 5.30 pm Unity Partnership Board	13 9.30 am Licensing Driver Panel 2.00 pm Health and Wellbeing Board	14 6.00 pm Planning	15	16
19 3.30 pm Leadership 6.00 pm Cabinet	20 9.30 am Licensing Panel 6.00 pm PVFM for Opposition Budget	21	22 5.00 pm TRO Panel	23
26 6.00 pm Royton DE	27 6.00 pm O&S Board	28	29 7.00 pm Failsworth and Hollinwood DE 7.00 pm Saddleworth and Lees DE	30

DECEMBER, 2018

Monday	Tuesday	Wednesday	Thursday	Friday
3 3.30 pm Leadership 6.00 pm Cabinet (Budget)	4 9.30 am Licensing Driver Panel 6.00 pm East Oldham DE 6.00 pm Shaw and Crompton DE	5 6.00 pm Chadderton DE 6.00 pm West Oldham DE	6 9.30 am Appeals	7
10	11 9.30 am Licensing Panel 2.00 pm Local NJC 6.00 pm Health Scrutiny	12 6.00 pm Council	13 6.00 pm PVFM	14
17 3.30 pm Leadership 6.00 pm Cabinet	18 2.00 pm Health and Wellbeing Board (Development Session)	19 6.00 pm Planning	20	21 (Half-term starts)
24	25	26	27	28
31				

JANUARY, 2019				
Monday	Tuesday	Wednesday	Thursday	Friday
	1 New Year's Day Bank Holiday	2	3	4 (Half-term ends)
7	8	9	10 9.30 am Appeals 6.00 pm Audit	11
14 3.30 pm Leadership 5.00 pm TRO Panel	15 9.30 am Licensing Driver Panel 6.00 pm East Oldham DE 6.00 pm Shaw & Crompton DE	16 6.00 pm Planning	17 4.00 pm Standards 7.00 pm Failsworth and Hollinwood DE 7.00 pm Saddleworth and Lees DE	18
21 10.00 am Independent Remuneration Panel 6.00 pm Royton DE	22 9.30 am Licensing Panel 6.00 pm O&S Board	23 6.00 pm Chadderton DE 6.00 pm West Oldham DE	24 6.00 pm PVFM (Administration Budget)	25
28 3.30 pm Leadership 6.00 pm Cabinet	29 2.00 pm Health and Wellbeing Board 6.00 pm Health Scrutiny	30	31	

FEBRUARY, 2019				
Monday	Tuesday	Wednesday	Thursday	Friday
				1
4	5 9.30 am Licensing Driver Panel 6.00 pm PVFM (Opposition Budget)	6	7	8
11 3.30 pm Leadership 6.00 pm Cabinet (Budget)	12 9.30 am Licensing Panel 5.30 pm Unity Partnership Board	13 6.00 pm Planning Committee	14	15
18 (Half-term starts)	19	20	21	22 (Half term ends)
25 3.30 pm Leadership 6.00 pm Cabinet	26 2.00 pm Health and Wellbeing Board (Development Session)	27 6.00 pm Council (Budget)	28	

MARCH, 2019

Monday	Tuesday	Wednesday	Thursday	Friday
				1
4 6.00 pm Royton DE	5 9.30 am Licensing Committee 6.00 pm O&S Board	6 6.00 pm Chadderton DE 6.00 pm West Oldham DE	7 9.30 am Appeals 6.00 pm Audit Committee	8
11 3.30 pm Leadership	12 9.30 am Licensing Driver Panel 6.00 pm East Oldham DE 6.00 pm Shaw & Crompton DE	13 6.00 pm Planning Committee	14 7.00 pm Failsworth & Hollinwood DE 7.00 pm Saddleworth and Lees DE	15
18 5.00 pm TRO	19 9.30 am Licensing Panel 2.00 pm Local NJC	20 6.00 pm Council	21 6.00 pm PVFM	22
25 3.30 pm Leadership 6.00 pm Cabinet	26 2.00 pm Health and Wellbeing Board 6.00 pm Health Scrutiny	27	28 4.00 pm Standards	29

APRIL, 2019				
Monday	Tuesday	Wednesday	Thursday	Friday
1 3.30 pm Leadership	2 9.30 am Licensing Driver Panel	3	4 9.30 am Appeals	5
8 (Half-Term starts)	9 9.30 am Licensing Panel	10 6.00 pm Planning	11	12
15 3.30 pm Leadership 6.00 pm Cabinet	16	17	18	19 Good Friday
22 Easter Bank Holiday Monday (Half-term ends)	23	24	25	26
29	30			

MAY, 2019				
Monday	Tuesday	Wednesday	Thursday	Friday
		1	2 Election Day	3
6 Bank Holiday	7	8	9	10
13	14	15	16	17
20	21	22 12.00 noon Annual Council	23	24
27 Bank Holiday	28	29	30	31

Ramadan starts 5th May 2019